

MINUTES
CITY OF CAMARILLO CITY COUNCIL
REGULAR MEETING
WEDNESDAY, SEPTEMBER 23, 2015¹

CALL TO ORDER/ROLL CALL

Mayor Little called the meeting to order at 5:10 p.m.

Councilmembers Present: Bill Little, Mayor
Mike Morgan, Vice Mayor
Charlotte Craven, Councilmember
Kevin Kildee, Councilmember
Jeanette McDonald, Councilmember

Staff Present: Bruce Feng, City Manager
Ronnie Campbell, Finance Director
Jeffrie Madland, City Clerk
Monica McGrath, Police Department Commander
Dave Norman, Assistant City Manager
Brian Pierik, City Attorney
John Thomas, Assistant Administrative Services Director
Tali Tucker, Assistant Public Works Director
Joe Vacca, Community Development Director

I. AMENDMENTS TO THE AGENDA

Item XIV B was removed from the agenda.

II. PRESENTATIONS – NONE

III. CONSENT CALENDAR

Councilmember Craven moved, seconded by Councilmember Kildee, to approve the Consent Calendar, with the exception of Item III J.

A. Minutes

Approved the minutes of the City Council meeting held September 9, 2015, as presented.

B. Resolution – Approval of Disbursements

Adopted Resolution No. 2015-102 approving disbursements dated on or before September 16, 2015.

C. Financial Reports – August 2015

Received and filed the following financial reports pursuant to the City's Investment Policy and State law:

¹ Due to a power outage, this meeting was relocated to the Camarillo Public Library Community Room. As a result, there is no video of this meeting.

1. Investment Report dated August 31, 2015
2. Chronological Investment Activity Report for the Month Ended August 31, 2015
3. General Fund Comparative Balance Sheet, June 30, 2015 and July 31, 2015, and July 31, 2014
4. Minutes of the August 24, 2015 Investment Committee Meeting

D. Resolution Authorizing the Filing of a Claim for Transportation Development Act Article 8 Funds - Fiscal Year 2015/2016

Adopted Resolution No. 2015-103 authorizing the Director of Finance to file a TDA Article 8 Claim for Fiscal Year 2015/2016 with Ventura County Transportation Commission.

E. Award of Contract - Website/Intranet Refresh Project

Authorized the City Manager to execute Agreement No. 2015-67 with Revize Software Systems for a 5-year term at a total cost of \$61,234.

F. Amend Maintenance Project Agreement 2014-82 – Landscape Services

Authorized the City Manager to sign Agreement No. 2014-82B with Mycol, Inc. dba Quality Landscape Care, for an amount not-to-exceed \$18,270; additional appropriations of \$18,270; and budgeted transfers of \$18,270.

G. Purchase Order - LB-13-01 Camarillo Library Landscape Improvements

Authorized the issuance of a purchase order in the amount of \$17,085 to Sureflow Raingutters.

H. Traffic Signal Rewire Services Contract TM-2015-1

Authorized the City Manager to sign Agreement No. 2015-68 with Macadee Electrical Construction, Inc., in the amount of \$29,669.

I. Solicit Bids - Replacement Traffic Signal Pole TM-2015-3

Authorized staff to invite bids.

K. Extension to Professional Services Agreement with West Coast Arborist, Inc. for Professional Tree Maintenance Services

Extended Agreement No. 2007-27F with West Coast Arborist, Inc. for professional tree maintenance services for an additional four months ending on January 31, 2016.

Motion carried 5-0.

J. Resolution Declaring its Intent to Annex Property and Levy a Special Tax - Annexation No. 7, West Camarillo Community Facilities District No. 1

Councilmember Kildee moved, seconded by Vice Mayor Morgan, to adopt Resolution No. 2015-104 declaring the intent to annex certain property and levy a special tax to pay for certain facilities in and for such annexation.

Motion carried 4-1 (McDonald dissenting).

- IV. CITY COUNCIL – NONE
- V. FINANCE – NONE
- VI. PUBLIC WORKS – NONE
- VIII. CITY ATTORNEY – NONE
- X. CITY CLERK – NONE
- XI. ADMINISTRATIVE SERVICES – NONE
- XII. CLOSED SESSION

The City Council recessed to Closed Session at 5:12 p.m. to consider the following item:

A. Conference with Legal Counsel - Anticipated Litigation

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2); Number of Cases: four.

RECESS/RECONVENE TO THE ADMINISTRATIVE CONFERENCE ROOM

The Council recessed to a Study Session at 5:50 p.m. with no action to report from Closed Session.

XIV. STUDY SESSION

A. Second Dwelling Units - Square Footage

Community Development Director Vacca reviewed the City's regulations for second dwelling units, the practices throughout the County, and recommended changes to the City's Municipal Code.

Phil Bardos and his family supported staff's recommended changes which would allow his son to build a second unit for Mr. Bardos and his wife to live in.

B. Other Post-Employment Benefits (OPEB)

This item was removed from the agenda.

RECESS/RECONVENE/CALL TO ORDER/ROLL CALL

The Study Session recessed at 6:30 p.m. Due to a power outage, the meeting was relocated to the Community Room at the Camarillo Public Library. The Mayor reconvened the regular meeting of the City Council at 7:40 p.m.

FLAG SALUTE

Vice Mayor Morgan led the Pledge of Allegiance to the Flag.

AMENDMENTS TO AGENDA – NONE

- XV. PRESENTATIONS – NONE
- XVI. PUBLIC SAFETY/INFORMATION – NONE

XVII. PUBLIC COMMENTS

Matt Lorimer expressed concern about the Camarillo Springs debris flow area, Lamplighter Mobile Home Park, and the recent increase in crime.

XVIII. PUBLIC HEARINGS

A. Introduction of an Ordinance Amending Camarillo Municipal Code Chapters 19.04 and 19.16 of Title 19 pertaining to Single-Room Occupancy (SRO) Facilities

The Mayor opened the public hearing. Hearing no requests to speak, the hearing was continued to October 28, 2015.

B. Resolution Determining Validity of Proceedings and Calling a Special Election - Annexation No. 7, West Camarillo Community Facilities District No. 1

Finance Director Campbell recommended the Council consider adopting a resolution determining the validity of prior proceedings and calling a Special Election Related to Annexation No. 7. He reviewed the history of the formation and the function of the district. He stated the property owner made an error in voting in the previous proceedings for Annexation 7 into the West Camarillo Community Facilities District No. 1. A letter was provided to the Council via red folder.

PUBLIC HEARING OPENED

Hearing no requests to speak, either for or against the item, the Mayor declared the PUBLIC HEARING CLOSED.

Councilmember Kildee moved, seconded by Vice Mayor Morgan, to adopt Resolution No. 2015-107 determining the validity of prior proceedings and calling for a Special Election related to Annexation No. 7.

Motion carried 4-1 (McDonald dissenting).

XIX. DEPARTMENTAL

A. Resolution Canvassing Results of the Special Election, Annexing Property, and Authorizing the Levy of a Special Tax for FY 2015/16 - Annexation No. 7, West Camarillo Community Facilities District No. 1

City Clerk Madland conducted the election and announced the result was in favor of the annexation.

Councilmember Craven moved, seconded by Councilmember Kildee, to adopt Resolution No. 2015-108 canvassing the results of the election held within Annexation No. 7 of the West Camarillo Community Facilities District No. 1.

Motion carried 5-0.

Councilmember Craven moved, seconded by Councilmember Kildee, to adopt Resolution No. 2015-109 approving Annexation No. 7 to the West Camarillo Community Facilities District No. 1 and authorizing the Levy of a Special Tax for FY 2015/16 within said Annexation No. 7 and approving certain related actions.

Motion carried 4-1 (McDonald dissenting).

B. Camarillo Springs Project

City Manager Feng presented a proposal for a project submitted by the Camarillo Springs Common Area Association to address the hillside above the Camarillo Springs community. The City would provide funding for the project subject to the execution of a mutually acceptable Agreement between all the interested parties, with maintenance being the responsibility of the Association. The project cost is \$1.7 million.

Gus Gonzalez, President, Camarillo Springs Common Area Association, reviewed the responsibilities of the common area. The Common Area Association is a 25 member board which consists of the five HOA boards within the Camarillo Springs community. All board members are in unanimous support of this proposal. He presented the proposed plan and noted it is more comprehensive than the Kane proposal because it addresses the barrancas, K-rails, restoration of the road, orchard area behind the Country Club Village, and other issues. He indicated this plan could be complete in half the time, costs less money, and requires less maintenance.

Bob Hollingsworth, Grover-Hollingsworth and Associates, Inc., stated in consultation with Staben Bros. Construction Company and Delane Engineering, they have come up with an alternative plan to the Kane GeoTech plan. He presented a PowerPoint on the Camarillo Springs proposal, purposes of the revised remediation scheme, and construction costs.

Councilmember McDonald requested a time table for the project. Mr. Hollingsworth indicated Staben Bros. could start working on two debris basins next week. They would be working closely with city staff to work on a design-build basis. The initial part of the project can go quickly. Mr. Gonzales indicated Staben Bros. estimated 25 days from start to finish.

City Manager Feng stated Geotech has reviewed the concept. Staff's opinion is that both designs are equivalent in terms of safety. In addition, the new proposal is quicker to construct, costs less, and is easier to maintain.

Councilmember Craven asked what the plans are relating to the maintenance. Mr. Gonzalez indicated the maintenance aspects of the project are still being worked out. However, the Association would be responsible for maintenance subject to an agreement between the Association and the hillside property owners.

Warren Harwood expressed concern over possible land sliding in the event of an earthquake. He was concerned the entire community was not aware of the new proposal or the cost to the community for maintenance.

Elton Gallegly felt there are more questions than answers. He questioned whether there has been any change in the City's role and asked whether the City would be the lead agency on the new project.

Phil Eads stated the new proposal looks more comprehensive and appears to be a more efficient use of the money. He stated the construction schedule is critical and hoped the agreement can be executed in a timely manner.

Bob Spielman supported the project. He felt the Association's plan benefits everyone in the community.

Bob Merrilees expressed concern the project could change liability. He felt Longo, Staben and the City were currently liable. He supported the Kane project.

Kathleen Marsaglia, a geologist, was concerned the new proposal would not provide the same protection as the Kane proposal. Mr. Hollingsworth indicated the new design will retain the same amount of debris as the Kane proposal.

City Attorney Pierik reviewed the role of the Camarillo Springs community and the role of the City. He indicated the City is moving forward as quickly as possible, but agreement has to be in place before funding can be authorized. The City was approached with this project as an alternative. City staff has committed to making sure everything happens as quickly as possible. City Manager Feng stated if the approval of the agreement is available before the next council meeting on October 14, a special meeting would be called.

City Manager Feng stated in evaluating the new project, he considered whether the proposal was equally safe, length of time to construct, cost and who would be responsible for maintenance. Mr. Hollingsworth indicated the design is a lower maintenance design than the Kane GeoTech design.

Vice Mayor Morgan moved, seconded by Councilmember McDonald, to approve the findings of public purpose as set forth in the agenda report and to approve a request by the Camarillo Springs Common Area Association for a grant of public funds subject to the execution of a mutually acceptable Agreement.

Motion carried 5-0.

Vice Mayor Morgan moved, seconded by Councilmember McDonald, to authorize additional appropriations from the General Fund not to exceed \$1,700,000 for project ER-15-02.

Motion carried 5-0.

Vice Mayor Morgan moved, seconded by Councilmember McDonald, to discontinue the bid process for the Debris Barrier Project.

Mayor Little commended everyone for creating an improved, lesser cost, and more comprehensive proposal.

Motion carried 5-0.

Councilmember Craven stated the \$1.7 Million is coming from all of the residents of the City. She felt it was fair that the Camarillo Spring homeowners should be responsible for the cost of ongoing maintenance.

VII. COMMUNITY DEVELOPMENT

A. Consolidated Annual Performance and Evaluation Report (CAPER) - FY 2014-2015

Associate Planner Smith stated as a Community Development Block Grant (CDBG) entitlement community, the City is required by the U.S. Department of Housing and Urban Development (HUD) to prepare a Consolidated Annual Performance and Evaluation Report which addresses the expenditure of CDBG funds, the status of CDBG projects, and the number of persons benefiting from CDBG projects. He reviewed the service programs and providers which the City supported in FY 2014-

2015 with CDBG funds.

Steve Dwyer, Habitat for Humanity, thanked the City for their support. Habitat was able to serve 14 residents within the City.

The Council commended staff on an excellent job.

Councilmember Craven moved, seconded by Councilmember Kildee, to approve the FY 2014-2015 CAPER and authorize submittal of the report to HUD.

Motion carried 5-0.

IX. CITY MANAGER

A. Property Assessed Clean Energy Programs to Finance Residential and Commercial Renewable Energy Efficiency and Water Conservation Projects

Management Analyst Pichardo recommended the Council consider authorizing the City to participate in the California HERO and Figtree Property Assessed Clean Energy (PACE) programs to allow property owners in Camarillo to finance energy efficiency, water conservation, and renewable energy improvements to their properties. He provided a review of the PACE program. Both programs have long term funding available.

Councilmember Craven moved, seconded by Councilmember Kildee, to adopt Resolution No. 2015-105 approving the City's participation in the California Home Energy Renovation Opportunity (HERO) program; and authorizing the City Manager to execute any documents necessary to join the program.

Motion carried 5-0.

Councilmember Kildee moved, seconded by Vice Mayor Morgan, to adopt Resolution No. 2015-106 approving the City's participation in the Figtree Property Assessed Clean Energy (PACE) program; and authorizing the City Manager to execute any documents necessary to join the program.

Motion carried 5-0.

XIII. NEW BUSINESS – ORAL COMMUNICATIONS

A. City Manager

CSUCI Sierra Hall – City Manager Feng reported he attended the dedication event.

State of the City – City Manager Feng reported he attended two State of the City presentations. The Council commended the Mayor and City Manager on a job well done on the event.

B. City Attorney – None

C. Members of City Council

AB 1234 – Reports on Meetings Attended – The Councilmembers reported on attendance at outside agency and Council committee meetings.

Sgt. Steve Arthur, Linda Arthur, and Robin Ann Brum – Councilmember McDonald

stated the City has lost a longtime service member, Sgt. Arthur, his wife, Linda, and Robin Ann Brum. She knew Sgt. Arthur since her kids were five years old. They meant a lot to many members of the community. It is a tragic loss and hearts go out to their families. She requested the Council adjourn in their name. Commander McGrath reported services for the Arthurs will take place on Tuesday, September 29, at the Padre Serra Center.

Ventura County Animal Services – Councilmember Kildee reported due to the shelter running as a no-kill facility, there are many animals available for adoption. He invited everyone to visit the facility.

Arts Council of Ventura County – Mayor Little announced the City will receive an award for the public agency most supportive of the arts from the Arts Council of Ventura County at their event on October 21.

XX. ADJOURN

The meeting adjourned at 10:35 p.m. in memory of Sgt. Steve Arthur, Linda Arthur, and Robin Ann Brum.



City Clerk

ATTEST:


Mayor