



City of Camarillo
 Department of Community Development
SIGN – BANNER PERMIT
 Application

SUBMITTAL	City of Camarillo Department of Community Development 601 Carmen Drive P.O. Box 248 Camarillo, CA 93011-0248 Phone: 805.388.5360; Fax: 805.388.5388 Email: comdevemail@cityofcamarillo.org	APPLICATION <small>Staff Use</small>	Fee _____ Received by _____ Date Filed _____ HTE No. _____ <i>(Keep Receipt with Application)</i>
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NOTE For information regarding the City of Camarillo’s Banner Ordinance provisions, please contact the Department of Community Development. When filing an application for a banner permit, the application must be complete and accurate. PLEASE NOTE THAT ONCE THE APPLICATION HAS BEEN APPROVED, MODIFICATIONS REQUIRE PRIOR AUTHORIZATION.

APPLICANT

APPLICANT _____ Contact Person _____
 Email _____
 Address _____
 City _____ State _____ Zip _____
 Phone (8 am – 5 pm) _____ Cell _____ Fax _____
 Business Name (for banner) _____
 Business Address (if different than applicant) _____
 Who on site is authorized to remove banner? _____
 Nearest cross street(s) _____

➤ Signature of applicant _____ Date _____

REQUEST

Dimension of banner _____ Area _____ sq. ft.
(36 sq. ft. max)

Description of banner (include text, colors, materials, background):

Check one:

GRAND OPENING TEMPORARY BANNER (One time only, up for a maximum of 30 consecutive days)

BUSINESS PROMOTION TEMPORARY BANNER (Complete the following section:)

At the time of application, for other than a grand opening banner, the applicant shall choose the dates for an annual permit allowing the installation of banners as follows:

Not more than four (4) times per year for a total period of no more than thirty (30) consecutive days each time, with a minimum of a thirty (30) day period in between displays;

Date _____ To _____
 Date _____ To _____
 Date _____ To _____
 Date _____ To _____

ORDINANCE PROVISIONS

Section 17.04.110

E. Banner Signs. In addition to all other applicable signage allowed under this chapter, temporary banner signs are permitted as follows:

1. Number. A maximum of 1 temporary banner sign is permitted.
2. Area. A temporary banner sign may not exceed 36 square feet in area.
3. Location. A temporary banner sign must be placed on the building frontage facing a public street or parking lot.
4. Time limits. Temporary banner signs are permitted up to 4 times a year for a period not to exceed 30 days at a time with a minimum of 30 days between each period in which a banner is displayed.

EXHIBIT

Please use this area to draw the location and design (**including text**) of the proposed banner. Please provide elevation drawings and site plan.

CITY STAFF USE

(This area is for use by the Department of Community Development)

AUTHORIZATION: APPROVED / DENIED

Conditions _____

Signed _____ Date _____

E-mail Code Enforcement; Entered in HTE and Banner log Date _____ Copy to file

Copy mailed / Given to _____ Staff Initials _____ Date _____