

MINUTES
CAMARILLO SANITARY DISTRICT
REGULAR MEETING
WEDNESDAY, JANUARY 27, 2021

CALL TO ORDER/ROLL CALL

Chair Trembley called the meeting to order at 5:13 p.m. ¹

Directors Present: Tony Trembley, Chair
 Susan Santangelo, Secretary
 Charlotte Craven, Director
 Kevin Kildee, Director
 Shawn Mulchay, Director

Staff Present: Greg Ramirez, District Manager
 Carmen Nichols, Assistant City Manager
 Dave Klotzle, Assistant District Manager
 Jeffrie Madland, Assistant Secretary
 Brian Pierik, District Counsel
 Eric Tennesen, Police Department Commander
 John Thomas, Interim Administrative Services Director
 Mark Uribe, Finance Director
 Joe Vacca, Community Development Director

I. AMENDMENTS TO THE AGENDA – NONE

II. PUBLIC COMMENTS – NONE

III. CONSENT CALENDAR

Director Craven moved, seconded by Director Kildee, to approve Consent Calendar Items A through C.

A. Minutes

Approved minutes of the Camarillo Sanitary District meeting held January 13, 2021.

B. Climate Change Effects Vulnerability Assessment and Mitigation Plan – Professional Services Agreement

Authorized an appropriation to Camarillo Sanitary District Fund Contract Professional Services Account No. 871-3701-437.32-01 from unassigned Camarillo Sanitary District Fund Balance; authorized the District Manager to execute Professional Services Agreement No. 2021-7 with Michael K. Nunley & Associates Inc. in the amount of \$43,854 and authorized future amendments to the Agreement for unanticipated additional services in an amount not-to-exceed \$5,000 for a total authorized expenditure of \$48,854.

¹ This meeting was conducted pursuant to the provisions of the Governor's Executive Order N-29-20 and the Order of the Ventura County Public Health Officer (Stay Well at Home). The Chambers were closed to the public and the Councilmembers and staff participated via Zoom.

C. On-Call Professional Services – Consultant Agreement Amendments

Authorized the City Manager and District Manager to: 1) execute CC Agreement No. 2017-28D and CSD Agreement No. 2017-6D with Encompass Consultant Group Inc. for an amount not-to-exceed \$50,000, for a total contract amount of \$100,000 for FY 2020/21; 2) execute CC Agreement No. 2017-32D and CSD Agreement No. 2017-10D with Flowers & Associates Inc. for an amount not-to-exceed \$50,000, for a total contract amount of \$80,000 for FY 2020/21; 3) execute CC Agreement No. 2017-42D and CSD Agreement No. 2017-20D with Larry Walker Associates Inc. for an amount not-to-exceed \$20,000, for a total contract amount of \$70,000 for FY 2020/21; and 4) execute CC Agreement No. 2017-31F and CSD Agreement No. 2017-9F with Kennedy/Jenks Consultants Inc. for an amount not-to-exceed \$45,000, for a total contract amount of \$200,000 for FY 2020/21.

Motion carried 5-0.

IV. COMMENTS FROM STAFF – NONE

V. COMMENTS FROM BOARD MEMBERS

California Association of Sanitation Agencies (CASA) – Director Craven reported on her attendance at the CASA Conference.

VI. ADJOURN

The meeting adjourned at 5:14 p.m.

ATTEST:



Chair



Assistant Secretary