

**MINUTES**  
**CAMARILLO SANITARY DISTRICT**  
**REGULAR MEETING**  
**WEDNESDAY, FEBRUARY 10, 2016**

CALL TO ORDER/ROLL CALL

Chairman Craven called the meeting to order at 5:06 p.m.

Directors Present:           Charlotte Craven, Chairman  
                                  Bill Little, Secretary  
                                  Kevin Kildee, Director  
                                  Jeanette McDonald, Director  
                                  Mike Morgan, Director

Staff Present:               Bruce Feng, District Manager  
                                  Ronnie Campbell, Finance Director  
                                  Dave Klotzle, Assistant District Manager  
                                  Jeffrie Madland, Assistant Secretary  
                                  Monica McGrath, Police Department Commander  
                                  Dave Norman, Assistant City Manager  
                                  Richard Petropulos, Administrative Services Director  
                                  Brian Pierik, Legal Counsel  
                                  Joe Vacca, Community Development Director

I.     AMENDMENTS TO THE AGENDA – NONE

II.    PUBLIC COMMENTS – NONE

III.   CONSENT CALENDAR

Director McDonald moved, seconded by Director Morgan, to approve Consent Calendar Item A.

A.     Minutes

Approved the minutes of the Camarillo Sanitary District meeting held January 27, 2016, as presented.

Motion carried 5-0.

IV.   DEPARTMENTAL – NONE

V.     LEGAL COUNSEL – NONE

VI.    COMMENTS FROM STAFF – NONE

VII.   COMMENTS FROM BOARD MEMBERS – NONE

RECESS / RECONVENE IN THE ADMINISTRATIVE CONFERENCE ROOM

At 5:07 p.m., the Board recessed. The Chairman called the Board to order in the administrative conference at 6:00 p.m.

VIII.  STUDY SESSION

A.     Mid-Year Budget Report (Joint with the Camarillo City Council)

Finance Director Campbell gave a PowerPoint presentation on the mid-year budget review with supplemental changes outlined by staff.

RECESS / RECONVENE IN THE COUNCIL CHAMBERS

The Study Session recessed at 6:54 p.m. The Chairman reconvened the regular meeting of the Board at 10:13 p.m.

IX. PUBLIC HEARINGS – NONE

X. DEPARTMENTAL

A. 2015/16 Mid-Year Budget Report

Finance Director Campbell presented a PowerPoint reviewing the mid-year budget report and proposed amendments to the budget.

Director Morgan moved, seconded by Director McDonald, to approve the 2015/16 Mid-Year Budget Report and authorize the Executive Director to adjust the 2015/16 Budget and make the necessary appropriations.

Motion carried 5-0.

XI. ADJOURN

The meeting adjourned at 10:19 p.m.

ATTEST:

jamadland  
Assistant Secretary

Charlotta Craven  
Chairman