



AGENDA
CAMARILLO SANITARY DISTRICT
REGULAR MEETING
WEDNESDAY, MARCH 24, 2021, 5:00 P.M.
CITY HALL COUNCIL CHAMBERS
601 CARMEN DRIVE, CAMARILLO, CALIFORNIA

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER AND THE ORDER OF THE VENTURA COUNTY PUBLIC HEALTH OFFICER (STAY WELL AT HOME).

In order to minimize the spread of the COVID-19 virus, the Council Chambers will not be open to the public. The following provides you information about how to observe and/or participate in the meeting from the comfort of your home:

1. You may join the meeting in high definition via **Zoom**. See last page for detailed instructions about participating in the meeting via Zoom.
2. You may watch the meeting on the City's **YouTube** channel at www.youtube.com/user/thecityofcamarillo/live or on the City's Local Government Channels – **Spectrum Channel 10 and Frontier Channel 29**.
3. Public comment options:
 - a. **Email** – You may submit written comments on a specific agenda item via email to the City Clerk at cityclerk@cityofcamarillo.org. If your email is received by 3:00 p.m. on the meeting date, the City Clerk will distribute copies of your email to all Councilmembers prior to the meeting. Emails received after that time will be distributed to the Councilmembers after the meeting.
 - b. **Zoom** – If you want to provide verbal comments during the meeting, see last page for detailed instructions about participating in the meeting via Zoom.

For detailed information and updates about COVID-19, visit the City's COVID-19 webpage at www.cityofcamarillo.org/covid19. For Ventura County information, visit the County's website at www.venturacountyrecovers.org.

The City of Camarillo thanks you for doing your part to prevent the spread of COVID-19.

CALL TO ORDER

ROLL CALL

- I. AMENDMENTS TO THE AGENDA - this is the time and place to change the order of the agenda, delete or add any agenda item(s).
- II. PUBLIC COMMENTS

III. CONSENT CALENDAR

A. Minutes

Approve minutes of the Camarillo Sanitary District meeting held March 10, 2021.

B. Biosolids Dewatering Polymer - Agreement Amendment

Authorize the purchase of additional polymer from Solenis LLC in the amount of \$8,500 for Fiscal Year 2020/21; and authorize the District Manager to execute CSD Agreement No. 2020-1A with Solenis LLC for the purchase of polymer for an amount not-to-exceed \$24,200 for FY 2021/22, for a total authorized Agreement amount of \$59,380.

CONSENT CALENDAR ACTION:

APPROVE THE RECOMMENDATIONS FOR CONSENT ITEMS A AND B.

IV. COMMENTS FROM STAFF

V. COMMENTS FROM BOARD MEMBERS

VI. ADJOURN

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CITY CLERK AT (805) 388-5353. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



Webinar Instructions

Link to Zoom webinar: <https://us02web.zoom.us/j/82184607991>
Webinar ID: 821 8460 7991
Passcode: 811658
Phone Numbers: 1-669-900-9128 (San Jose)
 1-253-215-8782 (Washington)

In order to speak during public comments, you must join the webinar using the Zoom desktop client or mobile application. If you join through your web browser or a third-party application, you may be prevented from enabling your microphone. If this is the case, you will be asked to call in to make public comments using the telephone instructions below.

Cell Phone or Computer with Audio (Microphone) Feature: Click on the link above and enter passcode. Enter your name so we may call on you when it is your turn to speak. The Mayor will ask if anyone wishes to speak to the item. At that time, raise your hand by clicking the Raise Hand button. Follow the instructions below regarding Speaking.

Computer without Audio (Microphone) Feature: Click on the link above and enter passcode. This will allow you to view and listen to the meeting. In order to speak, follow the instructions below for Telephone.

Telephone: If you do not have access to the internet, you can watch the live broadcast of the meeting on the City’s Local Government Channels – Spectrum Channel 10 and Frontier Channel 29, and still provide verbal comments via your phone. If you are interested in speaking to an item, you can call into one of the phone lines listed above, and when prompted enter the Webinar ID and Passcode shown above. Once in the meeting, you will be listening to the meeting through your phone handset. The Mayor will ask if anyone wishes to speak to the item. At that time, raise your hand by dialing *9. Follow the instructions below regarding Speaking.

Speaking

When it is your turn to speak, the Mayor will call your name or the last 4 digits of your phone number if you are calling from a phone, and you will have 3 minutes to speak. Please ensure that all background noise is muted (TV, radio, etc.). You will be prompted to unmute your microphone/phone. Unmute and begin speaking; start by stating your name.

The timer on the screen will count down your 3 minutes. The timer starts with a green box indicating you have 3 minutes; when the time hits 1 minute remaining, the box changes to yellow; when the 3 minutes have elapsed, the box will turn red. At that time, your microphone will be muted and we will move onto the next speaker.



MINUTES
CAMARILLO SANITARY DISTRICT
REGULAR MEETING
WEDNESDAY, MARCH 10, 2021

CALL TO ORDER/ROLL CALL

Chair Trembley called the meeting to order at 5:00 p.m. ¹

Directors Present: Tony Trembley, Chair
 Susan Santangelo, Secretary
 Charlotte Craven, Director
 Kevin Kildee, Director
 Shawn Mulchay, Director

Staff Present: Greg Ramirez, District Manager
 Carmen Nichols, Assistant City Manager
 Dave Klotzle, Assistant District Manager
 Jeffrie Madland, Assistant Secretary
 Brian Pierik, District Counsel
 Eric Tennesen, Police Department Commander
 John Thomas, Interim Administrative Services Director
 Mark Uribe, Finance Director
 Joe Vacca, Community Development Director

FLAG SALUTE

Chair Trembley led the Pledge of Allegiance to the Flag.

- I. AMENDMENTS TO THE AGENDA – NONE
- II. PUBLIC COMMENTS – NONE
- III. CONSENT CALENDAR

Director Craven moved, seconded by Secretary Santangelo, to approve Consent Calendar Items A and B.

A. Minutes

Approved minutes of the Camarillo Sanitary District meeting held February 24, 2021.

B. Uniform Rental and Facility Services - Agreement Amendment and Agreement

Authorized the District Manager to execute CSD Agreement No. 2017-92A and CC Agreement No. 2021-13 with Prudential Overall Supply for a total authorized agreement amount of \$13,540.

Motion carried 5-0.

- V. COMMENTS FROM STAFF – NONE

¹ This meeting was conducted pursuant to the provisions of the Governor's Executive Order N-29-20 and the Order of the Ventura County Public Health Officer (Stay Well at Home). The Chambers were closed and the meeting was held via Zoom.

VI. COMMENTS FROM BOARD MEMBERS

Councilmember Trembley announced the State Water Resources Control Board released an informal staff draft Statewide Sanitary Sewer System General Order for public review. He requested an update from staff at the next meeting. The request was supported by the Board. He also requested an agenda item for a regulatory update on the status of NPDES permits. The request was supported by the Board.

RECESS / RECONVENE

IV. DEPARTMENTAL

A. Standby Power at City and Sanitary District Facilities CH-5067 – Agreement and Agreement Amendments

Senior Civil Engineer Grubb presented a PowerPoint providing an overview for preliminary design of hybrid microgrid systems, design of standby power generators, and install battery storage at the Wastewater Treatment Plant.

Ryan Glanville, Tesla, responded to questions from Board Members.

The Board agreed the project would offer green energy, a financial investment for the City, and significant savings to the taxpayers. They would be looking at costs very carefully when the decision to award the contract for final design is presented. Director Craven requested a list of the publicly owned treatment facilities that are in operation using Tesla's batteries.

Chair Trembley moved, seconded by Secretary Santangelo, to authorize an appropriation of \$385,020 to Project CH-5067; \$74,475 from City Hall Fund Balance, \$67,555 from Police Facility Fund Balance, \$67,555 from Library Facility Fund Balance, and \$175,435 from CSD Capital Projects Fund Balance.

Motion carried 5-0.

Chair Trembley moved, seconded by Secretary Santangelo, to authorize the City Manager to execute Agreement Amendment No. 2020-21C with Natural Capitalism Solutions, Inc. dba Clean Coalition in the amount of \$327,981.00, and authorize future agreement amendments for project contingencies in an additional amount not-to-exceed \$50,000.00 for a total additional authorization of \$377,981.00 and a total authorized agreement expenditure in the amount of \$522,529.63.

Motion carried 5-0.

Chair Trembley moved, seconded by Secretary Santangelo, to authorize the City Manager to negotiate and execute any agreement documents between any of the following parties: Tesla Inc., Southern California Edison, City of Camarillo, and Camarillo Sanitary District, that are deemed necessary to complete the Equity Resiliency Self-Generation Incentive Program for the Wastewater Treatment Plant.

Motion carried 5-0.

VII. ADJOURN

The meeting adjourned at 7:26 p.m.

ATTEST:

Assistant Secretary

Chair

DRAFT




Camarillo Sanitary District

AGENDA REPORT

Date: March 24, 2021

To: Honorable Chairman and Board of Directors

From: Greg Ramirez, District Manager 

Submitted by: Dave Klotzle, Assistant District Manager

Subject: **Biosolids Dewatering Polymer - Agreement Amendment**

SUMMARY

Consider the purchase of additional polymer for the biosolids dewatering process at the wastewater treatment plant for Fiscal Year 2020/21 from Solenis LLC (Solenis), and an amendment to CSD Agreement No. 2020-1 (Agreement) with Solenis to purchase polymer for Fiscal Year 2021/22.

DISCUSSION

The Camarillo Sanitary District (CSD) wastewater treatment plant uses a polymer additive to improve the filter belt press performance in dewatering biosolids. The polymer is also added to the secondary clarifiers to aid in settling solids when necessary.

In 2019, the effectiveness of different polymers from three distributors was tested with the Solenis polymer proving to be the most effective at the lowest total cost. On January 8, 2020, the CSD Board approved the agreement with Solenis to purchase polymer for biosolids dewatering for a two-year term expiring June 30, 2021. Based on the amount of polymer required thus far this fiscal year, additional polymer will be needed through June 30, 2021.

Staff is requesting an additional Agreement authorization of \$8,500 to purchase additional polymer for FY 2020/21, and recommends approval of an Amendment to the Agreement for a one-year extension through June 30, 2022 for an amount of \$24,200 for FY 2021/22. During FY 2021/22, staff will obtain competitive bids for the purchase of polymer in subsequent years.

The annual costs for the purchase of polymer are shown in the following table.

Fiscal Year	Annual Agreement Amount	Additional Purchase 4/1/21 - 6/30/21	Contingency Approx. 15%	Total Authorized Expenditure
2019/20 (1/8/20 – 6/30/20)	\$7,500	-	\$3,480	\$10,980
2020/21	\$15,700	\$8,500	-	\$24,200
2021/22	\$24,200	-	-	\$24,200
Total	\$47,400	\$8,500	\$3,480	\$59,380

BUDGET IMPACT

Funds are budgeted in Camarillo Sanitary District Operating Fund Account No. 871-3740-437.61-61 for additional polymer in FY 2020/21 in the amount of \$8,500; and funds for the Agreement Amendment in the amount of \$24,200 will be included in the CSD operating budget for FY 2021/22.

SUGGESTED ACTION

Authorize the purchase of additional polymer from Solenis LLC in the amount of \$8,500 for Fiscal Year 2020/21; and authorize the District Manager to execute CSD Agreement No. 2020-1A with Solenis LLC for the purchase of polymer for an amount not-to-exceed \$24,200 for FY 2021/22, for a total authorized Agreement amount of \$59,380.

ATTACHMENT

Agreement No. 2020-1A

Finance Review: MU

FIRST AMENDMENT TO PRICING AGREEMENT NO. 2020-1A

This First Amendment to CSD Pricing Agreement 2020-1 (“First Amendment”) is entered into between the Camarillo Sanitary District, a Sanitary District organized pursuant to the California Health and Safety Code (“District”), and SOLENIS, a LLC limited liability company, (“Solenis”) collectively referred to as the “Parties”. The effective date of this First Amendment is July 1, 2021.

RECITALS

- A. On, January 8, 2020, District Board approved a Pricing Agreement with Solenis for the purchase of Polymer (Product). The Parties entered into a written agreement entitled CSD Pricing Agreement No. 2020-1 effective January 8, 2020 through June 30, 2021 (“Agreement”).
- B. District desires to extend the Agreement for purchasing Product from Solenis through June 30, 2022.
- C. District’s decision to utilize Solenis’s Product is dependent in part on the District’s ability to obtain such Product at a fixed or stable price over a defined period.
- D. In order to obtain or potentially obtain business from District, Solenis is willing to offer the District such Product at a fixed or stable price over the term of this Agreement. Solenis acknowledges that this Agreement does not require District to purchase such Product from Solenis in any particular amounts, or at any particular time, or at all during the term of this Agreement.

NOW, THEREFORE, in consideration of the recitals and mutual covenants and conditions contained in this Agreement, the Parties agree as follows:

- 1. Pricing. The pricing of Product will remain at \$1.60 per pound, delivered plus applicable taxes, as shown in Exhibit A attached to this First Amendment.
- 4. Term. The term of this First Amendment is July 1, 2021 through June 30, 2022. This First Amendment can be terminated, with or without cause, by either party by giving thirty (30) days written notice to the other party.
- 5. General Provisions. This First Amendment constitutes the entire understanding between the Parties with respect to the subject matter of this First Amendment. This First Amendment may not be amended except by written document signed by all Parties. This First Amendment is governed by and enforceable in accordance with California law.

[Signatures on following page.]

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their authorized agents as follows.

CAMARILLO SANITARY DISTRICT

Greg Ramirez, District Manager

ATTEST:

Jeffrie Madland, Assistant Secretary

APPROVED AS TO FORM:

Brian A. Pierik, District Counsel

SOLENIS, LLC

Edward J. Connors
President, Americas, for Solenis

Jason Burhans
Regional Pricing Director

EXHIBIT A



solenis.com

Dane Marcelletti

Authorized Agent
Southwest and Hawaii Area
California Environmental

Mobile: (805)660-8345

Email: dane@ced.biz

Dear Mr. Castanon,

Solenis, LLC. is pleased to hold the previous years fiscal year price for The Camarillo Sanitary district at \$1.60 per pound delivered for our Zetag 8816 Cationic Emulsion Polymer. The net billable weight of one tote is 2290 lbs, bringing the total to \$3,664.00 not including any applicable taxes. As stated, this total is including freight from Suffolk, Virginia to Camarillo, California.

The Camarillo Sanitary District and Solenis, LLC. will be contracted at this price from July 1, 2021 until June 30, 2022.

Thank you,

Dane Marcelletti