

MINUTES
CAMARILLO SANITARY DISTRICT
REGULAR MEETING
WEDNESDAY, JANUARY 13, 2021

CALL TO ORDER/ROLL CALL

Chair Trembley called the meeting to order at 5:00 p.m. ¹

Directors Present: Tony Trembley, Chair
 Susan Santangelo, Secretary
 Charlotte Craven, Director
 Kevin Kildee, Director
 Shawn Mulchay, Director

Staff Present: Greg Ramirez, District Manager
 Dave Klotzle, Assistant District Manager
 Jeffrie Madland, Assistant Secretary
 Carmen Nichols, Assistant City Manager
 Brian Pierik, District Counsel
 Eric Tennesen, Police Department Commander
 John Thomas, Interim Administrative Services Director
 Mark Uribe, Finance Director
 Joe Vacca, Community Development Director

FLAG SALUTE

Chair Trembley led the Pledge of Allegiance to the Flag.

- I. AMENDMENTS TO THE AGENDA – NONE
- II. PUBLIC COMMENTS – NONE
- III. CONSENT CALENDAR

Director Santangelo moved, seconded by Director Mulchay, to approve Consent Calendar Items A through H.

A. Minutes

Approved minutes of the Camarillo Sanitary District meeting held December 9, 2020.

B. Diesel Fuel Tank Maintenance Services MC-2020-3 (Rebid) – Award of Maintenance Agreement

Authorized the District Manager to execute a three-year CSD Agreement 2021-4 with JD Mercado Inc. dba Doctor Diesel for a total amount not-to-exceed \$28,144.76 for

¹ This meeting was conducted pursuant to the provisions of the Governor's Executive Order N-29-20 and the Order of the Ventura County Public Health Officer (Stay Well at Home). The Chambers were closed to the public and the Councilmembers and staff participated via Zoom.

diesel fuel tank maintenance services with the option of two, one-year extensions to be approved by the Board of Directors.

C. Traffic Control Services MC-2020-4 – Award of Maintenance Agreement

Authorized the District Manager to execute CSD Agreement 2021-3 with Total Barricade Services Inc. for traffic control services through June 30, 2023 with CPI increases in Fiscal Years 2021/22 and 2022/23 for a total authorized amount not-to-exceed \$83,648.

D. Wastewater System Instrumentation and Control Services – Agreement Amendment

Authorized an appropriation to Camarillo Sanitary District Fund Contract Services Account No. 871-3720-437.35-74 from unassigned Camarillo Sanitary District Fund Balance and authorize the District Manager to execute Agreement No. 2020-74A with MSO Technologies Inc. in an amount not-to-exceed \$49,680, for a total agreement amount of \$139,680.

E. SmartCover Systems – Agreement Amendment

Authorized the District Manager to execute CSD Agreement No. 2019-5A with SmartCover Systems Inc. for an amount not-to-exceed \$4,620, for a total agreement amount of \$60,060.

F. Tract 5671-1 Rancho (Camarillo) Associates LP and KB Home (southwest corner of Ponderosa Drive and Earl Joseph Drive)

Adopted CSD Resolution No. 2021-1 accepting public sewer improvements, warranty security, and exonerating performance securities for Tract 5671-1.

G. Pump Station No. 3 Rehabilitation SS-13-04 - Award of Contract, Professional Services Agreement, and Agreement Amendment

Authorized the District Manager to execute Public Works Contract No. 2021-6 with GSE Construction Company Inc. in the amount of \$1,125,900, and execute contract change orders for project contingencies in an amount not-to-exceed \$170,000, for a total authorized expenditure of \$1,295,900; execute Professional Services Agreement No. 2021-5 with Water Systems Consulting Inc. in the amount of \$173,303 and authorize future amendments to the Agreement for unforeseen needed services in an amount not-to-exceed \$26,000, for a total authorized expenditure of \$199,303; and execute Agreement Amendment No. 2014-6A with AKM Consulting Engineers in the amount of \$79,428 and authorize future amendments for unforeseen needed services in an amount not-to-exceed \$24,000, for a total additional authorization of \$103,428 and a total authorized agreement expenditure in the amount of \$417,452.

H. Sewer Improvements per SSMP SS-5042 - Award of Contract and Professional Services Agreement

Authorized the District Manager to execute Public Works Contract No. 2021-1 with Sancon Technologies Inc. for the Base Bid and Alternate Bid 1 in the amount of \$829,360.58, and execute contract change orders for project contingencies in an

amount not-to-exceed \$124,500 for a total authorized expenditure of \$953,860.58; and execute Professional Services Agreement No. 2021-2 with PPM Group Inc. in the amount of \$118,921 and authorize future amendments for unforeseen needed services in an amount not-to-exceed \$18,000, for a total authorized expenditure of \$136,921.

Motion carried 5-0.

IV. COMMENTS FROM STAFF - NONE

V. COMMENTS FROM BOARD MEMBERS

California Association of Sanitation Agencies (CASA) Conference - Director Craven encouraged attendance at the virtual event.

VI. ADJOURN

The meeting adjourned at 5:03 p.m.

ATTEST:


Chair


Assistant Secretary