

MINUTES
CAMARILLO SANITARY DISTRICT
ADJOURNED MEETING
WEDNESDAY, NOVEMBER 6, 2013

CALL TO ORDER/ROLL CALL

Chairman Kildee called the meeting to order at 5:07 p.m.

Directors Present: Kevin Kildee, Chairman
 Bill Little, Secretary
 Charlotte Craven, Director
 Jeanette McDonald, Director
 Michael Morgan, Director

Staff Present: Bruce Feng, District Manager
 Ronnie Campbell, Finance Director
 Tom Fox, Assistant District Manager
 Jeffrie Madland, Assistant Secretary
 Dave Norman, Community Development Director
 Dan Paranick, Assistant City Manager
 Richard Petropulos, General Services Director
 Brian Pierik, Legal Counsel
 Guy Stewart, Police Department Commander

- I. AMENDMENTS TO THE AGENDA – NONE
- II. PUBLIC COMMENTS – NONE
- III. CONSENT CALENDAR

Director Craven moved, seconded by Director Morgan, to approve Consent Calendar Item A.

A. Minutes

Approved the minutes of the Camarillo Sanitary District meeting held October 23, 2013, as presented.

Motion carried 5-0.

- IV. DEPARTMENTAL – NONE
- V. LEGAL COUNSEL – NONE
- VI. COMMENTS FROM STAFF – NONE
- VII. COMMENTS FROM BOARD MEMBERS – NONE

RECESS / RECONVENE IN THE ADMINISTRATIVE CONFERENCE ROOM

At 5:08 p.m., the Board recessed. The Chairman called the Board to order in the administrative conference room for a Study Session at 6:30 p.m.

VIII. STUDY SESSION

A. Final Water/Sewer Rates - Review Prop 218 Notices

Finance Director Campbell, Assistant District Manager Fox, and Sanjay Gaur, Raftelis Financial Consultants, Inc., gave a PowerPoint presentation on the Wastewater Rate Study, scheduled capital improvement projects, and reserves. Staff indicated a majority of the reserves are to be used for planned projects and the projected fund balance will drop below desired reserve levels in 2016, requiring the proposed rates increases. The Board discussed possible bonding options for the planned projects.

RECESS / RECONVENE IN THE COUNCIL CHAMBERS

The Study Session recessed at 7:21 p.m. The Chairman reconvened the regular meeting of the Board at 7:40 p.m.

IX. PUBLIC HEARINGS

A. Introduction of a CSD Ordinance Amending Sewer Service Rates

Finance Director Campbell, Assistant District Manager Fox, and Sanjay Gaur, Raftelis Financial Consultants, Inc., presented a CSD Ordinance amending the Operations Code relating to sewer service charges. The proposed sewer rates include an overall increase necessary to cover increasing costs, mainly associated with State and Federal regulations. The proposed increase would be 14% for FY 2014 and 7% for FY 2015.

PUBLIC HEARING OPENED

Calvin Ehler, Spanish Hills Homeowners Association, expressed concern over the increase. He noted the increased is passed on to the homeowners, many of which live on fixed incomes.

Robert Waterlander, Village at the Park, understood the increases were a result of increased regulations, but he urged the Board to keep the increases as low as possible.

Hearing no further requests to speak, either for or against the item, the Chairman declared the PUBLIC HEARING CLOSED.

Assistant District Manager Fox reviewed the planned improvement projects and the associated costs.

The Board discussed the timing of the projects and funding options.

Legal Counsel Pierik read the title of CSD Ordinance No. 84

Director Morgan stated the District has been paying fines for over ten years waiting for these improvements. If the District does not proceed with the improvement, the fines will escalate.

Secretary Little felt some projects could be delayed. He preferred borrowing the money to pay for the projects and spreading the repayment over the life of the

improvements. He recommended reducing the 2014 rate to 7% and deferring the 2015 rates until further review.

The Board and staff discussed the District's bonding capacity, based on timing and reserves. Assistant District Manager Fox stated if the District does not hold enough reserves, the cost for financing would increase. Mr. Gaur stated the proposed rate structure places the District in the best possible position to obtain bond funding when needed.

Director Craven stated the regulations are the result of the Clean Water Act which has caught up with sewage treatment plants. She preferred using the money to protect the environment from a spill, rather than paying fines in the event of a spill. She felt there was no other alternative.

Director Craven moved, seconded by Director Morgan, to waive further reading and introduce CSD Ordinance No. 84 amending Chapter VII, Section 7001, of the Operations Code relating to sewer service charges.

Motion carried 3-2 (McDonald and Little dissenting).

X. DEPARTMENTAL – NONE

XI. ADJOURN

The meeting adjourned at 8:32 p.m. to November 20, 2013, at 5:00 p.m.

ATTEST:

Jamadland
Assistant Secretary

Kevin Kildoe
Chairman