

MINUTES
CAMARILLO SANITARY DISTRICT
REGULAR MEETING
WEDNESDAY, JULY 27, 2016

CALL TO ORDER/ROLL CALL

Chairman Craven called the meeting to order at 5:00 p.m.

Directors Present: Charlotte Craven, Chairman
 Bill Little, Secretary
 Kevin Kildee, Director
 Jeanette McDonald, Director
 Mike Morgan, Director

Staff Present: Dave Norman, District Manager
 Misty Cheng, Interim Finance Director
 Tom Fox, Assistant City Manager
 Dave Klotzle, Assistant District Manager
 Jeffrie Madland, Assistant Secretary
 Monica McGrath, Police Department Commander
 Richard Petropulos, Administrative Services Director
 Brian Pierik, District Counsel
 Joe Vacca, Community Development Director

FLAG SALUTE

Director Morgan led the Pledge of Allegiance to the Flag.

I. AMENDMENTS TO THE AGENDA

Item III D was pulled for discussion as IV A.

II. PUBLIC COMMENTS – NONE

III. CONSENT CALENDAR

Director Kildee moved, seconded by Director Morgan, to approve Consent Calendar Items A through C.

A. Minutes

Approved the minutes of the Camarillo Sanitary District meeting held July 13, 2016, as presented.

B. Sole Source Equipment Purchase - CCTV Camera

Authorized a purchase order to Plumbers Depot Inc. in the amount of \$20,074.15.

C. Resolution Exonerating Warranty Securities - SS-10-04 Sewer Pump Station No. 2 Rehabilitation

Adopted CSD Resolution No. 2016-10 exonerating warranty securities.

D. First Amendment to Agreement with Raftelis Financial Consultants

Pulled for discussion as IV A.

Motion carried 5-0.

IV. DEPARTMENTAL

A. First Amendment to Agreement with Raftelis Financial Consultants (formerly III D)

Director McDonald questioned moving forward with another water and wastewater rate study before finding out if the desalter is going forward. Assistant City Manager Fox indicated staff would know by the end of September if the desalter project will move forward.

Director Kildee moved, seconded by Director Morgan, to authorize the District Manager to sign CSD Agreement No. 2015-2A with Raftelis Financial Consultants to conduct a Water and Wastewater Financial Plan Update in the amount of \$26,673.

Motion carried 5-0.

V. LEGAL COUNSEL – NONE

VI. COMMENTS FROM STAFF – NONE

VII. COMMENTS FROM BOARD MEMBERS – NONE

RECESS / RECONVENE IN THE ADMINISTRATIVE CONFERENCE ROOM

At 5:09 p.m., the Board recessed. The Chairman called the Board to order in the administrative conference at 6:05 p.m.

A. Review Fiscal Year 2017/18 Budget

Budget Analyst Whitlock reviewed a PowerPoint regarding the Budget for Fiscal Year 2017/18.

RECESS / RECONVENE IN THE COUNCIL CHAMBERS

The Study Session recessed at 6:45 p.m. The Chairman reconvened the regular meeting of the Board at 9:24 p.m.

IX. PUBLIC HEARINGS – NONE

X. DEPARTMENTAL

A. Resolution Confirming Adoption of the Fiscal Year 2017/18 Budget (Joint with the City Council)

Budget Analyst Whitlock recommended the Board confirm adoption of the Budget for FY 2017/18.

Director Kildee moved, seconded by Director McDonald, to adopt CSD Resolution No. 2016-11 confirming approval of the FY 2017/18 Budget.

Motion carried 5-0.

XI. ADJOURN

The meeting adjourned at 9:32 p.m.

ATTEST:

Charitha Craven
Chairman

Jamadland
Assistant Secretary