

MINUTES
CAMARILLO SANITARY DISTRICT
REGULAR MEETING
WEDNESDAY, JULY 13, 2016

CALL TO ORDER/ROLL CALL

Chairman Craven called the meeting to order at 5:05 p.m.

Directors Present: Charlotte Craven, Chairman
 Bill Little, Secretary
 Kevin Kildee, Director
 Jeanette McDonald, Director
 Mike Morgan, Director

Staff Present: Dave Norman, District Manager
 Misty Cheng, Interim Finance Director
 Tom Fox, Assistant City Manager
 Dave Klotzle, Assistant District Manager
 Jeffrie Madland, Assistant Secretary
 Monica McGrath, Police Department Commander
 Richard Petropulos, Administrative Services Director
 Brian Pierik, District Counsel
 Joe Vacca, Community Development Director

I. AMENDMENTS TO THE AGENDA – NONE

II. PUBLIC COMMENTS – NONE

III. CONSENT CALENDAR

Director Kildee moved, seconded by Director Morgan, to approve Consent Calendar Items A through F.

A. Minutes

Approved the minutes of the Camarillo Sanitary District meeting held June 22, 2016, as presented.

B. Urgency Purchase Order – C.D. Lyon Inc.

Ratified an urgency purchase order to C.D. Lyon Inc. in the amount of \$25,400.

C. Resolution Approving Final Pay Estimate and Accepting Improvements - SS-08-03 SSMP Cured in Place Pipe Relining

Adopted CSD Resolution No. 2016-9 accepting improvements, approving final pay estimate, and authorizing the Chairman of the Board to sign a Notice of Completion.

D. Agreement with BTC Labs - SS-10-08 Effluent Diversion Pipeline

Authorized the District Manager to sign CSD Agreement No. 2016-12 with BTC Labs - NV5 for an amount not-to-exceed \$30,728.

E. Agreement with Carollo Engineers - SS-10-08 Effluent Diversion Pipeline

Authorized the District Manager to sign CSD Agreement No. 2004-1J with Carollo Engineers for additional work in an amount not-to-exceed \$67,466.00.

F. Agreement with GPA Consulting - SS-10-08 Effluent Diversion Pipeline

Authorized the District Manager to sign CSD Agreement No. 2016-13 with GPA Consulting for an amount not-to-exceed \$28,979.20.

Motion carried 5-0.

IV. DEPARTMENTAL

A. California Association of Sanitation Agencies (CASA) Voting Delegate

Assistant Secretary Madland stated CASA is requesting each member agency to designate voting delegates for the Annual Business Meeting in August.

Director Kildee moved, seconded by Secretary Little, to appoint Charlotte Craven as the voting delegate and Mike Morgan as the alternate for the August 2016 Annual Business Meeting.

Motion carried 5-0.

V. LEGAL COUNSEL – NONE

VI. COMMENTS FROM STAFF – NONE

VII. COMMENTS FROM BOARD MEMBERS – NONE

VIII. ADJOURN

The meeting adjourned at 5:07 p.m.

ATTEST:


Chairman


Assistant Secretary