

MINUTES
CITY OF CAMARILLO CITY COUNCIL
REGULAR MEETING
WEDNESDAY, OCTOBER 14, 2015

CALL TO ORDER/ROLL CALL

Mayor Little called the meeting to order at 5:05 p.m.

Councilmembers Present: Bill Little, Mayor
Mike Morgan, Vice Mayor
Charlotte Craven, Councilmember
Kevin Kildee, Councilmember
Jeanette McDonald, Councilmember

Staff Present: Bruce Feng, City Manager
Ronnie Campbell, Finance Director
Tom Fox, Public Works Director
Dave Klotzle, Public Works Director
Jeffrie Madland, City Clerk
Monica McGrath, Police Department Commander
Dave Norman, Assistant City Manager
Richard Petropulos, Administrative Services Director
Brian Pierik, City Attorney
Joe Vacca, Community Development Director

I. AMENDMENTS TO THE AGENDA – NONE

II. PRESENTATIONS

A. Proclamation Declaring National Hispanic Heritage Month

The Mayor presented a proclamation to Camarillo Ranch Foundation Directors, Marissa Lopez and Niki Richardson, declaring September 15 through October 15, 2015, National Hispanic Heritage Month.

III. CONSENT CALENDAR

Councilmember Kildee moved, seconded by Councilmember Craven, to approve Consent Calendar Items A through L.

A. Minutes

Approved the minutes of the City Council meetings held September 23 and October 5, 2015, as presented.

B. Resolution – Approval of Disbursements

Adopted Resolution No. 2015-110 approving disbursements dated on or before October 7, 2015.

C. Youth Employment Service Quarterly Activity Report – July, August, and September 2015

Received and filed the report.

- D. Award of Contract - Senate Bill (SB) 90 Cost Claiming Services
Authorized the City Manager to execute Agreement No. 2015-76 with MGT of America for SB 90 State Reimbursement Claim Program Services.
- E. Adoption of Investment Policy 3.04 - Fiscal Year 2015/2016
Adopted Resolution No. 2015-111 approving Investment Policy 3.04.
- F. Request for Proposals - Geotechnical Review Services
Authorized staff to solicit proposals.
- G. Request for Proposals - Land Development Plan Checking Services
Authorized staff to solicit proposals.
- H. Request for Proposals - 2015 Urban Water Management Plan Update
Authorized staff to solicit proposals.
- I. Request for Proposals - Professional Tree Maintenance Services
Authorized staff to solicit proposals.
- J. Resolution Exonerating Security - LD-529 Oxnard Union High School District
Adopted Resolution No. 2015-112 exonerating security for acquisition and right-turn pocket on Las Posas Road for LD-529, Oxnard Union High School District.
- K. Public Works Department Staffing - Associate Engineer Position
Authorized the addition of a full-time Public Works Associate Engineer position for a 2-year term, approved the transfer of \$120,000 from ST-1503/04 and \$40,000 from ST-05-01 to Account No. 101-3101-431.10-01, and authorized staff to proceed with inviting bids.
- L. Award of Bid - AS-2014-13 Building Roof Repairs at City Hall and Police Department
Awarded AS-2014-13 at the total bid amount of \$31,853 and authorized the City Manager to enter into Agreement No. 2015-77 with Falcon Roofing Company.

Motion carried 5-0.

- IV. CITY COUNCIL – NONE
- V. FINANCE – NONE
- VI. PUBLIC WORKS

A. Memorandum of Understanding – Formation of a Groundwater Sustainability Agency - Arroyo Santa Rosa Valley Basin

Deputy Director Public Works McGovern recommended the Council consider approval of a Memorandum of Understanding (MOU) with the Ventura County Watershed Protection Agency (VCWPD) and Camrosa Water District (Camrosa) related to the formation of a Groundwater Sustainability Agency (GSA) for the Arroyo Santa Rosa Valley Basin. Since all three agencies are competing to become the

GSA, a governance structure needs to be developed as part of the preparation of a Groundwater Sustainability Plan. The MOU is intended to enable the three agencies to create a governance structure and cost share on expenses incurred for services performed by others.

Councilmember Craven stated the basin is not within the City's service area and therefore, the other agencies have more of a stake in the GSA. She did not support the MOU.

Vice Mayor Morgan felt the Camarillo residents in the basin service area would benefit from the City's participation. Mayor Little and Councilmember McDonald agreed. They all supported the MOU.

Councilmember Kildee moved, seconded by Vice Mayor Morgan, to authorize the Mayor to sign Memorandum of Understanding No. 2015-78 with the Ventura County Watershed Protection Agency and Camrosa Water District.

Motion carried 4-1 (Craven dissenting).

VII. COMMUNITY DEVELOPMENT – NONE

VIII. CITY ATTORNEY

A. St. John's Healthcare Foundation Draft Grant Agreement

City Attorney Pierik presented the Grant Agreement with the St. John's Healthcare Foundation for the purchase of hospital equipment for a Catheterization (Cath) Lab at a proposed new addition to the Pleasant Valley Hospital.

The Council discussed the timing of obtaining the determination letter from the Department of Industrial Relations (DIR) regarding prevailing wage and supported approving the Grant Agreement first so that it can be provided to the DIR along with the request for determination letter.

The Council requested the Grant Agreement include the entity that is constructing the project which is most likely Dignity Health and that it include a provision that the equipment cannot be moved from St. John's Pleasant Valley Hospital at 2309 Antonio Avenue, Camarillo.

City Attorney Pierik indicated staff would research the ownership issue, naming rights issue, and add a provision in the agreement that the equipment must remain at St. John's Pleasant Valley Hospital.

IX. CITY MANAGER – NONE

X. CITY CLERK – NONE

XI. ADMINISTRATIVE SERVICES – NONE

RECESS/RECONVENE TO THE ADMINISTRATIVE CONFERENCE ROOM

The Council recessed to a Study Session at 5:45 p.m. The Mayor called the Study Session to order at 5:50 p.m.

XIV. STUDY SESSION

A. Pleasant Valley Historical Museum Mural Request

Assistant City Manager Norman presented a PowerPoint reviewing the historical society's request for a "Windows into the Past" mural. The Council supported the request.

XII. CLOSED SESSION

The City Council recessed at 5:55 p.m. to Closed Session to consider the following items:

A. Conference with Legal Counsel - Anticipated Litigation

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2); Number of Cases: five.

B. Public Employee Performance Evaluations

1. Authority - Government Code Section 54957
2. Titles - City Manager and City Attorney

C. Conference with Labor Negotiators

1. Authority - Government Code Section 54957.6
2. Agency designated representatives - City Attorney
3. Unrepresented employee - City Manager

RECESS/RECONVENE/CALL TO ORDER/ROLL CALL

The Mayor reconvened the regular meeting of the City Council at 7:30 p.m. with no reportable action from the Closed Session.

FLAG SALUTE

Vice Mayor Morgan led the Pledge of Allegiance to the Flag.

AMENDMENTS TO AGENDA - NONE

XV. PRESENTATIONS - NONE

XVI. PUBLIC SAFETY/INFORMATION - NONE

XVII. PUBLIC COMMENTS

Mathew Lorimer stated Lamplighter Mobile Home Park residents received another rent increase. He encouraged the Council to support the Camarillo Springs community and oppose future development within the City.

XVIII. PUBLIC HEARINGS

A. Establishment of Underground Utility District No. 7, Cedar-Oak

B. Establishment of Underground Utility District No. 8, Las Posas Road Phase 1 - Antonio Avenue to Marco Drive

Principle Civil Engineer Matsuoka presented a PowerPoint recommending establishment of two underground utility districts - Underground Utility District No. 7,

Cedar-Oak, to underground all overhead utilities and poles existing along the south alley of Ventura Boulevard between Cedar Street and Oak Street, and Underground Utility District No. 8, Las Posas Road Phase 1, to underground all overhead utilities and poles existing along the Southside of Las Posas Road between Antonio Avenue to just past Marco Drive. Southern California Edison estimates the projects will be complete in three years.

PUBLIC HEARING OPENED

Hearing no requests to speak, either for or against the item, the Mayor declared the PUBLIC HEARING CLOSED.

Councilmember Craven moved, seconded by Councilmember Kildee, to adopt Resolution No. 2015-113 establishing Underground Utility District No. 7, Cedar-Oak.

Vice Mayor Morgan abstained because his mother lives in the area. (Per Policy 1.05, the abstention is recorded as a yes vote.)

Motion carried 5-0.

Vice Mayor Morgan recused himself due to a conflict of interest because his mother lives in the area of the district and left the Council Chamber.

Councilmember Craven moved, seconded by Councilmember Kildee, to adopt Resolution No. 2015-114 establishing Underground Utility District No. 8, Las Posas Road Phase 1 – Antonio Avenue to Marco Drive.

Motion carried 4-1 (Morgan absent).

Vice Mayor Morgan returned to the meeting.

C. Ordinance Amending Municipal Code Chapter 14.12, Water Conservation Measures, and Resolution Redeclaring a Stage 2 Water Shortage Condition and Imposing Additional Conservation Measures

Public Works Director Fox recommended the Council consider adding additional water conservation measures to Stages 2 and 3 of the City's water conservation program under Municipal Code Chapter 14.12 and re-declaring a Stage 2 water shortage that would impose these additional conservation measures. He presented a PowerPoint on the proposed amendments to the Water Conservation Code.

Councilmember Craven wanted to ensure the rebate program would not allow for duplicative rebates from multiple agencies. She recommended using the term "hookups" instead of "service" in Section C 3.

Councilmember McDonald recommended including mobile car wash to Section D 3 because they are more water efficient.

PUBLIC HEARING OPENED

Jose Solorio, Association of Pool and Spa Professionals, felt some of the language relating to grading and building permits needs to be clarified because it could be interpreted as prohibiting the construction of new pools. Some refills should be allowed due to safety or health reasons.

Richard Howell, Waterway, felt any language relating to new permits on swimming pools would hurt the pool industry.

Public Works Director Fox clarified the current proposal does not change the current policy regarding pools. Pools are allowed but the initial fill must come from somewhere other than the City's water supply.

Myles Steimle stated there are a variety of companies available to fill pools. It adds \$3,000 to \$5,000 to the cost of construction. That requirement should be removed from the ordinance.

Jeff Claypool stated hot tubs use even less water than pools because of the filter systems and they are covered and insulated.

Matt Lorimer stated the City should not issue will serve letters to the Springville development during drought conditions.

Councilmember McDonald suggested providing some type of credit on pool construction based on the removal of yard area and the reduction in water use.

Councilmember Kildee suggested a rebate program for pool covers.

Hearing no requests to speak, either for or against the item, the Mayor continued the public hearing to October 28, 2015, for action on the Ordinance and Resolution.

XIX. DEPARTMENTAL

A. Introduction of an Ordinance amending Chapter 16.04 of the Camarillo Municipal Code Pertaining to Water Conservation Fixtures and Fittings

Building Official Meriaux recommended the Council consider introducing an Ordinance which would add new Sections 16.04.256 and 16.04.257 pertaining to water conservation fixtures and fittings to the City's Building Code. The purpose of the ordinance is to impose water efficiency requirements for the construction of new buildings and the installation of new plumbing fixtures in existing buildings to minimize demand on water supplies and the effect of water shortages to water customers within the City. She presented a PowerPoint on the background and proposed amendments to Chapter 16.04. The Ordinance would apply to new construction and remodels.

City Attorney Pierik read the title of Ordinance No. 1115.

Vice Mayor Morgan moved, seconded by Councilmember Craven, to waive further reading and introduce Ordinance No. 1115 amending Chapter 16.04 of the Camarillo Municipal Code to add Sections pertaining to water conservation fixtures and fittings based upon local climatic, topographic, and geographical conditions.

Motion carried 5-0.

B. Agreement Regarding Camarillo Springs Debris Flow

City Attorney Pierik recommended the Council consider a proposed Agreement with the City of Camarillo, Camarillo Springs Common Area Association, and hillside property owners regarding a project to address the hillside above the Camarillo

Springs community. He stated there are still issues under discussion. He has made every effort to encourage the parties to move forward.

Jim Lingl, representing Camarillo Springs Common Area Association, stated all parties are in agreement with the core provisions of the agreement. He asked the Council to approve the agreement with the understanding there may be minor revisions.

Councilmember Craven stated she could not support the agreement knowing there may be minor revisions. She recommended the Council set a deadline to have the agreement signed by the other parties followed by a special meeting.

Councilmember Craven moved, seconded by Councilmember McDonald, to defer consideration of the proposed agreement on the Camarillo Springs Project to a future meeting.

Motion carried 4-1 (Morgan dissenting).

Councilmember Craven moved, seconded by Councilmember Kildee, to set a deadline for the submission of the agreement signed by all parties for the Camarillo Springs Project, of Tuesday, October 20, 2015, at noon, and if absolutely necessary to allow the City Manager to extend the deadline to 2:00 p.m.

Councilmember McDonald stated she would vote no because she did not know what would occur if the agreement was not signed.

Motion carried 4-1 (McDonald dissenting).

Councilmember Craven moved, seconded by Councilmember Kildee, to schedule a special meeting of the City Council on October 20, 2015, to 6:00 p.m. to consider options on the Camarillo Springs Project.

Motion carried 5-0.

XIII. NEW BUSINESS – ORAL COMMUNICATIONS

A. City Manager

Water Conservation Presentation – City Manager Feng reported the Council held a Community Forum (Special Council Meeting) regarding the City's water supply and conservation efforts.

New Employees – City Manager Feng welcomed new employees Public Works Director Dave Klotzle and Assistant Community Development Director David Moe.

B. City Attorney – None

C. Members of City Council

AB 1234 – Reports on Meetings Attended – The Councilmembers reported on attendance at outside agency and Council committee meetings.

League of California Cities Channel Division Meeting – Councilmember McDonald announced the meeting is scheduled for November 13.

League of California Cities Annual Conference – The Councilmembers reported on their attendance at the conference.

Employee Picnic – Vice Mayor Morgan expressed concern over the low turnout and suggested the Council re-evaluate future picnics.

Camarillo Ranch Foundation – Vice Mayor Morgan recommended requiring board members to be a Friend of the Ranch. Councilmember Craven noted that would likely require a by-law amendment.

Habitat for Humanity Dinner – Councilmember Craven announced Camarillo was recognized for its contributions to the Preserve a Home Program.

Showerheads – Councilmember Craven asked if the free showerhead program could be reinstated. Public Works Director Fox indicated staff would look into it.

Lewis Road – Councilmember Craven reported the construction project along Lewis Road at Barry Street seems to have stalled and the road lines are difficult to see. Public Works Director Fox stated he believed that is where the project goes under the railroad so it is taking longer in that section. Staff will work with Caltrans regarding the lines on the road and left turn pocket onto Barry Street.

Lewis Road Medians – Councilmember Craven reported she has seen trucks parked in the median on Lewis Road by the Donut Queen and in front of Steve Thomas BMW. She questioned whether that was legal.

See's Candy – Councilmember Kildee announced See's Candy will be moving into the Las Posas Plaza for the holiday season.

Air Force Captain Jonathan Joseph "JJ" Golden – Mayor Little requested the meeting be adjourned in the memory of Captain Jonathan Joseph "JJ" Golden, a Camarillo native killed in a military plane crash in Afghanistan. Captain Golden was one of six American airmen and five civilians aboard a C-130J killed on October 2 when the plane crashed during takeoff. Captain Golden grew up in Camarillo. He was a 1999 graduate of Camarillo High School, a husband, a father of two, and the youngest of three sons. Captain Golden is survived by his wife, Danielle; daughter Lillian; son Elijah; mother, Gloria; father, George; and two older brothers, Robby and Jeff.

XII. CLOSED SESSION (continued)

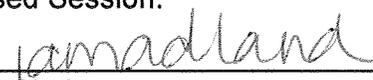
The City Council recessed back to Closed Session at 10:46 p.m.

XX. ADJOURN

The meeting adjourned at 1:00 a.m. in the memory of Captain Jonathan Joseph "JJ" Golden with no reportable action from the Closed Session.

ATTEST:


Mayor



City Clerk