

MINUTES
CAMARILLO SANITARY DISTRICT
REGULAR MEETING
WEDNESDAY, JULY 24, 2013

CALL TO ORDER/ROLL CALL

Chairman Kildee called the meeting to order at 5:00 p.m.

Directors Present: Kevin Kildee, Chairman
 Bill Little, Secretary
 Charlotte Craven, Director
 Jeanette McDonald, Director
 Michael Morgan, Director

Staff Present: Bruce Feng, District Manager
 Ronnie Campbell, Finance Director
 Tom Fox, Assistant District Manager
 Bruce Macedo, Police Department Captain
 Jeffrie Madland, Assistant Secretary
 Dave Norman, Community Development Director
 Dan Paranick, Assistant City Manager
 Richard Petropulos, General Services Director
 Brian Pierik, Legal Counsel

FLAG SALUTE

Secretary Little led the Pledge of Allegiance to the Flag.

- I. AMENDMENTS TO THE AGENDA – NONE
- II. PUBLIC COMMENTS – NONE
- III. CONSENT CALENDAR

Director Morgan moved, seconded by Director Craven, to approve Consent Calendar Items A through C.

A. Minutes

Approved the minutes of the Camarillo Sanitary District meeting held July 10, 2013, as presented.

B. CSD Resolution Acknowledging Receipt of Agreement, Securities and Other Necessary Documents -Tract 5367-4, Standard Pacific Homes/Camarillo Village Park, LLC

Adopted CSD Resolution No. 2013-9 acknowledging receipt of agreement, securities, and other necessary documents.

C. CSD Resolution Approving Plans and Specifications and Notice Inviting Bids – SS-08-02 Sludge Drying Bed Improvements Project

Adopted CSD Resolution No. 2013-10 authorizing the project, approving the plans

and specifications, and directing staff to invite bids.

Motion carried 5-0.

- IV. DEPARTMENTAL – NONE
- V. LEGAL COUNSEL – NONE
- VI. COMMENTS FROM STAFF – NONE
- VII. COMMENTS FROM BOARD MEMBERS – NONE

RECESS / RECONVENE IN THE ADMINISTRATIVE CONFERENCE ROOM

At 5:03 p.m., the Board recessed. The Chairman called the Board to order in the administrative conference room for a Joint Study Session with the City Council at 6:20 p.m.

VIII. STUDY SESSION

A. Preliminary Review of Water and Sewer Rates

Finance Director Campbell and Sanjay Gaur, Raftelis Financial Consultants, Inc., reviewed the 2013 Water and Wastewater Rate Study and discussed proposed changes to the fixed rate charge, residential tier structure, residential rates for customers “outside” service area, agricultural/landscape rate for recycled water, and application of the senior discount rate.

RECESS / RECONVENE IN THE COUNCIL CHAMBERS

The Study Session recessed at 7:28 p.m. The Chairman reconvened the regular meeting of the Board at 7:57 p.m.

IX. PUBLIC HEARING – NONE

X. DEPARTMENTAL

A. Sewer Pump Station No. 3 Rehabilitation SS-13-04

Deputy Public Works Director McGovern reviewed the necessity for moving up the schedule for rehabilitating Sewer Pump Station No. 3. The current pump is no longer supported by the manufacturer and the dry pit configuration can limit pump access in the event of a sewer spill. She recommended reconstructing the configuration of the existing site, pump replacement, piping charges, and electrical upgrades.

Secretary Little inquired how the project effects sewer rates. Public Works Director Fox stated the cost of the project was included in the proposed rate model.

Director Morgan moved, seconded by Director Craven, to add Project SS-13-04 to the Five-year Capital Improvement Program with a projected budget of \$3.2 million, transfer \$200,000 from existing capital improvement project SS-08-03 to the new SS-13-04 for engineering design efforts, and authorize staff to solicit requests for qualifications/proposals for engineering design services.

Motion carried 5-0.

XI. ADJOURN

The meeting adjourned at 8:14 p.m.

ATTEST:

Jamadland
Assistant Secretary

Karin Kellee
Chairman