



Pleasant Valley Recreation and Parks District  
1605 E. Burnley Street, Room 1  
Camarillo, CA 93010

**Minutes**

**Tuesday, July 15, 2014 at 3:00 pm**

1. The regular meeting of the Camarillo Council on Aging was called to order by Chair Karen King at 3:02 p.m., on July 15, 2014
2. **ROLL CALL**  
Karen King, Chair - Present  
Todd Terres, Vice Chair - Present  
Jay Evans, Secretary – Present  
Lois Marcus, Treasurer – Present  
Lynn Jones, Member – Absent (Ms. Jones arrived after Roll Call)
3. **PLEDGE** – Lois Marcus led the pledge.
4. **AMENDMENTS TO THE AGENDA** – None.
5. **PUBLIC COMMENTS – NON AGENDA ITEM** - None
6. **CONSENT CALENDAR**

A question was raised regarding the expense listed on the Treasurer's Report. It was clarified that there was no expense, a typographical error, and the remaining numbers in the Report were correct.

- Council Member Terres moved that the Consent Calendar items be approved with the Treasurer's Report received and filed as corrected.
- Council Member Lynn Jones, seconded the motion
- Aye – King, Terres, Evans, Marcus, Jones

**7. VERBAL LIASON REPORTS**

**A. CAMARILLO HEALTH CARE DISTRICT**

Lynn Jones reported that over fifty community members attended the "Wall Wacking" which kicked off the expansion and remodeling of space for the Adult Day

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Care Program. Lynn also reported on the events and activities schedule for July 2014.

### **B. PLEASANT VALLEY RECREATION AND PARK DISTRICT**

Jane Raab reported that the District staffed a booth at Fiesta. She highlighted the scheduled activities for July and August which included the bi-annual Senior Fraud presentation.

Chair King thanked Ms. Raab and the District for finding and scheduling meeting space for Council on Aging regularly scheduled monthly meetings.

### **C. VENTURA COUNTY AREA AGENCY ON AGING**

Chair King reported that she would be participating on the By-laws and Optimal Aging Committees. Secretary Evans reported that he would be participating on the Legislative, Housing and Transportation, Health Issues and Senior Nutrition Committees. Secretary Evans reported that the VC-AAA had received a grant for a Fall Prevention Program involving emergency transport providers and emergency departments in acute hospitals making referrals to Coordinator position staffed at VC-AAA. The initial phase involves providers in the Ventura area. VC-AAA Advisory Council is not scheduled to meet in August 2014.

## **8. BOWN ACT REFRESHER**

City of Camarillo City Clerk Jeffrie Madland briefly review materials that had been forwarded to each Council on Aging member and answered questions from the members.

## **9. UNFINISHED BUSINESS**

### **A. CCOA Meeting Schedule**

Chair King reported that with the cooperation of the PVRPD providing space that regular meeting can be scheduled for the 3rd Tuesday of the month at 3:00 pm. Chair King also reported on which months in the year other COAs and VC-AAA were dark.

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- Secretary Evans moved that the regular meeting schedule for CCOA be the 3<sup>rd</sup> Tuesday of the month at 3:00 pm with the months of August and December being dark.
- Member Jones seconded the motion.
- Aye – King, Terres, Evans, Marcus, Jones

**10. NEW BUSINESS**

**A. Goals and Annual Work Plan**

Chair King initiated a discussion regarding expanding the COA activities beyond the annual Senior Expo and every two year revision of the Senior Resource Guide. It was suggested that members could attend other COAs in surrounding cities. Chair King will provide schedule information to Executive Board members. There was discussion regarding scheduling a Special meeting to discuss goals and annual work plan.

- Treasurer Marcus moved to schedule a Special meeting on Tuesday, September 23 at 3:00 pm to discuss Goals and Annual Work Plan.
- Secretary Evans seconded the motion
- Aye – King, Terres, Evans, Marcus, Jones

**11. BOARD COMMENTS –**

The slate of officers for the Executive Board was reported in the July 3, 2014 minutes but pending name plates, Chair King had each member introduce him or herself and position on the Executive Board.

**12. ADJOURNMENT**

- Secretary Evans moved to adjourn the meeting at 4:15 p.m.
- Vice Chair Todd Terres seconded the motion
- Aye – King, Terres, Evans, Marcus, Jones

Respectfully submitted,



Jay Evans  
Secretary