

MINUTES
CITY OF CAMARILLO CITY COUNCIL
REGULAR MEETING
WEDNESDAY, FEBRUARY 24, 2016

CALL TO ORDER/ROLL CALL

Mayor Morgan called the meeting to order at 5:02 p.m.

Councilmembers Present: Mike Morgan, Mayor
Jeanette McDonald, Vice Mayor
Charlotte Craven, Councilmember
Kevin Kildee, Councilmember
Bill Little, Councilmember

Staff Present: Dave Norman, Assistant City Manager
Ronnie Campbell, Finance Director
Tom Fox, Public Works Director
Dave Klotzle, Public Works Director
Kevin Jorgensborg, Fleet and Facilities Manager
Jeffrie Madland, City Clerk
Monica McGrath, Police Department Commander
Brian Pierik, City Attorney
Joe Vacca, Community Development Director

- I. AMENDMENTS TO THE AGENDA – NONE
- II. PRESENTATIONS – NONE
- III. CONSENT CALENDAR

Councilmember Craven moved, seconded by Councilmember Little, to approve Consent Calendar Items A through K.

A. Minutes

Approved the minutes of the City Council meetings held February 3 and 10, 2016, as presented.

B. Resolution – Approval of Disbursements

Adopted Resolution No. 2016-18 approving disbursements dated on or before February 17, 2016.

C. Financial Reports – January 2016

Received and filed the following financial reports pursuant to the City's Investment Policy and State law:

1. Investment Report dated January 31, 2016
2. Chronological Investment Activity Report for the Month Ended January 31, 2016
3. General Fund Comparative Balance Sheet, November 30, 2015, and December 31, 2015 and December 31, 2014
4. Minutes of the January 25, 2016 Investment Committee Meeting.

- D. Ordinance No. 1121, an Ordinance of the City Council of the City of Camarillo, California Amending and Restating Chapter 10.50 (Rent Review Mediation) of Title 10 (Public Peace and Welfare) of the Camarillo Municipal Code Pertaining to the Establishment of the Camarillo Rent Review Mediation Commission and the Accompanying Rent Review Mediation Process That is Intended to Provide a Forum to Resolve Rent Disputes

Adopted Ordinance No. 1121, which constituted of reading the title as stated in the agenda, and waiver of reading of the Ordinance.

- E. Purchase - Stencil Truck

Authorized the purchase of a medium duty, dual rear wheel, stencil truck through the National Joint Powers Alliance Cooperative Contract No. 102811-NAF from Wonderies Fleet Group at the total delivered cost of \$122,562.25.

- F. Amendment to Agreement - Human Resources Legal Services

Authorized the Mayor to execute the first amendment, Agreement No. 2011-58A, to the agreement with Atkinson, Andelson, Loya, Ruud & Romo.

- G. Resolution Approving Improvement Plans and Other Necessary Documents - CUP-364 Institution Ale Company

Adopted Resolution No. 2016-19 approving improvement plans and acknowledging receipt of other necessary documents, and authorizing the City Engineer to sign improvement plans for CUP-364 located at 3841 Mission Oaks Boulevard.

- H. Resolution Approving Improvement Plans and Acknowledging Receipt of Agreements, Securities, and Other Necessary Documents - IPD-401M(1) Felsenthal Property Management, Inc.

Adopted Resolution No. 2016-20 approving improvement plans and acknowledging receipt of agreements, securities, and other necessary documents, and authorizing the City Engineer to sign improvement plans for IPD-401M(1) located at 3841 Mission Oaks Boulevard.

- I. Amendment to Professional Services Agreement – Nichols Consulting Engineers, CHTD

Authorized the City Manager to sign Agreement No. 2014-3A with Nichols Consulting Engineers, CHTD, for ST-14-03 Annual Overlay and ST-14-04 Annual Slurry Seal in an amount not-to-exceed \$85,669.

- J. Resolution Approving Plans and Specifications and Notice to Invite Bids - TS-12-01 Dunnigan Street Traffic Signal

Adopted Resolution No. 2016-21 approving plans and specifications and directing staff to invite bids for TS-12-01 Dunnigan Street Traffic Signal.

- K. Additional Funds to Purchase Order No. 21143 - Steve Bachman, PhD - WT-11-01 North Pleasant Valley Groundwater Desalter

Authorized the issuance of additional funds in the amount of \$25,000 to Purchase

Order No. 21143 for Steve Bachman, PhD, to complete revisions of the Groundwater Study and coordinate with Fox Canyon Groundwater Management Agency for the North Pleasant Valley Groundwater Desalter Project.

Motion carried 5-0.

IV. CITY COUNCIL

A. Citizen Appointment Committee Recommendation

Councilmember Little stated the Citizen Appointment Committee reviewed applications and requests for reappointment and interviewed applicants for expired terms on various committees.

Councilmember Craven moved, seconded by Councilmember Little, to confirm appointments as recommended.

Motion carried 5-0.

V. FINANCE – NONE

VI. PUBLIC WORKS – NONE

VII. COMMUNITY DEVELOPMENT – NONE

VIII. CITY ATTORNEY – NONE

IX. CITY MANAGER

A. Vietnam War Commemorative Ad Hoc Committee Report

Community Development Assistant Director Moe reported on the activities of the Vietnam War Commemorative Ad Hoc Committee to participate in the United States Commemoration of the 50th Anniversary of the Vietnam War. The first event is planned for May 21st in Constitution Park to recognize local veterans for their service during the Vietnam War years.

Councilmember Craven reported they have received a good response from veterans excited to participate in the events.

X. CITY CLERK – NONE

XI. ADMINISTRATIVE SERVICES

A. Resolution Amending the Classification Plan

Human Resources Analyst Holman stated a review of the classifications in the Public Works Department revealed the position of Senior Management Analyst has evolved over the past ten years warranting a new title classification, which requires adoption of a revised Classification Plan.

Public Works Director Klotzle explained the duties of the position and recommended a new classification of Public Works Administrator.

Vice Mayor McDonald expressed concern the proposed salary is in line with division directors holding special certifications.

Councilmember Craven moved, seconded by Councilmember Kildee, to adopt Resolution No. 2016-22 approving the amendment of the Classification Plan by adding the position of Public Works Administrator.

Councilmember McDonald stated she did not support the motion because she had concerns with the placement of the position within the bands, but clarified her position was not a reflection of her opinion of the employee's performance.

Motion carried 4-1 (McDonald dissenting).

XIII. NEW BUSINESS – ORAL COMMUNICATIONS

- A. City Manager – None
- B. City Attorney – None
- C. Members of City Council

AB 1234 – Reports on Meetings Attended – The Councilmembers reported on attendance at outside agency and Council committee meetings.

Prescription Drug Collection - Councilmember Craven reported Camarillo ranked second in the amount of prescription drops collected and commended the Police Department for their efforts in offsite collection at Leisure Village.

Animal Adoption – Councilmember Kildee encouraged residents to adopt an animal from the shelter to help it maintain its no kill status.

Chinese New Year Event at Library – Mayor Morgan and Councilmember Little stated it was a great event and was well attended.

RECESS/RECONVENE TO THE ADMINISTRATIVE CONFERENCE ROOM

The Council recessed to a Study Session at 5:47 p.m. The Mayor called the Study Session to order at 5:55 p.m.

XIV. STUDY SESSION

- A. Public Art

Community Development Director Vacca gave a PowerPoint presentation on a proposed public art program, including the formation of an Arts Commission.

XII. CLOSED SESSION

The City Council recessed to Closed Session at 6:47 p.m. to consider the following items:

- A. Conference with Real Property Negotiator

- a. Authority – Government Code Section 54956.8
- b. Property – former library, 3100 Ponderosa; APN 166-0-020-315
- c. Agency Negotiators – City Attorney, City Manager, Assistant City Manager, Administrative Services Director, Community Development Director, Finance Director and Bob Burrow
- d. Negotiating Parties – Pleasant Valley School District

e. Under Negotiation – Price and terms of payment

B. Conference with Legal Counsel - Anticipated Litigation

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2); Number of Cases: four.

RECESS/RECONVENE/CALL TO ORDER/ROLL CALL

The Mayor reconvened the regular meeting of the City Council at 7:30 p.m. with no reportable action taken from the Closed Session.

FLAG SALUTE

Councilmember Little led the Pledge of Allegiance to the Flag.

AMENDMENTS TO AGENDA – NONE

XV. PRESENTATIONS

A. Assemblymember Jacqui Irwin's Office recognized the Camarillo Police Department for partnering with Project SAFER to support the "Be the DD (Designated Driver) and Win!" Campaign

B. Viewed video from Southern California Association of Governments on their 2016-2040 Regional Transportation Plan Sustainable Communities Strategy

XVI. PUBLIC SAFETY/INFORMATION – NONE

XVII. PUBLIC COMMENTS

Matt Lorimer stated the Lamplighter Mobile Home Park has the highest space rents in the County and reiterated his concern about money spent on police services at the Outlets during the holidays.

Commander McGrath stated the services are needed to ensure public safety and prevent crime during the busy holiday weekend.

XVIII. PUBLIC HEARINGS – NONE

XIX. DEPARTMENTAL – NONE

XII. CLOSED SESSION

The City Council recessed back to Closed Session at 8:04 p.m.

XX. ADJOURN

The meeting adjourned at 8:35 p.m. with no reportable action from the Closed Session.

ATTEST:



Mayor



City Clerk