

MINUTES
CITY OF CAMARILLO CITY COUNCIL
SPECIAL MEETING
WEDNESDAY, NOVEMBER 16, 2016

CALL TO ORDER/ROLL CALL

Mayor Morgan called the meeting to order at 5:33 p.m.

Councilmembers Present: Mike Morgan, Mayor
 Jeanette McDonald, Vice Mayor
 Charlotte Craven, Councilmember
 Kevin Kildee, Councilmember
 Bill Little, Councilmember

Staff Present: Dave Norman, City Manager
 Chris Dunn, Police Department Commander
 Tom Fox, Assistant City Manager
 Dave Klotzle, Public Works Director
 Jeffrie Madland, City Clerk
 Brian Pierik, City Attorney
 John Thomas, Assistant Administrative Services Director
 Joe Vacca, Community Development Director
 Genie Wilson, Finance Director

ROLL CALL

I. AMENDMENTS TO THE AGENDA - None

RECESS / RECONVENE IN THE ADMINISTRATIVE CONFERENCE ROOM

II. STUDY SESSION – The Council recessed to a Study Session at 5:33 p.m. The Mayor called the Study Session to order at 5:40 p.m.

A. Discuss Proposed Interim Urgency Ordinance in Light of the Passage of Proposition 64 which Legalized Recreational Marijuana

City Attorney Pierik presented a PowerPoint reviewing the proposed urgency ordinance.

RECONVENE/CALL TO ORDER/ROLL CALL

The Study Session recessed at 6:00 p.m. The Mayor reconvened the special meeting of the City Council at 8:32 p.m.

III. DEPARTMENTAL

A. Adopt an Interim Urgency Ordinance Imposing Temporary Restrictions and Regulations on Non-medical Marijuana Facilities and Private Marijuana Cultivation

City Attorney Pierik reviewed a PowerPoint for the proposed interim urgency ordinance that would establish a 45-day moratorium on non-medical marijuana facilities and private marijuana cultivation, except for private indoor cultivation of six marijuana plants or less, which shall be subject to reasonable regulations as set forth in the urgency ordinance.

City Attorney Pierik read the title of Ordinance No. 1133.

Councilmember Kildee moved, seconded by Councilmember Craven, to adopt Urgency Ordinance No. 1133 establishing a 45-day moratorium pertaining to private marijuana cultivation and non-medical marijuana facilities.

Motion carried 5-0.

IV. ADJOURN

The meeting adjourned at 8:51 p.m.

ATTEST:

City Clerk

Mayor

MINUTES
CITY OF CAMARILLO CITY COUNCIL
ADJOURNED REGULAR MEETING
WEDNESDAY, NOVEMBER 16, 2016

CALL TO ORDER/ROLL CALL

Mayor Morgan called the meeting to order at 5:02 p.m.

Councilmembers Present: Mike Morgan, Mayor
 Jeanette McDonald, Vice Mayor
 Charlotte Craven, Councilmember
 Kevin Kildee, Councilmember
 Bill Little, Councilmember

Staff Present: Dave Norman, City Manager
 Chris Dunn, Police Department Commander
 Tom Fox, Assistant City Manager
 Dave Klotzle, Public Works Director
 Jeffrie Madland, City Clerk
 Brian Pierik, City Attorney
 John Thomas, Assistant Administrative Services Director
 Joe Vacca, Community Development Director
 Genie Wilson, Finance Director

I. AMENDMENTS TO THE AGENDA – NONE

II. PRESENTATIONS

A. Steve Mitchell Retirement Plaque

The Mayor presented a plaque to Steve Mitchell. The Council commended Steve for his years of service and his artistic talents in designing the City's proclamation paper.

III. CONSENT CALENDAR

Vice Mayor McDonald moved, seconded by Councilmember Kildee, to approve Consent Calendar Items A through M.

A. Minutes

Approved the minutes of the City Council meeting held November 2, 2016, as presented.

B. Resolution – Approval of Disbursements

Adopted Resolution No. 2016-131 approving disbursements dated on or before November 9, 2016.

C. Financial Reports – October

Received and filed the following financial reports pursuant to the City's Investment Policy and State law:

1. Investment Report dated October 31, 2016

2. Chronological Investment Activity Report for the Month Ended October 31, 2016
3. General Fund Comparative Balance Sheets, August 31, 2016 and September 30, 2016, and September 30, 2015
4. Minutes of the October 24, 2016 Investment Committee Meeting

D. Ordinance No. 1131, an Ordinance of the City Council of City of Camarillo Adding Chapter 5.49 to the Camarillo Municipal Code Authorizing and Establishing Regulations for Remote Caller Bingo

Adopted Ordinance No. 1131, which constituted of reading of the title as stated in the agenda, and waiver of reading of the Ordinance.

E. Request to Sell Alcoholic Beverages - Camarillo Ranch Foundation - Young Professionals Mixer

Indicated the Council does not object to the issuance of a one-day beer and wine permit by the Department of Alcoholic Beverage Control for this event.

F. Agreement - Environmental Review Services Related to the Proposed Hotel and Conference Center Project

Authorized the City Manager to execute Agreement No. 2016-76 with Cadence Environmental Consultants for preparation of a Mitigated Negative Declaration in the amount of \$57,770.

G. Additional Appropriation - ST-05-01 Santa Rosa Road Widening

Approved an additional appropriation of \$150,000 to CIP Account No. 410-8510-485.92-41 Project ST-05-01 from the Traffic Mitigation Fund for contract change orders and additional construction management services.

H. Request for Proposal - Audit/Financial Services

Authorized staff to solicit proposals for Audit Services.

I. Award of Bid - AS-2016-5

Awarded bid for a one-ton pickup truck with lift gate to Fairway Ford at the total bid amount of \$30,753.75.

J. Award of Bid - AS-2016-6

Awarded bid for a one-ton single rear wheel utility truck to Wondries Fleet Group at the total bid amount of \$43,466.70.

K. Award of Bid - AS-2016-7

Awarded bid for a half-ton pickup truck with a bed cover to Fairway Ford at the total bid amount of \$25,237.93.

L. Award of Bid - AS-2016-8

Awarded bid for a half-ton transit van to Ford of Ventura at the total bid amount of \$25,924.95.

M. Award of Bid - AS-2016-9

Awarded bid for a one-ton single rear wheel utility truck to Fairway Ford at the total bid amount of \$42,422.88.

Motion carried 5-0.

- IV. CITY COUNCIL – NONE
- V. FINANCE – NONE
- VI. PUBLIC WORKS – NONE
- VII. COMMUNITY DEVELOPMENT

A. Extension of Exclusive Negotiation Agreement - Hotel/Conference Center

Bob Burrow, Charles Abbott Associates Inc., recommended extending the Exclusive Negotiation Agreement with T. M. Mian & Associates Inc. for an additional 120 days to allow for further negotiations and preparation of the documentation necessary for the sale transaction for the development of the proposed hotel and conference center at the southeast quadrant of Las Posas Road and the U.S. Highway 101/Ventura Freeway.

Councilmember Kildee moved, seconded by Councilmember Craven, to approve Agreement No. 2015-48C extending the Exclusive Negotiation agreement with T. M. Mian & Associates Inc. for an additional 120 days.

Motion carried 5-0.

- VIII. CITY ATTORNEY – NONE
- IX. CITY MANAGER – NONE
- X. CITY CLERK – NONE
- XI. ADMINISTRATIVE SERVICES

A. Construction Management Services - LB-14-01 Camarillo Public Library Young Adults Area Interior Remodel

Assistant Administrative Services Director Thomas recommended contracting with S.L. Leonard & Associates Inc. to provide construction management services for the project.

Councilmember Craven moved, seconded by Councilmember Little, to authorize the City Manager to enter into Agreement No. 2016-77 with S.L. Leonard & Associates Inc. at the not-to-exceed amount of \$65,000.

Motion carried 5-0.

XIII. NEW BUSINESS – ORAL COMMUNICATIONS

- A. City Manager – None
- B. City Attorney – None
- C. Members of City Council

AB 1234 – Reports on Meetings Attended – The Councilmembers reported on attendance at outside agency and Council committee meetings.

SOAR Article - Councilmember Craven encouraged the Council to read the editorial urging cities to allow growth in light of the passage of SOAR.

RECESS/RECONVENE TO THE ADMINISTRATIVE CONFERENCE ROOM

The Council recessed to a Study Session at 5:30 p.m. The Mayor called the Study Session to order at 5:40 p.m.

XIV. STUDY SESSION

A. Cultural Arts Funding

Finance Director Wilson provided a PowerPoint on the City's current cultural arts funding which will be forwarded to the Policy Committee to establish a policy.

B. Emergency Operations Plan Update

Assistant City Manager Fox provided a PowerPoint on the update to the City's Emergency Operations Plan.

XII. CLOSED SESSION

The City Council recessed to Closed Session at 6:40 p.m. to consider the following items:

A. Conference with Legal Counsel – Existing Litigation

Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9; Name of case: *People of the State of California v. Madison O'Donnell*, Case Number 2016578631.

B. Conference with Legal Counsel – Existing Litigation

Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9; Name of case: *City of Camarillo v. Calleguas Land Company*; Ventura County Superior Court Case No. 56-2015-00473237-CU-EI-VTA.

C. Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2); Number of Cases: two.

RECESS/RECONVENE/CALL TO ORDER/ROLL CALL

The Closed Session recessed at 7:05 p.m. The Mayor reconvened the regular meeting of the City Council at 7:30 p.m. with no reportable action taken from the Closed Session.

FLAG SALUTE

Councilmember Kildee led the Pledge of Allegiance to the Flag.

AMENDMENTS TO AGENDA – NONE

XV. PRESENTATIONS

A. Proclamation Raising Awareness of Domestic Violence

Mayor Morgan presented a Proclamation to Dr. Lauren Amaro, Professor of Family Communication at Pepperdine University. Dr. Amaro provided information on the *Not in My Town* event which will help educate the public about domestic violence.

XVI. PUBLIC SAFETY/INFORMATION – NONE

XVII. PUBLIC COMMENTS

Jeannette DeSilva and Bill Taber requested the Council consider banning rodenticide use in the City.

Ted Koupal, Ted Elliot, Phil Eads and Barbara Williams thanked the City for their help with the Camarillo Springs debris barriers and asked the City's help with the potential redevelopment of the Camarillo Springs Golf Course that could decrease their property values.

Ron Kester, Camarillo Springs HOA president, thanked the Council for their support with the debris barriers, requested the removal of the temporary access road, requested permits be issued for the six red-tagged homes, and expressed concern about the potential development of the Golf Course.

Matthew Lorimer reiterated his recommendations to decrease crime and a new policy prohibiting councilmembers from serving on non-profit boards funded by the city.

XVIII. PUBLIC HEARINGS

A. Resolution Setting the Amount of Water Rates and Charges

Finance Director Wilson stated the proposed Resolution sets the water rates and charges for the City Water System and the Camarillo Airport Water Zone effective January 1, 2017. The results of an updated Study indicates finances have improved at fiscal year ending June 30, 2016, coupled with adjustments to the timing of the Capital Improvement Program, the previously adopted rate increase for January 1, 2017 of 7% is now recommended to be adjusted to 3%.

Kevin Kostiuk, Raftelis Financial Consultants Inc., presented a PowerPoint to review the proposed rates for 2017.

PUBLIC HEARING OPENED

Hearing no requests to speak, either for or against the item, the Mayor declared the PUBLIC HEARING CLOSED.

Vice Mayor McDonald stated she was not comfortable imposing a rate increase on current customers to fund a capital project that will provide long-term benefit to future rate payers.

Councilmember Craven moved, seconded by Councilmember Kildee, to adopt Resolution No. 2016-132 setting the amount of water rates and charges effective January 1, 2017.

Motion carried 4-1 (McDonald dissenting).

B. Adoption of Ordinance Amending Chapter 16.04 of Municipal Code and Adopting New Model Building Codes

Building Official Meriaux stated the Health and Safety Code requires jurisdictions to enforce the most recent editions of the various building standards. The proposed ordinance will adopt by reference: (1) California Building Code, Vols. 1 and 2, 2016 Edition with Appendices B, C, I, and J; (2) California Electrical Code, 2016 Edition; (3) California Plumbing Code, 2016 Edition, with Appendix K; (4) California

Mechanical Code, 2016 Edition; (5) International Property Maintenance Code, 2015 Edition; (6) California Administrative Code, 2016 Edition; (7) California Energy Code, 2016 Edition; (8) California Reference Standards, 2016 Edition; (9) California Existing Building Code, 2016 Edition; (10) California Residential Code, 2016 Edition with Appendices G and H; and (11) California Green Building Standards Code, 2016 Edition.

PUBLIC HEARING OPENED

Hearing no requests to speak, either for or against the item, the Mayor declared the PUBLIC HEARING CLOSED.

City Attorney Pierik read the title of Ordinance No. 1132.

Councilmember Craven moved, seconded by Councilmember Kildee, to waive further reading and to adopt Ordinance No. 1132 adopting certain codes by reference.

Motion carried 5-0.

XIX. DEPARTMENTAL – NONE

XX. ADJOURN

The meeting adjourned at 8:32 p.m. to December 7, 2016, at 7:30 p.m.

ATTEST:

City Clerk

Mayor

MINUTES
CITY OF CAMARILLO CITY COUNCIL
REGULAR MEETING
WEDNESDAY, DECEMBER 7, 2016

CALL TO ORDER/ROLL CALL

Mayor Morgan called the meeting to order at 7:30 p.m.

Councilmembers Present: Mike Morgan, Mayor
 Jeanette McDonald, Vice Mayor
 Charlotte Craven, Councilmember
 Kevin Kildee, Councilmember
 Bill Little, Councilmember

Staff Present: Dave Norman, City Manager
 Chris Dunn, Police Department Commander
 Tom Fox, Assistant City Manager
 Dave Klotzle, Public Works Director
 Jeffrie Madland, City Clerk
 Brian Pierik, City Attorney
 Richard Petropulos, Administrative Services Director
 Joe Vacca, Community Development Director
 Genie Wilson, Finance Director

FLAG SALUTE

Councilmember Little led the Pledge of Allegiance to the Flag.

I. AMENDMENTS TO THE AGENDA – NONE

II. PUBLIC COMMENTS

Ted Elliott, Camarillo Springs, hoped the developer to the Camarillo Springs Golf Course was sincere in his willingness to work with the community in order to access their needs. Closure of the golf course would be unacceptable.

III. Recognition of Outgoing Councilmember

The Council presented Councilmember Little with a plaque of recognition for his 4 years of service to Camarillo and thanked him for his wisdom, guidance, and strength.

IV. Remarks by Outgoing Councilmember

Bill Little congratulated Tony Trembley on his election. He gave a special thank you to his wife, Mary, for her support. He has enjoyed his term as Councilmember. He thanked the Council, City Manager, staff, and the citizens who supported him throughout the his term.

V. Resolution Declaring Results of the General Municipal Election

City Clerk Madland presented the results of the General Municipal Election of the City of Camarillo held November 8, 2016, as canvassed by the Ventura County

Elections Division. This year, there were five candidates on the ballot and Measure J.

There were 12,407 precinct ballots cast and 22,441 vote by mail ballots cast, equaling a total of 34,848 ballots cast.

Five candidates sought two positions on the City Council. The successful candidates were Kevin Kildee receiving 15,532 votes and Tony Trembley receiving 10,768 votes. The unsuccessful candidates, Bill Little received 9,686 votes; Jameson Lingl received 7,520 votes; and Matt Lorimer received 5,991 votes.

The final results of City of Camarillo Measure J: Camarillo 2050 SAVE OPEN-SPACE and AGRICULTURAL RESOURCES (SOAR) Land Use Voter Participation General Plan Amendment are: YES = 22,041; NO = 8,156.

It was moved by Councilmember Craven, seconded by Vice Mayor McDonald, to adopt Resolution No. 2016-133 reciting the facts of the General Municipal Election held November 8, 2016, and declaring the results.

Motion carried 5-0.

BRIEF RECESS/RECONVENE/CALL TO ORDER

The meeting of the City Council recessed at 7:49 p.m. The Mayor reconvened the regular meeting of the City Council at 7:51 p.m.

VI. Installation of Incoming Councilmembers

City Clerk Madland administered the Oath of Office to Councilmembers Kevin Kildee and Tony Trembley, each elected to a four-year term in the General Municipal Election held November 8, 2016.

VII. Comments by Incoming Councilmembers

The Council congratulated Kevin Kildee on his re-election and welcomed Tony Trembley. They looked forward to working together.

Kevin Kildee thanked his family and friends for their support and the residents for their vote. He stated he was humbled to be reelected and would do his best to serve the City to the best of his ability.

Tony Trembley stated he was honored to take the oath of office and recognizes the level of responsibility to sit on the Council. He pledged to work very hard for the residents of the City. He thanked his wife, family, friends and supporters. He reviewed several of his goals as Councilmember.

VIII. Reorganization of the City Council

City Clerk Madland opened nominations for the position of Mayor.

Councilmember Craven nominated Jan McDonald for the position of Mayor.

It was moved by Councilmember Kildee, seconded by Mayor Morgan, to close nominations for the position of Mayor.

Motion carried 5-0.

Jan McDonald was elected Mayor by acclamation.

City Clerk Madland opened nominations for the position of Vice Mayor.

Councilmember Kildee nominated Charlotte Craven for the position of Vice Mayor.

It was moved by Councilmember Morgan, seconded by Mayor McDonald, to close nominations for the position of Vice Mayor.

Motion carried 5-0.

Charlotte Craven was elected Vice Mayor by acclamation.

IX. Recognition of Outgoing Mayor

Mayor McDonald presented a plaque with a Mayor's gavel to outgoing Mayor Morgan, on behalf of her fellow Councilmembers and the City of Camarillo, in recognition of his service as Mayor for the year 2016.

The Council commended Mike Morgan for his excellent service as Mayor.

Congresswoman Brownley's representative presented Mike Morgan with a recognition and thanked him for him for all of his work.

X. Remarks by Outgoing Mayor

Councilmember Morgan stated it has been an honor to serve as Mayor for the past year. He reviewed some of the accomplishments of the Council during the past year.

XI. Remarks by Incoming Mayor

Mayor McDonald stated it was an honor to be chosen as Mayor. She looked forward to the year ahead. She stated she would do her best to represent the Council and continue to serve the community. She reviewed some of her goals for the year.

XII. CONSENT CALENDAR

A. Resolution Appointing a Trustee to the Camarillo Library Board

Adopted Resolution No. 2016-134 appointing Tony Trembley as Trustee to the Camarillo Library Board to fill the term of Bill Little.

B. 2016 Camarillo Christmas Parade and Street Closure Authorization

Authorized the temporary closure of the streets being used for the annual Christmas Parade from 6:00 a.m. to 2:00 p.m., on Saturday, December 10, 2016.

Vice Mayor Craven moved, seconded by Councilmember Morgan, to approve Consent Calendar Items A and B.

Motion carried 5-0.

XIII. ADJOURN

The meeting adjourned at 8:24 p.m.

City Clerk

ATTEST:

Mayor

DRAFT