

**MINUTES**  
**CAMARILLO SANITARY DISTRICT**  
**REGULAR MEETING**  
**WEDNESDAY, APRIL 27, 2016**

CALL TO ORDER/ROLL CALL

Chairman Craven called the meeting to order at 5:00 p.m.

Directors Present:           Charlotte Craven, Chairman  
                                  Bill Little, Secretary  
                                  Kevin Kildee, Director  
                                  Jeanette McDonald, Director  
                                  Mike Morgan, Director

Staff Present:                Dave Norman, District Manager  
                                  Ronnie Campbell, Finance Director  
                                  Tom Fox, Interim Assistant City Manager  
                                  Dave Klotzle, Assistant District Manager  
                                  Jeffrie Madland, Assistant Secretary  
                                  Monica McGrath, Police Department Commander  
                                  Richard Petropulos, Administrative Services Director  
                                  Brian Pierik, District Counsel  
                                  Joe Vacca, Community Development Director

FLAG SALUTE

Director McDonald led the Pledge of Allegiance to the Flag.

- I.     AMENDMENTS TO THE AGENDA – NONE
- II.   PUBLIC COMMENTS – NONE
- III.  CONSENT CALENDAR

Director Kildee moved, seconded by Director Morgan, to approve Consent Calendar Items A through D.

A.    Minutes

Approved the minutes of the Camarillo Sanitary District meeting held April 13, 2016, as presented.

B.    Design Services Agreement - SS-11-01 Wastewater Treatment Plant Flood Improvements

Authorized the District Manager to sign CSD Agreement No. 2016-4 with Michael Baker International, Inc., to provide preliminary design and flood improvements analysis for an amount not-to-exceed \$235,046.

C.    Agreement - Project Management Support Services

Authorized the District Manager to execute CSD Agreement No. 2016-5 with Water Systems Consulting, Inc., for engineering design and project management support services for a not-to-exceed cost of \$82,880.

D. Agreement - Construction Management Services - Effluent Diversion Pipeline SS-10-08

Authorized the District Manager to sign CSD Agreement No. 2016-6 with Staheli Trenchless Consultants for an amount not-to-exceed \$232,574.

Motion carried 5-0.

IV. DEPARTMENTAL – NONE

V. LEGAL COUNSEL – NONE

VI. COMMENTS FROM STAFF – NONE

VII. COMMENTS FROM BOARD MEMBERS – NONE

RECESS/RECONVENE IN THE ADMINISTRATIVE CONFERENCE ROOM

The meeting recessed at 5:03 p.m. and reconvened in the administrative conference room for a Study Session at 6:00 p.m.

VIII. STUDY SESSION

A. Capital Improvement Projects Review

Deputy Director Public Works McGovern and Principal Civil Engineer Matsuoka gave a PowerPoint presentation on the Five-Year Capital Improvement Program.

IX. ADJOURN

The meeting adjourned at 7:21 p.m.

ATTEST:

  
Assistant Secretary

  
Chairman