

**MINUTES**  
**CAMARILLO SANITARY DISTRICT**  
**REGULAR MEETING**  
**WEDNESDAY, MARCH 23, 2016**

CALL TO ORDER/ROLL CALL

Chairman Craven called the meeting to order at 5:00 p.m.

Directors Present:           Charlotte Craven, Chairman  
                                  Bill Little, Secretary  
                                  Kevin Kildee, Director  
                                  Jeanette McDonald, Director  
                                  Mike Morgan, Director

Staff Present:               Bruce Feng, District Manager  
                                  Ronnie Campbell, Finance Director  
                                  Tom Fox, Assistant District Manager  
                                  Dave Klotzle, Assistant District Manager  
                                  Jeffrie Madland, Assistant Secretary  
                                  Monica McGrath, Police Department Commander  
                                  Dave Norman, Assistant City Manager  
                                  Richard Petropulos, Administrative Services Director  
                                  Brian Pierik, Legal Counsel  
                                  Joe Vacca, Community Development Director

FLAG SALUTE

Secretary Little led the Pledge of Allegiance to the Flag.

- I.     AMENDMENTS TO THE AGENDA – NONE
- II.    PUBLIC COMMENTS – NONE
- III.   CONSENT CALENDAR

Director Morgan moved, seconded by Director McDonald, to approve Consent Calendar Items A through E.

A.     Minutes

Approved the minutes of the Camarillo Sanitary District meeting held March 9, 2016, as presented.

B.     Transfer of Sewer System and Acceptance of Utility License Agreement - Catalina Heights Navy Housing

Authorized the District Manager to execute CSD Agreement Nos. 2016-2 and 2016-3 authorizing transfer of the sewer system and utility license agreement with San Diego Family Housing.

C. CSD Resolution Acknowledging Receipt of the Tract Map, Sewer Improvement Plans, Agreement, Securities and Other Necessary Documents - Tract 5671-1 Rancho (Camarillo) Associates, LP and KB Home

Adopted CSD Resolution No. 2016-1 acknowledging receipt of the tract map, agreement, securities and other necessary documents and authorizing the District Manager to sign the tract map for Tract 5671-1, located north of Highway 101, south of Ponderosa Drive, east of Springville Drive and west of Earl Joseph Drive.

D. Equipment Purchase – Chemical Feed Pump

Authorized issuance of a purchase order to D & H Water Systems, Inc., in an amount not-to-exceed \$17,737.50.

E. Invite Bids for Biosolids Hauling Services

Directed staff to invite bids for biosolids hauling services for a five-year period.

Motion carried 5-0.

IV. DEPARTMENTAL – NONE

V. LEGAL COUNSEL – NONE

VI. COMMENTS FROM STAFF – NONE

VII. COMMENTS FROM BOARD MEMBERS – NONE

VIII. PUBLIC HEARING – NONE

IX. ADJOURN

The meeting adjourned at 5:05 p.m.

ATTEST:

Jamadland  
Assistant Secretary

Charlott Craven  
Chairman