

MINUTES
CAMARILLO SANITARY DISTRICT
REGULAR MEETING
WEDNESDAY, JUNE 24, 2015

CALL TO ORDER/ROLL CALL

Chairman Kildee called the meeting to order at 5:03 p.m.

Directors Present: Kevin Kildee, Chairman
 Jeanette McDonald, Secretary
 Charlotte Craven, Director
 Bill Little, Director
 Mike Morgan, Director

Staff Present: Bruce Feng, District Manager
 Ronnie Campbell, Finance Director
 Tom Fox, Assistant District Manager
 Jeffrie Madland, Assistant Secretary
 Monica McGrath, Police Department Commander
 Dave Norman, Assistant City Manager
 Richard Petropulos, Administrative Services Director
 Brian Pierik, Legal Counsel

- I. AMENDMENTS TO THE AGENDA – NONE
- II. PUBLIC COMMENTS – NONE
- III. CONSENT CALENDAR

Director Craven moved, seconded by Director Little, to approve Consent Calendar Items A through D.

A. Minutes

Approved the minutes of the Camarillo Sanitary District meeting held June 10, 2015, as presented.

B. Resolution Approving Plans and Specifications and Notice to Invite Bids - SS-13-02 Sterling Hills Golf Course

Adopted CSD Resolution No. 2015-5 approving the plans and specifications and authorizing staff to invite bids.

C. Pricing Agreement - CP-2015-2 Sodium Hypochlorite Purchase

Authorized the District Manager to sign CSD Pricing Agreement No. 2015-9 with Olin Chlor Alkali Products for a not-to-exceed budgeted amount of \$71,280 for fiscal years 2015/16, 2016/17, and 2017/18.

D. Resolution Authorizing the Levy of a Special Assessment FY 2015/16 - Ramona Drive Sewer

Adopted CSD Resolution No. 2015-6 authorizing the FY 2015/16 Levy of Special

Assessments for the Ramona Drive Sewer Assessment District.

Motion carried 5-0.

IV. DEPARTMENTAL

- A. Advance Refunding of the Camarillo Public Finance Authority Wastewater Revenue Bonds, Series 2005 and Issuance of Wastewater Refunding Revenue Bonds, Series 2015 (Joint with Public Finance Authority)

Treasurer Campbell provided an updated summary of saving noting the refinancing would result in a savings of 8.43% or \$2.2 million dollars over the life of the bonds. The City's bond consultants, Curt de Crinis and Maryanne Goodkind, were present to respond to any questions.

Director Craven moved, seconded by Director Little, to adopt CSD Resolution No. 2015-7 approving the advance refunding of Wastewater Revenue Bonds, Series 2015; issuance of Wastewater Refunding Revenue Bonds, Series 2015, and related documents.

Motion carried 5-0.

V. LEGAL COUNSEL – NONE

VI. COMMENTS FROM STAFF – NONE

VII. COMMENTS FROM BOARD MEMBERS – NONE

RECESS / RECONVENE

At 5:07 p.m., the Board recessed. The Chairman called the Board back to order at 7:36 p.m.

VIII. PUBLIC HEARING

- A. Resolution Placing Delinquent Utility Accounts on the Property Tax Rolls of the Ventura County Tax Collector

Finance Director Campbell stated CSD Ordinance No. 49 gives the District authority to place liens on the tax rolls for delinquent utility accounts when the City's on-going efforts to affect due process fail to bring these accounts up to date.

PUBLIC HEARING OPENED

Hearing no requests to speak, either for or against the item, the Chairman declared the PUBLIC HEARING CLOSED.

Director Craven moved, seconded by Director Little, to adopt CSD Resolution No. 2015-9 authorizing the District to levy liens on the tax rolls of Ventura County on the property owners who are delinquent in the payment of utility accounts.

Motion carried 5-0.

B. Resolution Adopting the Five-Year Capital Improvement Program (Joint with the City Council)

Principal Civil Engineer Matsuoka stated the City of Camarillo and the Camarillo Sanitary District developed a five-year comprehensive capital expenditure program setting forth projects for buildings and grounds, storm drainage, transportation, water, sanitary, and redevelopment. The program indicates the location, size, and estimates of cost for all facilities and improvements to be financed from various fund sources. The Planning Commission determined the Capital Improvement Program is consistent with the City's General Plan.

PUBLIC HEARING OPENED

Hearing no requests to speak, either for or against the item, the Chairman declared the PUBLIC HEARING CLOSED.

Director Craven moved, seconded by Director Morgan, to adopt CSD Resolution No. 2015-10 adopting the Five-Year Capital Improvement Program.

Motion carried 5-0.

IX. DEPARTMENTAL

A. Resolution Adopting the 2015-2016 Budget, including 2015/2016 Appropriations and Authorizing Certain Amendments to the 2014/2015 Budget (Joint with the City Council)

Finance Director Campbell stated the City Council and Camarillo Sanitary District conducted a detailed review of the proposed 2015/2016 Budget and amendments to the 2014/2015 Budget on June 3, 2015. Staff recommends adoption of the 2015/2016 Budget, authorization of appropriations for 2015/2016, and approval of the amendments to the 2014/2015 Budget as outlined in the agenda report.

Director Craven moved, seconded by Director Morgan, to adopt CSD Resolution No. 2015-11 approving the 2015/2016 Budget, authorizing appropriations for 2015/2016 and amending the 2014/2015 Budget, along with supplemental changes to the proposed budget.

Motion carried 5-0.

IV. DEPARTMENTAL (continued)

B. Resolution Setting Forth Compensation, Classification and Benefits and Approving a Statement of Understanding Effective July 1, 2015 (Joint with the City Council)

District Manager Feng stated the proposed resolution sets forth the Compensation, Classification and Benefits Program and approves a Statement of Understanding for the terms and conditions of employment for Sanitary District employees. The resolution provides an average increase of 2% to the salary bands and maintenance of employee benefits. As a result of operational efficiencies, the proposal results in a decrease to the budget.

Director Craven moved, seconded by Secretary McDonald, to adopt CSD Resolution No. 2015-8 setting the Compensation, Classification and Benefits for Sanitary District

employees and approving a Statement of Understanding for the terms and conditions of employment for Sanitary District employees effective July 1, 2015.

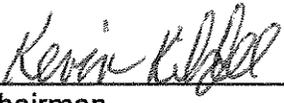
Motion carried 5-0.

X. ADJOURN

The meeting adjourned at 8:53 p.m.

ATTEST:


Assistant Secretary


Chairman