

MINUTES
CITY OF CAMARILLO CITY COUNCIL
REGULAR MEETING
WEDNESDAY, MAY 13, 2015

CALL TO ORDER/ROLL CALL

Mayor Little called the meeting to order at 5:05 p.m.

Councilmembers Present: Bill Little, Mayor
Mike Morgan, Vice Mayor
Charlotte Craven, Councilmember
Kevin Kildee, Councilmember
Jeanette McDonald, Councilmember

Staff Present: Bruce Feng, City Manager
Ronnie Campbell, Finance Director
Tom Fox, Public Works Director
Jeffrie Madland, City Clerk
Monica McGrath, Police Department Commander
Dave Norman, Assistant City Manager
Richard Petropulos, Administrative Services Director
Brian Pierik, City Attorney
Joe Vacca, Community Development Director

I. AMENDMENTS TO THE AGENDA

Item VII A was removed from the agenda. Item III M was pulled for discussion.

II. PRESENTATIONS – NONE

III. CONSENT CALENDAR

Vice Mayor Morgan moved, seconded by Councilmember Craven, to approve Consent Calendar Items A through N, with the exception of Item M.

A. Minutes

Approved the minutes of the City Council meeting held April 22 and 30, 2015, as presented.

B. Resolution – Approval of Disbursements

Adopted Resolution No. 2015-43 approving disbursements dated on or before May 6, 2015.

C. Award of Bid GS-2014-8 Police Motorcycle

Awarded bid GS-2014-8 to BMW Motorcycles at the total bid amount of \$28,442.32 and authorized the transfer of funds from the General Fund to the Vehicle & Equipment Fund.

D. Fiscal Year 2014/15 CalRecycle Grant Funding Request

Authorized submittal of a Funding Request Application to CalRecycle for FY 2014/15;

authorized the City Manager or designee to execute all necessary forms to secure payments and implement the specified activities; and authorized appropriate adjustments be made to budgeted revenue and appropriations.

E. Resolution Granting Consent to the City of Ventura to Renew the Ventura County West Tourism Business Improvement District (VCWTBID)

Adopted Resolution No. 2015-44 granting consent to the City of Ventura to renew the VCWTBID.

F. Agreement - Building and Safety and Public Works Inspection Services

Authorized the City Manager to execute Agreement No. 2015-29 with Charles Abbott Associates, Inc., for an initial three-year term.

G. Resolution Approving Improvement Plans and Acknowledging Receipt of Agreements and Other Necessary Documents – CPD-21M(8) Steve Thomas BMW

Adopted Resolution No. 2015-45 approving improvement plans and acknowledging receipt of agreements, securities, and other necessary documents, and authorizing the City Engineer to sign improvement plans.

H. Resolution Approving Final Pay Estimate and Accepting Improvements - WT-10-03 Airport Waterline Improvements Phase 2 Eastside Work

Adopted Resolution No. 2015-46 approving the final pay estimate, accepting improvements, and authorizing the Mayor to sign the Notice of Completion.

I. Resolution Approving Final Pay Estimate and Accepting Improvements - WT-12-01 Marz Farms Recycled Water Service

Adopted Resolution No. 2015-47 approving the final pay estimate, accepting improvements, and authorizing the Mayor to sign the Notice of Completion.

Councilmember McDonald stated that she did not have a personal conflict of interest but that Marz Farms is a client of her firm and she would be abstaining for that reason. Per Policy 1.05, the abstention was recorded as a yes vote.

J. Resolution Approving the Final Pay Estimate and Accepting Improvements - WT-12-01 Recycled Water System Improvements

Adopted Resolution No. 2015-48 approving the final pay estimate, accepting improvements, and authorizing the Mayor to sign the Notice of Completion.

K. 2015 Fiesta and Street Fair

Authorized staff to issue the special event permit (including the street closures and banners), subject to the conditions of approval and to authorize the Department of Alcoholic Beverages Control to issue a special event permit to the Camarillo Breakfast Rotary Club for the operation of the Beer and Wine Garden in Dizdar Park and to the Knights of Columbus for the operation of the Beer and Wine Garden on Ventura Boulevard.

Councilmember McDonald expressed concern about wasting water in the barricades during the drought. Public Works Director Fox stated staff will consider alternatives.

L. Combined Water and Sewer Rate Study Services

Authorized the City Manager to sign Agreement No. 2015-30 with Raftelis Financial Consultants, Inc., for a combined water and sewer rate study services in the amount of \$49,520.

M. Award of Contract – Recycled Water Improvements - Sports Park Recycled Water Improvements and Sole Source Purchase of Equipment WT-14-02

Pulled for discussion as Item VI A.

N. Request for Proposal (RFP) - Reserve Study of City's Primary Facilities

Authorized staff to issue an RFP.

Motion carried 5-0.

IV. CITY COUNCIL – NONE

V. FINANCE – NONE

VI. PUBLIC WORKS

A. Award of Contract – Recycled Water Improvements at Sports Park and Sole Source Purchase of Equipment WT-14-02 (formerly Item III M)

Councilmember McDonald inquired who would own and maintain the improvements. Public Works Director Fox stated the City would own the reclaimed water lines and the Park district would be responsible for maintaining the pump equipment. The City will be reimbursed for the capital improvements through rate payments.

Councilmember Kildee moved, seconded by Councilmember Craven, to authorize the City Manager to execute Agreement No. 2015-31 with Travis Agricultural Construction, Inc., for an amount not-to-exceed \$97,950 and issuance of a sole source purchase order to John Deere in the amount of \$27,000 for the equipment.

Motion carried 5-0.

VII. COMMUNITY DEVELOPMENT

A. Temporary Use Permit (TUP) - Status Update

This item was removed from the agenda.

VIII. CITY ATTORNEY

A. Resolution Terminating the Emergency Proclamation – Camarillo Springs Debris Flow

City Manager Feng stated staff recommended changing the recommendation to extending the proclamation because of new potential funding for mitigation projects.

The following Camarillo Springs residents spoke in support of extending the Emergency Proclamation and urging the City to reconsider the Release of Liability, continue to help the community with drainage issues, and initiate nuisance abatement proceeding to require uphill property owners to mitigate future risk:

Barbara Williams, Camarillo Springs HOA president

Phil Eads
Ron Kester
Gail Hunt
Frank Zelinski
Henry Needham

Councilmember Craven moved, seconded by Vice Mayor Morgan, to adopt Resolution No. 2015-49 extending the proclamation of local emergency.

Motion carried 5-0.

- IX. CITY MANAGER – NONE
- X. CITY CLERK – NONE
- XI. ADMINISTRATIVE SERVICES – NONE
- XII. CLOSED SESSION

The City Council recessed to Closed Session at 5:42 p.m. to consider the following items:

B. Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2); Number of Cases: 2.

RECESS/RECONVENE TO THE ADMINISTRATIVE CONFERENCE ROOM

The Council recessed from Closed Session and reconvened for the Study Session at 6:20 p.m.

XIV. STUDY SESSION

A. Capital Improvement Projects Review

Public Works Director Fox presented a PowerPoint reviewing the projects in the 2015 Five Year Capital Improvement Program.

RECESS/RECONVENE/CALL TO ORDER/ROLL CALL

The Study Session recessed at 7:20 p.m. The Mayor reconvened the regular meeting of the City Council at 7:30 p.m.

FLAG SALUTE

Vice Mayor Morgan led the Pledge of Allegiance to the Flag.

AMENDMENTS TO AGENDA – NONE

XV. PRESENTATIONS

A. EDC-VC Comprehensive Economic Development Strategy

Bruce Stenslie, President/CEO, EDC-VC presented a PowerPoint to the Council.

B. St. John's Pleasant Valley Hospital Expansion Project

Darren Lee, president and CEO of St. John's Regional Medical Center, presented a PowerPoint to the Council.

XVI. PUBLIC SAFETY/INFORMATION – NONE

XVII. PUBLIC COMMENTS

Commander McGrath announced National Police Week and a ceremony on May 21 to honor fallen officer, Deputy Eugene Kostiuchenko.

Matt Lorimer felt it was unacceptable for the Lamplighter Mobile home Park Owners to reject the Rent Commission's recommendation. He also wanted the Council to review Camarillo Ranch Foundation's funding and keep user fees low to promote businesses.

Jeff Malgren, resident of Camarillo Springs, commended the City for the prompt emergency response and mitigation of the debris flow and hoped the city would require the uphill land owners to pay for additional mitigation projects.

XVIII. PUBLIC HEARINGS

A. Resolution Establishing New User Fee Schedule

Finance Director Campbell presented a PowerPoint reviewing the process to recalibrate the user fees for select City services benefiting an individual or entity. NBS Consultants updated the Master Fee Schedule using direct and indirect costs from the proposed FY 2015-16 budget and reflecting current operations. For the most part fees were decreased, which is primarily due to enhanced City efficiencies and reduced staff costs.

PUBLIC HEARING OPENED

Matt Lorimer felt developers fees should be higher because they utilize significant staff time, while business fees should be lower to promote and retain businesses in the area.

Hearing no further requests to speak, either for or against the item, the Mayor declared the PUBLIC HEARING CLOSED.

Councilmember Kildee noted the City is business friendly and tries to keep fees down. He commended staff on the report and ability to lower fees based on staff efficiencies and other methods. Vice Mayor Morgan, Councilmember Craven, and Councilmember McDonald concurred and felt it was important to have full cost recovery so only the residents using the services are paying for them.

Mayor Little stated that although he continues to not support the policy of full cost recovery for all fees because he believes some services do provide a public benefit; he appreciated that fees have been reduced.

Vice Mayor Morgan moved, seconded by Councilmember Craven, to adopt Resolution 2015-50 establishing a User Fee Schedule.

Motion carried 5-0.

B. Resolution Adopting the FY 2015-2019 Regional Consolidated Plan, FY 2015–2016 Action Plan, and Analysis of Impediments to Fair Housing Choice

Associate Planner Smith and Jessica Sumanjaya, Veronica Tam and Associates, presented a PowerPoint reviewing the required reports the City prepares as a recipient of Community Development Block Grant funds.

PUBLIC HEARING OPENED

Matt Lorimer commended staff for the projects completed under this program.

Hearing no further requests to speak, either for or against the item, the Mayor declared the PUBLIC HEARING CLOSED.

Councilmember Kildee moved, seconded by Councilmember Craven, to adopt Resolution No. 2015-51 approving the Fiscal Year 2015-2019 Regional Consolidated Plan, Fiscal Year 2015-2016 Action Plan, and Analysis of Impediments to Fair Housing Choice, and directing staff to forward the document to HUD, per their requirements.

Motion carried 5-0.

XIX. DEPARTMENTAL – NONE

XIII. NEW BUSINESS – ORAL COMMUNICATIONS

A. City Manager

Update – City Manager Feng stated he attended the MWD State Water Project Tour and Fox Canyon Board Meeting regarding the City’s proposed desalter project.

Bond Refunding – Finance Director Campbell stated staff will be bringing forward refinancing of 2005 Wastewater Revenue Bonds to take advantage of significant savings.

B. City Attorney – None

C. Members of City Council

AB 1234 – Reports on Meetings Attended – The Councilmembers reported on attendance at outside agency and Council committee meetings.

New Building and Drought – Councilmember McDonald wanted to reiterate that she voted against the Mission Oaks Townhome project and the Springville developments.

City Council Review of Planning Commission Decisions – Councilmember McDonald noted she was unable to request review of the recent Planning Commission decision on RPD-194 Comstock Homes/Hawkeye – Mission Oaks Townhomes due to the timing of the Planning Commission’s approval and the next regularly scheduled City Council meeting. She recommended changes to the municipal code to prevent this from occurring in the future. Assistant City Manager Norman stated staff will ensure this does not happen by scheduling Planning Commission meetings so there is opportunity for a councilmember to request review at a regularly scheduled City Council meeting within the 10-day appeal period.

Water Usage – Councilmember Craven suggested an article in CityScene detailing the amount of water used per minute for different uses to educate residents and encourage conservation.

Kinko's – Councilmember Kildee noted the building is not being properly maintained.

Vacant Building – Councilmember Kildee inquired about the status of the former LA Workout building. Community Development Director Vacca stated the owner has been actively seeking a tenant without success.

Hot water systems – Councilmember Kildee suggested offering rebates for hot water systems that reduce water use.

Reclaimed Water on Medians – Councilmember Kildee asked if reclaimed water can be used for median landscaping. Public Works Director Fox stated they use reclaimed water in trucks for areas without irrigation.

Groundwater Sustainability Agency – Mayor Little noted the County recently declared its intent to become the GSA for the Arroyo Santa Rosa Valley Basin. He asked for an agenda item to allow the City to consider becoming the GSA.

XII. CLOSED SESSION – Continued

The Council recessed to Closed Session at 9:44 p.m. to consider the following items:

A. Conference with Legal Counsel – Anticipated Litigation

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9; Number of Cases: 3.

B. Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2); Number of Cases: 2.

C. Conference with Labor Negotiators

Authority: Government Code Section 54957.6(a); Agency designated representatives: City Manager, Assistant City Manager, Administrative Services Director, and Finance Director; Unrepresented Employees: City Employees.

The City Council did not discuss this item. It will be on the June 3 agenda.

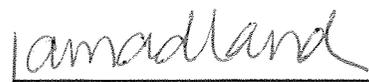
XX. ADJOURN

The meeting adjourned at 12:30 p.m. with no reportable action from the Closed Session.

ATTEST:



Mayor



City Clerk