MINUTES
CAMARILLO SANITARY DISTRICT
REGULAR MEETING
WEDNESDAY, DECEMBER 9, 2015

CALL TO ORDER/ROLL CALL

Chairman Craven called the meeting to order at 5:09 p.m.

Directors Present: Charlotte Craven, Chairman
Bill Little, Secretary
Kevin Kildee, Director
Jeanette McDonald, Director
Mike Morgan, Director

Staff Present: Bruce Feng, District Manager
Ronnie Campbell, Finance Director
Tom Fox, Assistant District Manager
Dave Klotzle, Assistant District Manager
Jeffrie Madland, Assistant Secretary
Monica McGrath, Police Department Commander
Dave Norman, Assistant City Manager
Richard Petropulos, Administrative Services Director
Brian Pierik, Legal Counsel
Joe Vacca, Community Development Director

I. AMENDMENTS TO THE AGENDA – NONE

II. PUBLIC COMMENTS – NONE

III. CONSENT CALENDAR

Director Kildee moved, seconded by Director McDonald, to approve Consent Calendar Items A and B.

A. Minutes

Approved the minutes of the Camarillo Sanitary District meetings held November 18 and December 2, 2015, as presented.

B. Resolution Approving Plans and Specifications and Notice Inviting Bids - SS-10-08 Effluent Diversion Pipeline Phase 2 and Solicit RFQ for Construction Management Services - SS-10-08

Adopted CSD Resolution 2015-13 approving plans and directing staff to solicit construction bids and issue a RFQ for construction management services.

Motion carried 5-0.

V. LEGAL COUNSEL – NONE

VI. COMMENTS FROM STAFF – NONE

VII. COMMENTS FROM BOARD MEMBERS – NONE

RECESS / RECONVENE

At 5:11 p.m., the Board recessed. The Chairman called the meeting back to order at 5:24 p.m.

IV. DEPARTMENTAL

A. Financial Statements (CAFR) – Fiscal Year Ended June 30, 2015 (combined with City Council)

Daphne Munoz, White Nelson Diehl Evans, Certified Public Accounts, stated they completed the Comprehensive Annual Financial Report (CAFR) and other various reports regarding the conduct of the audit for the fiscal year ended June 30, 2015. There were no noted deficiencies or areas of concern.

Director Kildee moved, seconded by Secretary Little, to receive and file the CAFR and various audit reports.

Motion carried 5-0.

IX. ADJOURN

The meeting adjourned at 5:38 p.m.

Tamadland
Assistant Secretary

ATTEST:

Charlotte Crawley
Chairman