



Pleasant Valley Recreation and Park District
1605 E. Burnley Street, Room 1
Camarillo, CA 93010

**Minutes – Regular Meeting
Tuesday – June 21, 2016**

1. CALL TO ORDER: The meeting called to order by Chair Lynn Jones at 3:07 pm.

2. WELCOME GUEST ATTENDING MEETING

Chair Jones welcomed Jameson Lingl.

3. ROLL CALL

Marlynn Block – Member -Present

Jay Evans, Secretary – Present

Lynn Jones, Chair –Present

Arlene Miro, Vice Chair – Present

Ann Uroff, Member – Arrived after Roll Call

Robert Taylor, VCAAA Representative - Present

4. PLEDGE OF ALLEGIANCE – Council Member Block led the pledge.

5. AMENDMENTS TO THE AGENDA - None

6. PUBLIC COMMENTS – None

7. CONSENT CALENDAR

- Council Member Evans moved that the minutes of May 17, 2016 be approved with the Treasurer’s Report of May 31, 2016 received and filed as submitted.
- Council Member Miro seconded the motion
- Aye: Block, Evans, Jones, Miro Absent: Uroff had not arrived

8. VERBAL LIASON REPORT

A. CAMARILLO HEALTH CARE DISTRICT

Lynn Jones reported that on May 25, National Senior Health and Fitness Day was celebrated with screenings, training classes, exercise classes and information tables. Two hundred and fifty individuals participated. Lynn further reported on upcoming classes including CPR on July 11, Tools for Care Giving with respite care available and a Care Giver Support Group started at Leisure Village.

B. CITY OF CAMARILLO –

Jeffrie Madland delivered a letter signed by Mayor Morgan thanking CCOA for helping with the Veteran Appreciation activities. She also reported that her staff had received and forwarded request for delivery of Senior Resource Guides. The Shred Event was successful with 548 cars and donations of \$3,075.00 received.

C. PLEASANT VALLEY RECREATION AND PARK DISTRICT –

Jane Raab was on Jury Duty but provided a report which Member Evans read. The report included: 50 seniors went to Laughlin, NV June 8 -10, upcoming seminars Prepare for Medicare Open Enrollment and Housing Options, Independence Day Dance on June 28, Movie and Lunch on July 7 and Tech Fair on Aug 1.

D. VENTURA COUNTY AREA AGENCY ON AGING –

Jay Evans and Bob Taylor briefly reviewed their written report and the attachment in the meeting packet.

9. OLD BUSINESS

A. SENIOR RESOURCES PANEL PRESENTATION

Member Evans reviewed the Summary of Attendee Feedback Form and the Board discussed topics and speakers for the October presentation. The Education Ad Hoc Committee of Jay Evans and Lynn Jones will bring a detailed proposal focusing on in-home services provided by not-for-profit community organizations.

B. RESOURCE GUIDE UPDATE

Members Jones and Miro reported on their follow-up efforts to collect ad revenue and Jeffrie Madland reported that the check for the City reimbursing printing cost would be available after June 24.

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C. . LEISURE VILLAGE HEALTH FAIR –

Board members reported on observations of the event, distribution of Resource Guides and the benefit of sponsoring and participating in a successful event.

D. VILLAGE TO VILLAGE CONCEPT

Member Evans presented Work Plan for Village to Village Concept Feasibility Study. There was discussion regarding the geographic coverage area and there was agreement that Somis should be included. Chair Jones suggested CCOA should communicate to the City Council our decision to pursue a Village to Village Concept Feasibility Study. Jeffrie Madland requested a memo with attachments be prepared and she would forward to Council Members per information protocol. Member Evans agreed to prepare the materials.

- Council Member Uroff moved that CCOA expend \$100.00 for Opportunity Membership in Village To Village Network and \$400.00 for ad in Fall Issue of PVRPD Activity Guide for the community meetings.
- Chair Jones seconded the motion
- Aye: Block, Evans, Jones, Miro, Uroff

E. PVRPD BUDGET PROPOSAL FOR 2016-17

Included in the agenda packet was a matrix delineating the components for a Needs Assessment and Full Master Plan. Member Evans reported that funding for a Needs Assessment was included in the budget approved by the PVRPD Board.

10. NEW BUSINESS

A, ELECTION OF OFFICERS FOR JULY 2016 – JUNE 2017

- Council Member Evans moved the following slate of Officers for the 2016-17 fiscal year.
Chair – Lynn Jones
Vice Chair – Arlene Miro
Secretary – Jay Evans
Treasurer – Jay Evans
- Member Uroff seconded the motion.
- Aye: Block, Evans, Jones, Miro, Uroff

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B. REVIEW CCOA'S EMPLOYER IDENTIFICATION NUMBER (EIN) AND FILING TAX RETURNS

Member Evans reviewed the material in the meeting packet.

- Council Member Evans moved that the Treasurer be directed to file with the IRS Form 990-N, e Postcard .
- Member Block seconded the motion
- Aye: Block, Evans, Jones, Miro, Uroff

C. REVIEW SURVEY OF VENTURA COUNTY COUNCILS ON AGING

Member Evans reported that of the ten cities in the county, three (Ojai, Poet Hueneme, Santa Paula) do not have active Councils and of the remaining six (excluding Camarillo) only one responded to the survey to date. The Council responding everything is handle through the city. A follow-up email will be sent in an effort to obtain additional responses.

11. AD HOC COMMITTEE REPORTS

- A. **EDUCATION FORUMS** – See Item 9 A.
- B. **ADVISORY COUNCIL** - No report.
- C. **VILLAGE TO VILLAGE CONCEPT** - See item 9D above

12. BOARD COMMENTS None

13. ADJOURNMENT

There being no further business, Chair Lynn Jones adjourned the meeting at 5:10 pm

The next scheduled meetings are: Regular Meeting on July 19, 2016

Respectfully submitted,



Jay Evans, Secretary