

MINUTES
CITY OF CAMARILLO CITY COUNCIL
REGULAR MEETING
WEDNESDAY, MARCH 23, 2016

CALL TO ORDER/ROLL CALL

Mayor Morgan called the meeting to order at 5:06 p.m.

Councilmembers Present: Mike Morgan, Mayor
 Jeanette McDonald, Vice Mayor
 Charlotte Craven, Councilmember
 Kevin Kildee, Councilmember
 Bill Little, Councilmember

Staff Present: Bruce Feng, City Manager
 Ronnie Campbell, Finance Director
 Tom Fox, Public Works Director
 Dave Klotzle, Public Works Director
 Jeffrie Madland, City Clerk
 Monica McGrath, Police Department Commander
 Dave Norman, Assistant City Manager
 Richard Petropulos, Administrative Services Director
 Brian Pierik, City Attorney
 Joe Vacca, Community Development Director

I. AMENDMENTS TO THE AGENDA – NONE

II. PRESENTATIONS – NONE

III. CONSENT CALENDAR

Councilmember Craven moved, seconded by Vice Mayor McDonald, to approve Consent Calendar Items A through K.

A. Minutes

Approved the minutes of the City Council meeting held March 9, 2016, as presented.

B. Resolution – Approval of Disbursements

Adopted Resolution No. 2016-29 approving disbursements dated on or before March 16, 2016.

C. Financial Reports – February

Received and filed the following financial reports pursuant to the City's Investment Policy and State law:

1. Investment Report dated February 29, 2016
2. Chronological Investment Activity Report for the Month Ended February 29, 2016
3. General Fund Comparative Balance Sheet, December 31, 2015, and January 31, 2016 and January 31, 2015
4. Minutes of the February 24, 2016 Investment Committee Meeting

D. Request to sell Alcoholic Beverages – Fundraiser

Indicated the Council does not object to the issuance of a one-day beer, wine and distilled spirits permit by the Department of Alcoholic Beverages Control to Students for Eco Education in Agriculture for its Kids to Farm fundraising event on April 17, 2016, at the Camarillo Ranch.

E. Ordinance No. 1122, an Ordinance of the City Council of the City of Camarillo, California, Amending Camarillo Municipal Code Chapter 17.04 (Sign Regulations) Regarding Temporary Noncommercial Sign Opportunities During Election Periods, and Chapter 19.16 (Residential Planned Development Zone) Regarding Subdivision Signs

Adopted Ordinance No. 1122, which constituted of reading of the title as stated in the agenda, and waiver of reading of the Ordinance.

F. First Amendment to Employment Agreement – City Manager

Authorized the Mayor to sign Employment Agreement No. 2016-6A with David J. Norman changing the effective date of appointment to April 5, 2016.

G. Transfer of Water System and Acceptance of Utility License Agreement - Catalina Heights Navy Housing

Authorized the Mayor to execute Agreement Nos. 2016-15 and 2016-16 authorizing transfer of the water system and utility license agreement with San Diego Family Housing.

H. Invite Bids - AS-2015-10 Repair of Constitution Park Message Display Board

Directed staff to invite bids for AS-2015-10.

I. Resolution Approving Tract Map and Improvement Plans, and Acknowledging Receipt of Agreements, Securities and Other Necessary Documents for Tract 5671-1, Rancho (Camarillo) Associates, LP and KB Home

Adopted Resolution No. 2016-30 approving the tract map and improvement plans, acknowledging receipt of agreements, securities, and other necessary documents, and authorizing the Mayor and the City Engineer to sign the tract map and authorizing the City Engineer to sign improvement plans for Tract 5671-1, located north of Highway 101, south of Ponderosa Drive, east of Springville Drive and west of Earl Joseph Drive.

J. Professional Services Agreement with Fugro Consultants, Inc. - ST-15-03 2016 Annual Overlay Program

Authorized the City Manager to sign Agreement No. 2016-17 with Fugro Consultants, Inc., to provide materials testing services for an amount not-to-exceed \$62,000.

K. 2016 General Plan Annual Report for Year 2015

Approved the 2016 General Plan Annual Report for the Year 2015 and directed staff to forward the report to the State of California.

Motion carried 5-0.

IV. CITY COUNCIL – NONE

V. FINANCE – NONE

VI. PUBLIC WORKS

A. Resolutions Approving Improvement Plans, Issuance of Water Will-Serve Letters and Acknowledging Receipt of Agreements, Securities and Other Necessary Documents – RPD-186 & RPD-187, Fairfield Investment Company, LLC

Assistant Public Works Director Tucker stated RPD-186 and RPD-187 are residential projects consisting of 450 apartments on 19.86 gross acres within the former Iration site located at 350 South Lewis Road. The developer submitted improvement plans, agreements, securities and other necessary documents, and paid required fees. This is one of the first projects to contribute to the water conservation credit fund in order to meet the City's water demand offset requirement prior to receiving a will-serve letter for water service.

Public Works Director Klotzle stated the City is in the process of issuing an RFP to hire a consultant to design the water conservation program and the program should be in place by the time the development is ready to be occupied.

Vice Mayor McDonald expressed concern the water conservation program would not offset the water demand created by the new developments and once the developer receives the will-serve letter, they have no further obligations to conserve water. Public Works Director Fox stated the program will be designed to conserve water using proven methods and results will be measured to show the program is offsetting use. The programs can be amended if they do not meet the projected conservation.

Councilmember Little moved, seconded by Councilmember Craven, to adopt Resolution Nos. 2016-31 and 2016-32 approving improvement plans and issuance of water will-serve letters and acknowledging receipt of agreements, securities, and other necessary documents, and authorizing the City Engineer to sign improvement plans.

Motion carried 4-1 (McDonald dissenting).

VII. COMMUNITY DEVELOPMENT – NONE

VIII. CITY ATTORNEY – NONE

IX. CITY MANAGER – NONE

X. CITY CLERK – NONE

XI. ADMINISTRATIVE SERVICES – NONE

XII. CLOSED SESSION

The City Council recessed at 5:35 p.m. to consider the following items:

A. Conference with Legal Counsel - Anticipated Litigation

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2); Number of Cases: eight.

B. Conference with Real Property Negotiator

1. Authority – Government Code Section 54956.8
2. Property – former library, 3100 Ponderosa; APN 166-0-020-315

3. Agency Negotiators – City Attorney, City Manager, Assistant City Manager, Administrative Services Director, Community Development Director, Finance Director and Bob Burrow
4. Negotiating Parties – Qualified Buyers
5. Under Negotiation – Price and terms of payment

C. Conference with Real Property Negotiator

1. Authority – Government Code Section 54956.8
2. Property – former fire station, 2474 Ventura Boulevard; APN 162-0-160-230 and 160-0-160-445
3. Agency Negotiators – City Attorney, City Manager, Assistant City Manager, Community Development Director, Finance Director and Bob Burrow
4. Negotiating Parties – Qualified buyers
5. Under Negotiation – Price and terms of payment

D. Conference with Legal Counsel - Existing Litigation

Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9; Name of Case: Rosa Chaparro v. City of Camarillo, et.al.; Case Number 56-2014-00461346-CU-PA-VTA

E. Conference with Legal Counsel – Existing Litigation

Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9; Name of case: City of Camarillo v. Calleguas Land Company, et al.; Case Number 56-2015-00473237-CU-EI-VTA.

RECESS/RECONVENE TO THE ADMINISTRATIVE CONFERENCE ROOM

The Mayor called the Study Session to order at 6:08 p.m. with no action to report from Closed Session.

XIV. STUDY SESSION

A. Special Event Banners

Community Development Director Vacca reviewed a PowerPoint on proposed regulations to govern the placement of special event banners. The Council requested a few changes to the regulations which will go forward to the Planning Commission.

B. Peace Pole Update

Assistant Administrative Services Director Thomas provided a PowerPoint update on the group's fundraising efforts and timeline to install a Peace Pole at the Library.

RECESS/RECONVENE/CALL TO ORDER/ROLL CALL

The Study Session recessed at 7:28 p.m. The Mayor reconvened the regular meeting of the City Council at 7:32 p.m.

FLAG SALUTE

Councilmember Little led the Pledge of Allegiance to the Flag.

AMENDMENTS TO AGENDA – NONE

XV. PRESENTATIONS

A. Citizen Patrol Member of the Year

Commander McGrath and Mayor Morgan presented a certificate to Henry Ortiz.

B. DART Member of the Year

Commander McGrath and Mayor Morgan presented a certificate to Robert Sturgeon.

C. Explorer of the Year

Commander McGrath and Mayor Morgan presented a certificate to Angel Soriano.

D. VCTC Proposed Transportation Sales Tax

Darren Kettle, Executive Director of the Ventura County Transportation Commission, gave a PowerPoint presentation on the proposed tax to fund transportation projects within Ventura County.

Councilmember Little requested a future agenda item for the City Council to provide direction regarding the proposed tax measure prior to VCTC's action on the proposal.

E. Retirement - Bruce Feng, City Manager

Mayor Morgan presented a City Tile to Bruce Feng in honor of his years of service with the City as City Manager. He reviewed Mr. Feng's accomplishments as City Manager and noted his appreciation for his leadership.

Mr. Feng thanked the Council, the community, and the excellent city staff that helped him through the years.

The Councilmembers commended Bruce Feng for his professionalism and commitment to the City.

XVI. PUBLIC SAFETY/INFORMATION

A. 2015 Crime Report

Commander McGrath gave a PowerPoint presentation on the crime report for the City of Camarillo.

XVII. PUBLIC COMMENTS

Matt Lorimer addressed increased traffic due to development, requested the Rent Review Mediation hearing for Lamplighter Mobile Home Park be rescheduled to the evening to accommodate resident work schedules, and stated he felt councilmembers should be not allowed to serve on non-profit boards within the City.

XVIII. PUBLIC HEARINGS – NONE

XIX. DEPARTMENTAL

A. Fiscal Year 2016/2017 Community Service Grant Requests

Finance Director Campbell reviewed the Community Service Grant applications and the recommended funding for each of the programs.

The following people thanked the Council for supporting their programs:

Richard Gatchel, Save Our Kids Music (SOKM)
Karen Gatchel, New West Symphony

Vice Mayor McDonald stated she serves on the Board for the Camarillo Boys and Girls Club but she receives no financial benefit.

Councilmember Little moved, seconded by Councilmember Kildee, to approve the Community Service Grants for Fiscal Year 2016/2017:

Adolfo Camarillo High School Music Boosters	\$ 8,733
Adolfo Camarillo High School PTSA	\$ 3,500
Boys & Girls Club of Camarillo	\$ 10,000
Brain Injury Center of Ventura County	\$ 1,750
Camarillo Cougars Youth Football and Cheer	\$ 3,500
Channel Islands Choral Association	\$ 1,203
Girls Scouts of California-Central Coast	\$ 400
New West Symphony Association	\$ 10,000
Pleasant Valley Historical Society	\$ 2,000
Rio Mesa High School Safe & Sober After Prom	\$ 2,250
Save Our Kids Music	\$ 3,500
Western Foundation of Vertebrate Zoology	\$ 2,700

Motion carried 5-0.

XIII. NEW BUSINESS – ORAL COMMUNICATIONS

A. City Manager

City Manager Feng reported on his exit interview with the Ventura County Grand Jury and noted they commended the City Council and staff on their excellent work.

B. City Attorney – None

C. Members of City Council

AB 1234 – Reports on Meetings Attended – The Councilmembers reported on attendance at outside agency and Council committee meetings.

Water Conservation - Councilmember Craven requested the public be educated for the need to continue water conservation rules to counteract the misconception that the rains in Northern California have alleviated the drought for Southern California. Public Works Director Fox stated there will be an update on the water conservation program at the next meeting and an article on water conservation in an upcoming CityScene.

Economic Development – Vice Mayor McDonald recommended including information about economic development activities in the CityScene.

Pavement Management Plan – Public Works Director Klotzle stated the update is in final review. Councilmember Little suggested that once the plan is approved, the overlay/slurry seal schedule should be accessible to residents.

XII. CLOSED SESSION

The City Council recessed back to Closed Session at 10:07 p.m.

XX. ADJOURN

The meeting adjourned at 12:45 a.m. with no action to report from Closed Session.

ATTEST:



Mayor



City Clerk