

CITY OF CAMARILLO
PLANNING COMMISSION MINUTES

Regular Meeting
Tuesday, September 17, 2013 – 7:30 p.m.
City Hall Council Chambers, 601 Carmen Drive

The meeting was called to order by Chairman Edsall at 7:30 p.m.

ROLL CALL

Present: Commissioners Boyce, Davis, Lusk, Vice-Chairman Hemmens, and Chairman Edsall

Absent: None

Staff Present: Steve Mitchell, Senior Planner
Lisa Kurihara, Deputy City Attorney
Tim Moran, Student Assistant
Laura Fox, Recording Secretary

The Pledge of Allegiance was led by Commissioner Lusk.

MINUTES – Meeting of September 3, 2013

There was a MOTION by Commissioner Davis, a SECOND by Vice-Chairman Hemmens to approve the minutes as submitted. The Motion carried with a vote of 5 – 0.

PUBLIC COMMENT

There was no public comment.

PUBLIC HEARING

CUP-203M(2), Verizon Wireless

An application has been received from Core Development representing Verizon Wireless requesting approval of a modification of a conditional use permit (CUP-203). The applicant is proposing a 78-square-foot expansion of an existing wireless telecommunications facility, as well as upgrades to a wireless antenna mounted to an adjacent light standard. The project site is located within the Las Posas Road Park-and-Ride, east of the Las Posas on-ramp, and south of the U.S. Highway 101/Ventura Freeway. The project would consist of the wireless antenna upgrade and facility expansion to accommodate installation of a Kohler 30kw generator with a 210-gallon fuel tank.

Student Assistant Tim Moran gave a PowerPoint presentation for the public hearing addressing the proposed modification to the existing wireless telecommunications facility. Student Assistant Moran indicated that staff finds that the proposed modification would be compatible with the Heritage Zone design standards.

Chairman Edsall invited questions from the Commission.

Commissioner Boyce commended the presentation. He then asked what the rules are regarding underground fuel tanks.

Mr. Moran answered that he does not know the rules are for underground tanks and that the conditions were provided by the Fire Department.

Chairman Edsall asked if the tank was specified as an above-ground tank or underground tank. Senior Planner Mitchell answered that he did not know and assumed that it was an above-ground tank.

Chairman Edsall OPENED the public hearing and invited the applicant to speak first.

PUBLIC HEARING OPENED

Kim Nguyen, Representative, Core Development for Verizon Wireless: Ms. Nguyen came forward to answer any questions of the Commissioners.

Chairman Edsall asked if the tank was above-ground.

Ms. Nguyen answered that she believes that it is an above-ground tank per her discussions with the architect.

Chairman Edsall asked if it was typical with other sites to have a back-up generator.

Ms. Nguyen answered that Verizon has been adding them to their sites.

Senior Planner Mitchell clarified that according the plans, the tank will be mounted on a concrete spill containment pad. Senior Planner Mitchell said that based on the plans, it is an above-ground tank.

There was no further public comment.

Chairman Edsall then CLOSED the public hearing.

PUBLIC HEARING CLOSED

Chairman Edsall called for discussion from the Commission.

Architectural Review Report

Vice-Chairman Hemmens reported that the Committee went over plans and found that exterior materials on the addition are identical to the existing facility and the wooden rafter tails are similar, if not identical. He reported that the Committee recommends approval.

In response to a call for a resolution by Chairman Edsall, Senior Planner Mitchell introduced Resolution No. PC 2013-23, approving a request by Core Development representing Verizon Wireless for approval of a modification of a conditional use permit to an existing wireless communications facility, further described and set forth as CUP-203M(2). It was **MOVED** by Commissioner Lusk, **SECONDED** by Commissioner Davis, to waive further reading and adopt. With a vote of 5 - 0, the **MOTION CARRIED**.

DIRECTOR'S REPORT

- a. **Cottage Food Operations** – Senior Planner Mitchell reported that the City Council introduced the Cottage Food Operations Ordinance at their meeting of September 11. He said that the second reading of the ordinance will be on September 25 and will be enacted 30 days thereafter allowing the issuance of permitting to begin on October 26.
- b. **Village Gateway** – Senior Planner Mitchell said that the City Council will be considering the Village Gateway General Plan Amendment and change of zone request on September 25.
- c. **Joint Study Session** – Senior Planner Mitchell reminded the Planning Commission about the September 25, 2013 joint study session with the City Council at 6 p.m., to review the Circulation Element.
- d. **AML Apartments** – Senior Planner Mitchell reported that the project is progressing with the undergrounding of utilities and the foundation slabs being poured. He also

said that interest is growing as more people have put their names on an interest list to be future renters.

- e. St. Johns Seminary – Senior Planner Mitchell said that staff is reviewing the screencheck draft EIR for the proposed General Plan Amendment and change of zone and that this will be coming before the Planning Commission in December or January.

PUBLIC COMMENT

There was no public comment.

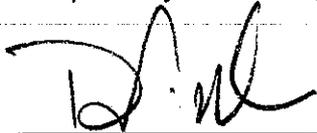
COMMISSION COMMENT

Commissioner Boyce commended the City for sponsoring the Emergency Expo. Commissioner Boyce asked for information on the Joint Land Use Study as he was not able to attend the public workshop. Commissioner Boyce then asked for a moment of silence for the twelve members of the Department of Defense that died at the Washington Navy yard.

ADJOURNMENT

Chairman Edsall adjourned the meeting at 7:46 p.m.

Respectfully submitted,



Secretary of the Commission

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