

MINUTES
CITY OF CAMARILLO CITY COUNCIL
REGULAR MEETING
WEDNESDAY, SEPTEMBER 24, 2014

CALL TO ORDER/ROLL CALL

Mayor Kildee called the meeting to order at 5:09 p.m.

Councilmembers Present: Kevin Kildee, Mayor
Charlotte Craven, Councilmember
Jeanette McDonald, Councilmember
Michael Morgan, Councilmember

Absent: Bill Little, Vice Mayor

Staff Present: Bruce Feng, City Manager
Ronnie Campbell, Finance Director
Jeffrie Madland, City Clerk
Dave Norman, Community Development Director
Dan Paranick, Assistant City Manager
Richard Petropulos, General Services Director
Brian Pierik, City Attorney
Guy Stewart, Police Department Commander
Tali Tucker, Assistant Public Works Director

I. AMENDMENTS TO THE AGENDA

Item III F was pulled for discussion. Item IX A was moved forward.

II. PRESENTATIONS – NONE

III. CONSENT CALENDAR

Councilmember Craven moved, seconded by Councilmember Morgan, to approve Consent Calendar Items A through J, with the exception of Item F.

A. Minutes

Approved the minutes of the City Council meeting held September 10, 2014, as presented.

B. Resolution – Approval of Disbursements

Adopted Resolution No. 2014-98 approving disbursements dated on or before September 17, 2014.

C. Financial Reports – August 2014

Received and filed the financial reports.

D. Resolution Authorizing Filing a Claim for Transportation Development Act (TDA) Article 8 Funds for Fiscal Year 2014/2015

Adopted Resolution No. 2014-99 authorizing the Director of Finance to file a TDA

Article 8 Claim for Fiscal Year 2014/2015 with Ventura County Transportation Commission.

E. Request to Sell Alcoholic Beverages – Camarillo Ranch Foundation Event – The Best of 805 Festival

Authorized the City Clerk to send a letter to the Department of Alcoholic Beverage Control indicating the City does not oppose the issuance of two one-day special event Alcoholic Beverage Control Licenses for the events.

F. Resolution Adopting 2014 Integrated Regional Water Management Plan

Pulled for discussion as Item VI B.

G. Purchase Order – Reclaimed Water System

Authorized a purchase order to Hertz/DW Pumps in the amount of \$49,956.00.

H. Maintenance Services Contract - TM-2014-2 Traffic Signal Rewire Services

Authorized the City Manager to sign Agreement No. 2014-81 with Traffic Loops Crackfilling, Inc., in the amount of \$64,600.

I. Maintenance Services Contract - Landscape Services, Areas 1, 2, 3, 4 and 5 (LM2014)

Authorized the City Manager to sign Agreement No. 2014-82 with Mycol, Inc.

J. Resolutions Approving Subordination of Pass-Through Payments

Adopted Resolutions Nos. 2014-101 and 2014-102 authorizing the subordination of the Successor Agency to the Camarillo Community Development Commission's (CDC) obligation to pay statutory pass-through payments in connection with the Camarillo Corridor Project Area to the CDC's payment obligations for the bonds.

Motion carried 4-0-1 (Little absent).

IV. CITY COUNCIL – NONE

V. FINANCE – NONE

VI. PUBLIC WORKS

A. Agreement to Provide Trolley Service

Assistant Public Works Director Tucker presented a PowerPoint regarding the proposed demonstration Trolley Service and recommended approval of an agreement with the Chamber of Commerce providing cost sharing. Staff will develop a brochure to inform people of the route and stopping locations. Ridership will be monitored and staff will report back quarterly.

Councilmember Craven expressed concern the agreement does not obligate the Camarillo Chamber of Commerce to pay its share. City Manager Feng indicated the City has the funding for eight to ten months. If the project is not successful, the agreement allows both parties to terminate.

Councilmember McDonald asked whether the University would have an input over the trolley route in order to meet the needs of its students. City Manager Feng indicated the University has participated in all of the meetings. Their main request is for the trolley to link with the University at the Metrolink Station. Weekend hours can be extended to accommodate students if the demand warrants.

Gary Cushing, Camarillo Chamber of Commerce, stated he has checks in hand from shopping centers and businesses in the amount of \$67,000, not including advertising. City Manager Feng indicated there is a big demand for advertising on the trolley which will be limited to local businesses. The Council questioned whether the City had the ability to limit the advertisers.

Councilmember Craven moved, seconded by Councilmember McDonald, to authorize the City Manager to sign Agreement No. 2014-83 with the Chamber of Commerce.

Motion carried 4-0-1 (Little absent).

This action was subsequently rescinded. See action below (page 4).

B. Resolution Adopting 2014 Integrated Regional Water Management Plan (formerly III F)

Public Works Deputy Director McGovern stated this is a countywide document prepared in 2006 with funding through a Proposition 50 planning grant and with local matching grant funds. Through the IRWM Plan effort, the Watersheds Coalition of Ventura County was formed as a Regional Water Management Group recognized by the California Department of Water Resources as the stakeholder group responsible for planning and implementation of the IRWM program. She gave an overview of the plan.

Councilmember Craven moved, seconded by Councilmember Morgan, to adopt Resolution No. 2014-100 adopting the IRWM Plan.

Motion carried 4-0-1 (Little absent).

IX. CITY MANAGER

A. Camarillo Tourism Marketing District - Public Meeting

City Manager Feng stated the Camarillo Chamber of Commerce and lodging businesses requested the City Council assist them in establishing the Camarillo Tourism Marketing District (CTMD). This item provides the public the opportunity to comment on the proposed Marketing District.

The following people spoke in support of the CTMD:

Linda Frost, General Manager, Camarillo Premium Outlets
Gary Cushing, CEO, Chamber of Commerce
Josie Williams, General Manager, Camarillo Residence Inn by Marriott
Rebekah Evans, Executive Director, Ventura County Lodging Association
Mellany Yarvis, General Manager, Courtyard by Marriott

City Manager Feng stated the public hearing on this item is scheduled for November 19, 2014.

VI. PUBLIC WORKS (Continued)

A. Agreement to Provide Trolley Service (Continued)

City Attorney Pierik recommended the Council rescind the action on this item due to a potential conflict of interest on the part of the Mayor.

Mayor Kildee recused himself due to a financial conflict of interest and left the dais.

Councilmember McDonald moved, seconded by Councilmember Morgan, to rescind the previous approval on the agreement to provide trolley service.

Motion carried 3-0-2 (Kildee, Little absent).

Councilmember Morgan moved, seconded by Councilmember McDonald, to authorize the City Manager to sign Agreement No. 2014-83 with the Chamber of Commerce.

Motion carried 3-0-2 (Kildee, Little absent).

Mayor Kildee returned to the meeting.

VII. COMMUNITY DEVELOPMENT

A. FY 2013-2014 Consolidated Annual Performance and Evaluation Report (CAPER)

Associate Planner Smith stated as a Community Development Block Grant (CDBG) entitlement community, the City is required to prepare a Consolidated Annual Performance and Evaluation Report which addresses the expenditure of CDBG funds, the status of CDBG projects, and the number of persons benefiting from CDBG projects. He presented a PowerPoint reviewing the City of Camarillo FY 2013-2014 CAPER.

The Council commended staff on an excellent job.

Councilmember Craven moved, seconded by Councilmember Morgan, to approve the FY 2013-2014 Consolidated Annual Performance and Evaluation Report and authorize submittal of the report to HUD.

Motion carried 4-0-1 (Little absent).

VIII. CITY ATTORNEY – NONE

X. CITY CLERK – NONE

XI. GENERAL SERVICES – NONE

XII. CLOSED SESSION – NONE

RECESS/RECONVENE TO THE ADMINISTRATIVE CONFERENCE ROOM

The Council recessed to a Study Session at 6:15 p.m. The Mayor called the Study Session to order at 6:25 p.m.

XIV. STUDY SESSION

A. Other Post-Employment Benefits (OPEB) Performance Review

Finance Director Campbell and Assistant Finance Director Uribe gave an update of the OPEB trust. Representatives from Highmark Capital Management and PARS gave an overview of the Post-Retirement Healthcare Plan Trust Funding.

B. Brew-Pubs, Wineries, and Distilleries with Tasting Rooms in the Industrial Zone

Community Development Director Norman presented a PowerPoint reviewing requirements and recommending zone text amendments regarding brew-pubs, wineries, and distilleries with tasting rooms in the Industrial Zone.

RECESS/RECONVENE/CALL TO ORDER/ROLL CALL

The Study Session recessed at 7:06 p.m. The Mayor reconvened the regular meeting of the City Council at 7:30 p.m.

FLAG SALUTE

Councilmember Morgan led the Pledge of Allegiance to the Flag.

AMENDMENTS TO AGENDA – NONE

XV. PRESENTATIONS – NONE

XVI. PUBLIC SAFETY/INFORMATION – NONE

XVII. PUBLIC COMMENTS

Matt Lorimer was impressed with the “bewaterwise.com” program. The city delivered a low flow shower head to him within hours of his request. He was disappointed he could not find any information regarding rebates for low flush toilets.

XVIII. PUBLIC HEARINGS

A. Introduction of Ordinances Amending Chapter 19.63 - Special Events and Chapter 17.04 - Signs in Industrial Zones

Community Development Director Norman stated the proposed Ordinance amends regulations regarding special event permits, banner regulations in industrial zones, and City Council order review for any appeal decision issued by the Planning Commission. He presented a PowerPoint reviewing the amendments.

PUBLIC HEARING OPENED

Hearing no requests to speak, either for or against the item, the Mayor declared the PUBLIC HEARING CLOSED.

Councilmember McDonald recommended revising Section 4. F of the ordinance to remove the language “...and include the use of only the park area for the event.”

City Attorney Pierik read the title of Ordinance No. 1096.

Councilmember Craven moved, seconded by Councilmember Morgan, to waive further reading and introduce Ordinance No. 1096 amending Chapter 19.63 of the

Camarillo Municipal Code regarding Special Events as amended.

Motion carried 4-0-1 (Little absent).

City Attorney Pierik read the title of Ordinance No. 1097.

Councilmember Craven moved, seconded by Councilmember Morgan, to waive further reading and introduce Ordinance No. 1097 amending Chapter 17.04 of the Camarillo Municipal Code regarding Sign Regulations in Industrial Zones.

Motion carried 4-0-1 (Little absent).

B. Introduction of Ordinance Amending 17.04 Signs - Window Signage Definitions & Standards and Sidewalk Display Signs

Community Development Director Norman stated the proposed Ordinance revises the definition of "window sign" and amends regulations regarding window signs and display signs in commercial and non-commercial zones. He presented a PowerPoint reviewing the amendments.

PUBLIC HEARING OPENED

Hearing no requests to speak, either for or against the item, the Mayor declared the PUBLIC HEARING CLOSED.

City Attorney Pierik read the title of Ordinance No. 1098.

Councilmember Craven moved, seconded by Councilmember Morgan, to waive further reading and introduce Ordinance No. 1098 amending the Camarillo Municipal Code, Title 17, Signs, and making other conforming amendments to Chapter 17.04.

Councilmember Craven stated she has already noticed an improvement in window signage.

Motion carried 4-0-1 (Little absent).

XIX. DEPARTMENTAL – NONE

XIII. NEW BUSINESS – ORAL COMMUNICATIONS

A. City Manager

City Manager Feng provided an update on the Lamplighter Mobilehome issues. There have been two meetings with all of the stakeholders. He felt the meetings have been successful. There are new onsite managers in place. Progress has been made on a long term lease. There are nine remaining maintenance issues on the list. The residents and their attorneys submitted new information to the City on August 21 regarding rent stabilization. The City Attorney has scheduled a meeting with their attorneys in San Luis Obispo on October 24.

B. City Attorney – None

C. Members of City Council

AB 1234 – Reports on Meetings Attended – The Councilmembers reported on attendance at outside agency and Council committee meetings.

State of the City – The Council members commended Mayor Kildee on the State of

the City address.

Volunteer Dinner – Councilmembers Morgan and McDonald thanked staff for a job well done. It was an enjoyable event.

50th Anniversary Events – Councilmember Craven reminded everyone that the City's 50th anniversary is coming up and reviewed the planned events. She distributed to the Council a handout titled "Camarillo Incorporation, Outline of Quick Facts" which is available on the city website.

Newspaper Article – Councilmember Craven expressed concern over an article entitled "Camarillo School Board Opposes State Limit on Reserve Funds." She felt if the state can limit reserve levels for school districts, they could do the same for other special districts and cities. She recommended the City look into it.

Lamplighter Mobilehome Park – Councilmember McDonald thanked the City Manager for his work with the Lamplighter Mobilehome group.

Banners – Councilmember McDonald asked for a discussion regarding banners for nonprofit events. Community Development Director Norman recommended the discussion begin at the Policy Committee.

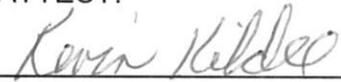
Filming – Councilmember McDonald recommended having a page on the City's website regarding filming in the city.

Cruise Night – Mayor Kildee stated he received a request to start engines at 6:00 p.m. on the last Cruise Night event of the year. Community Development Director Norman indicated the Special Event Permit restricts revving of engines.

XX. ADJOURN

The meeting adjourned at 8:40 p.m.

ATTEST:



Mayor



City Clerk