

**MINUTES**  
**CAMARILLO SANITARY DISTRICT**  
**REGULAR MEETING**  
**WEDNESDAY, FEBRUARY 24, 2016**

**CALL TO ORDER/ROLL CALL**

Chairman Craven called the meeting to order at 5:00 p.m.

Directors Present:           Charlotte Craven, Chairman  
                                  Bill Little, Secretary  
                                  Kevin Kildee, Director  
                                  Jeanette McDonald, Director  
                                  Mike Morgan, Director

Staff Present:                Dave Norman, Assistant City Manager  
                                  Ronnie Campbell, Finance Director  
                                  Tom Fox, Assistant District Manager  
                                  Kevin Jorgensborg, Fleet and Facilities Manager  
                                  Dave Klotzle, Assistant District Manager  
                                  Jeffrie Madland, Assistant Secretary  
                                  Monica McGrath, Police Department Commander  
                                  Brian Pierik, Legal Counsel  
                                  Joe Vacca, Community Development Director

**FLAG SALUTE**

Director Kildee led the Pledge of Allegiance to the Flag.

- I.     **AMENDMENTS TO THE AGENDA – NONE**
- II.    **PUBLIC COMMENTS – NONE**
- III.   **CONSENT CALENDAR**

Director Kildee moved, seconded by Director Morgan, to approve Consent Calendar Items A through C.

A.     Minutes

Approved the minutes of the Camarillo Sanitary District meetings held February 3 and 10, 2016, as presented.

B.     On-Call Services Task Order – SS-10-08 Phase 2 Design Services - Upgrade Recycled Water Pumps Serving the Effluent Diversion Pipeline Project

Authorized the Assistant District Manager to sign CSD Agreement No. 2013-17C for On-Call Services Task Order No. 2016-03 for an amount not-to-exceed \$58,490 to AKM Consulting Engineers.

C.     Right of Entry Agreement – SS-10-08 Effluent Diversion Pipeline, Phase 2

Authorized the District Manager to execute CSD Agreement No. 2016-1 for Right of Entry with the owners of Hughs Farm.

Motion carried 5-0.

- IV. DEPARTMENTAL – NONE
- V. LEGAL COUNSEL – NONE
- VI. COMMENTS FROM STAFF – NONE
- VII. COMMENTS FROM BOARD MEMBERS – NONE
- VIII. ADJOURN

The meeting adjourned at 5:01 p.m.

ATTEST:

Jamaddand  
Assistant Secretary

Charlotte Craven  
Chairman