



Camarillo Health Care District  
3639 Las Posas Road, Bldg F, Suite 161  
Camarillo, CA 93010

**Minutes – Regular Meeting  
Tuesday – January 19, 2016**

**1. CALL TO ORDER:** The meeting of the Camarillo Council on Aging was called to order by Chair Lynn Jones at 3:06 pm.

**2. ROLL CALL**

Marlynn Block – Member -Present  
Jay Evans, Secretary – Present  
Lynn Jones, Chair –Present  
Arlene Miro, Vice Chair – Present  
Karen Swisher – Treasurer – Absent

**3. PLEDGE OF ALLEGIANCE** – Council Member Miro lead the pledge.

**4. AMENDMENTS TO THE AGENDA** - None

**5. PUBLIC COMMENTS** –

Two members of the community attending the meeting introduced themselves.

**6. CONSENT CALENDAR**

- Council Member Evans moved that the minutes of November 17, 2015, December 17, 2015 and January 7, 2016 be approved with the Treasurer’s Report received and filed as submitted.
- Council Member Jones seconded the motion
- Aye: Block, Evans, Jones, Miro, Absent: Swisher

**7. VERBAL LIASON REPORT**

**A. CAMARILLO HEALTH CARE DISTRICT**

Lynn Jones reported about the planned activities including mindfulness training, Cruise Balance Islands, the regular advocacy programs and event to celebrate and honor caregivers.

**B. CITY OF CAMARILLO**

Jeffrie Madland reported that the volunteer applications for serving on Advisory Councils, Commissions and Boards are due January 19, 2016.

**PLEASANT VALLEY RECREATION AND PARK DISTRICT –**

Jane Raab reported on recent successful events including Tech Faire, New Year celebration dance with 150 in attendance and the movie/lunch program with 70 in attendance. There is a Valentine dance planned for 2/9 and a presentation by Uber Ride Share Service on 1/21. Jane and Walt Robbins are getting organized to plan 55+ Expo and will advise CCOA how we can assist and support the planning and the event.

**C. VENTURA COUNTY AREA AGENCY ON AGING –**

Bob Taylor reported on the activities of the Optimal Aging, Legislative including the 2015 legislative session, Outreach and the hiring of Jannette Jauregui as Public Information Officer for VCAAA. Jay Evans reported on one time funding to meal sites to increase meal count to 120% of contracted meals, the Senior Nutrition Program RFP utilizing per meal funding formula and the work on Strategic Plan.

**8. OLD BUSINESS**

**A. Transportation Panel Presentation**

Plans for the event were reviewed, preparation of a feedback form was discussed to include information on how the attendee heard about the event and confirmed 9:15 am as time for Board members to be at Council Chamber.

**B. Resource Guide Update**

Members Jones and Miro reviewed the options for graphic services and printing of Resource Guide.

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- Council Member Jones moved that Masterpages be contracted with to providing graphic design and printing serves.
- Council Member Evans seconded the motion
- Aye: Block, Evans, Jones, Miro,                      Absent: Swisher

The following assignments were made to Board members to verify the information in the current Resource Guide: pages 8-11 Marlynn Block, 12-16 Jay Evans, 17 – 21 Karen Swisher, 22 – 25 Lynn Jones and 26-28 Arlene Miro. Verification to be completed by February 2, 2016.

C. Holiday Gift Bags Report

Member Jones reported that 3 Board members, 2 community volunteers and 11 volunteers from Amber Light Lions Club prepared in excess of 130 gift bags which were distributed to distributed meals participants. Extra bags and items will be utilized to support new participants.

**9. NEW BUSINESS**

A. Review of CCOA Annual Report to the City Council.

Chair Jones provide draft of report and asked members to email her suggested additions and changes.

B. Discuss Ad-Hoc Committee Assignments – Postponed to the next regular meeting

C. VCAAA Home Share Program

There was a brief discussion regarding providing assistance in recruiting home providers in Camarillo. No specifics actions were finalized.

D. Village to Village –

Member Evans reviewed the materials included with the agenda. There was a brief discussion and it was agreed to invite a representation from Conejos Village to attend the next meeting to describe the development process for Conejos Village.

**10. AD HOC COMMITTEE REPORTS**

- A. Community Needs Assessment – No update.
- B. Community Volunteers – No update
- C. Education Forums – See Item 8 A.
- D. Advisory Council - No update.

**11. BOARD COMMENTS**

Member Block provided information on Wellness Expo in Thousand Oaks. There was a brief discussion regarding the name of Council on Aging in other cities. It was agreed to place on the agenda for the next meeting a discussion of the name Camarillo Council on Aging. It was pointed out that any action would a recommendation to the City Council.

**12. ADJOURNMENT**

There being no further business, Chair Lynn Jones adjourned the meeting at 4:50 pm

The next scheduled meetings are: Regular Meeting on February 16, 2016

Respectfully submitted,



Jay Evans, Secretary