

MINUTES
CAMARILLO SANITARY DISTRICT
REGULAR MEETING
WEDNESDAY, JULY 9, 2014

CALL TO ORDER/ROLL CALL

Chairman Craven called the meeting to order at 5:00 p.m.

Directors Present: Charlotte Craven, Chairman
 Jeanette McDonald, Secretary
 Kevin Kildee, Director
 Bill Little, Director
 Michael Morgan, Director

Staff Present: Dan Paranick, Assistant City Manager
 Ronnie Campbell, Finance Director
 Tom Fox, Assistant District Manager
 Jeffrie Madland, Assistant Secretary
 Dave Norman, Community Development Director
 Richard Petropulos, General Services Director
 Brian Pierik, Legal Counsel
 Guy Stewart, Police Department Commander

I. AMENDMENTS TO THE AGENDA

 Pulled Items III C and D for discussion.

II. PUBLIC COMMENTS – NONE

III. CONSENT CALENDAR

 Director Kildee moved, seconded by Director Little, to approve Consent Calendar Items A through F, with the exception of Items C and D.

A. Minutes

 Approved the minutes of the Camarillo Sanitary District meeting held June 25, 2014, as presented.

B. Purchase Order – 2014 SSMP Audit

 Authorized the Assistant District Manager to sign a purchase order for an amount not-to-exceed \$25,000.

C. Amendment to Agreement – Chemical Root Control Services

 Pulled for discussion as Item IV A.

D. Amendment to Agreement – Biosolids Hauling Services

 Pulled for discussion as Item IV B.

E. Sole Source Purchase - Thioguard

Authorized the designation of Hill Brothers Chemical Company as a sole source provider and authorized the District Manager to sign CSD Agreement 2014-3 for the purchase of Thioguard.

F. Request for Qualifications/Request for Proposals – Operations Code Update

Authorized the solicitation of RFQ/RFP.

Motion carried 5-0.

IV. DEPARTMENTAL

A. Amendment to Agreement – Chemical Root Control Services

Public Works Director Fox indicated the increase is a result of an increase in service not an increase in unit cost.

Director Kildee moved, seconded by Director Little, to authorize the District Manager to sign CSD Agreement 2011-7C.

Motion carried 5-0.

B. Amendment to Agreement – Biosolids Hauling Services

Public Works Director Fox stated the amendment is the result of an increase in biosolids production, resulting in an increase in service, not unit cost.

Secretary McDonald moved, seconded by Director Little, to authorize the District Manager to sign CSD Agreement 2006-9B.

Motion carried 5-0.

V. LEGAL COUNSEL – NONE

VI. COMMENTS FROM STAFF – NONE

VII. COMMENTS FROM BOARD MEMBERS – NONE

VIII. PUBLIC HEARING – NONE

IX. ADJOURN

The meeting adjourned at 5:13 p.m.

ATTEST:



Assistant Secretary



Chairman