

MINUTES
CAMARILLO SANITARY DISTRICT
REGULAR MEETING
WEDNESDAY, JULY 22, 2015

CALL TO ORDER/ROLL CALL

Chairman Kildee called the meeting to order at 5:00 p.m.

Directors Present: Kevin Kildee, Chairman
 Jeanette McDonald, Secretary
 Charlotte Craven, Director
 Bill Little, Director
 Mike Morgan, Director

Staff Present: Dave Norman, Assistant City Manager
 Tom Fox, Assistant District Manager
 Jeffrie Madland, Assistant Secretary
 Monica McGrath, Police Department Commander
 Richard Petropulos, Administrative Services Director
 Brian Pierik, Legal Counsel
 Mark Uribe, Assistant Finance Director

FLAG SALUTE

Director Craven led the Pledge of Allegiance to the Flag.

- I. AMENDMENTS TO THE AGENDA – NONE
- II. PUBLIC COMMENTS – NONE
- III. CONSENT CALENDAR

Director Craven moved, seconded by Director Morgan, to approve Consent Calendar Items A through C.

A. Minutes

Approved the minutes of the Camarillo Sanitary District meeting held July 8, 2015, as presented.

B. Amendment to Maintenance Agreement - Chemical Root Control Services

Authorized the District Manager to sign CSD Agreement No. 2011-7D with Duke's Root Control, Inc., to increase the annual expenditure from \$75,000 to \$100,000.

C. Sole Source Equipment Purchase – Flo-Systems, Inc.

Authorized issuance of a purchase order to Flo-Systems, Inc., in an amount not-to-exceed \$25,000.

Motion carried 5-0.

- IV. DEPARTMENTAL – NONE
- V. LEGAL COUNSEL – NONE

VI. COMMENTS FROM STAFF

Wastewater Refunding Revenue Bonds – Assistant Finance Director Uribe provided an update on the bond refunding. The bonds were well received in the market which resulted in a lower interest rate that will bring the overall savings up to \$2 million.

VII. COMMENTS FROM BOARD MEMBERS – NONE

RECONVENE IN THE ADMINISTRATIVE CONFERENCE ROOM

The Board recessed at 5:02 p.m. The Chairman called the Board to order in the administrative conference room for a Study Session at 6:44 p.m.

VIII. STUDY SESSION

A. Water/Sewer Rate Study

Assistant Finance Director Uribe and Sanjay Gaur, Raftelis Financial Consultants, Inc., presented a PowerPoint on the Water and Wastewater Rate Study and options for rate increases. The Board supported staff's recommendations and requested additional information explaining the increases be included in the Prop 218 notice to ratepayers.

IX. ADJOURN

The meeting adjourned at 7:12 p.m.

ATTEST:



Chairman



Assistant Secretary