

**MINUTES**  
**CITY OF CAMARILLO CITY COUNCIL**  
**REGULAR MEETING**  
**WEDNESDAY, MAY 28, 2014**

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CALL TO ORDER/ROLL CALL

Mayor Kildee called the meeting to order at 5:05 p.m.

Councilmembers Present: Kevin Kildee, Mayor  
Bill Little, Vice Mayor  
Charlotte Craven, Councilmember  
Jeanette McDonald, Councilmember  
Michael Morgan, Councilmember

Staff Present: Bruce Feng, City Manager  
Ronnie Campbell, Finance Director  
Jeffrie Madland, City Clerk  
Dave Norman, Community Development Director  
Dan Paranick, Assistant City Manager  
Richard Petropulos, General Services Director  
Brian Pierik, City Attorney  
Guy Stewart, Police Department Commander  
Tali Tucker, Assistant Director of Public Works

I. AMENDMENTS TO THE AGENDA

Items III H and III I were pulled for discussion.

II. PRESENTATIONS – NONE

III. CONSENT CALENDAR

Councilmember Morgan moved, seconded by Councilmember Craven, to approve Consent Calendar Items A through G.

A. Minutes

Approved the minutes of the City Council meeting held May 14, 2014, as presented.

B. Resolution – Approval of Disbursements

Adopted Resolution No. 2014-47 approving disbursements dated on or before May 21, 2014.

C. Financial Reports – April 2014

Received and filed the following financial reports pursuant to the City's Investment Policy and State law:

1. Investment Report dated April 30, 2014
2. Chronological Investment Activity Report for the Month Ended April 30, 2014, General Fund Comparative Balance Sheet, February 28, 2014, and March 31, 2014 and March 31, 2013

3. Minutes of the April 22, 2014 Investment Committee Meeting
4. Minutes of the January 21, 2014 Finance Committee Meeting

D. GS-2013-5 Heating, Ventilation, & Air Conditioning Full Service Maintenance Contract

Awarded GS-2013-5 to Johnson Controls, Inc., and authorized the City Manager to enter into Agreement No. 2014-26 for a total cost of \$52,500.

E. Solicit Proposals for Landscape Services for Areas 1 through 5

Directed staff to solicit proposals for landscape maintenance services.

F. Resolution Approving Improvement Plans & Security - CUP-337 Hiji & TFR Investment Co.

Adopted Resolution No. 2014-48 approving improvement plans and acknowledging receipt of agreements, securities, and other necessary documents, and authorizing the City Engineer to sign improvement plans.

G. Right-of-Way Appraisal Findings and Purchase Offers - ST-05-01 Santa Rosa Widening

Accepted appraisal report findings and authorized staff to execute summary statements and pursue land acquisitions.

H. Additional Work Authorization #2 - LS-12-01 Ponderosa Median Landscape

Pulled for discussion as Item VI A.

I. Request for Proposal – Americans with Disabilities Act Self-Evaluation and Transition Plan

Pulled for discussion as Item XI A.

Motion carried 5-0.

IV. CITY COUNCIL – NONE

V. FINANCE – NONE

VI. PUBLIC WORKS

A. Additional Work Authorization #2 - LS-12-01 Ponderosa Median Landscape (formerly Item III H)

Vice Mayor Little questioned why this issue remains unresolved. Principle Civil Engineer Matsuoka indicated the contractor failed to pay prevailing wages on the project. The City withheld money from the contractor during the entire contract. The contractor has appealed and the matter is now scheduled for a hearing before the Department of Industrial Relations.

Vice Mayor Little moved, seconded by Councilmember Morgan, to authorize the City Manager to issue an Additional Work Authorization to Contractor Compliance and Monitoring, Inc., in an amount not-to-exceed \$20,000.

Motion carried 5-0.

VII. COMMUNITY DEVELOPMENT

A. Urgency Ordinance Establishing a Moratorium on New Wireless Telecommunication Facilities

City Attorney Pierik stated the urgency ordinance would impose a 45-day moratorium on the issuance of any permits or other approvals for new wireless facilities within the City pending updates to the Municipal Code to protect the public against the potential health, safety, and welfare dangers caused by multiple telecommunication providers constructing wireless facilities throughout the City.

Councilmember Morgan asked if there are studies on the effects of wireless telecommunication facilities. City Attorney Pierik indicated the City cannot impose regulations based on radio frequency concerns but, there are other standards that can be applied.

Vice Mayor Little stated he would support the urgency ordinance but hoped a final ordinance could be in place by the end of the initial forty-five day period.

City Attorney Pierik read the title of Ordinance No. 1089.

Councilmember Craven moved, seconded by Councilmember Morgan, to adopt Urgency Ordinance No. 1089 to impose a moratorium on the issuance on all new wireless telecommunication facilities.

Motion carried 5-0.

VIII. CITY ATTORNEY

A. Ordinance No. 1088 Amending Smoking Regulations to Include E-cigarettes

City Attorney Pierik stated Ordinance No. 1088 was introduced by the City Council on May 14, 2014. At that time, the Council requested additional information be presented along with the second reading of the Ordinance. To provide sufficient time to gather the information, this item will come back for consideration and second reading on June 11, 2014.

IX. CITY MANAGER – NONE

X. CITY CLERK – NONE

XI. GENERAL SERVICES

A. Request for Proposal – Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan (formerly Item III I)

Councilmember McDonald asked if the study was required and why the City needed to hire a consultant for a self-evaluation. Assistant City Manager Paranick indicated it is a federal requirement. The City has not done a formal evaluation since 1999. City staff does not have the expertise necessary to complete the Self-Evaluation and Transition Plan.

Councilmember Craven moved, seconded by Councilmember Morgan, to authorize staff to solicit proposals.

Motion carried 5-0.

XII. NEW BUSINESS – ORAL COMMUNICATIONS

A. City Manager

John Hills – City Manager Feng acknowledged, on behalf of staff, how much John Hills did for the community and that he will be missed.

B. City Attorney – None

C. Members of City Council

AB 1234 – Reports on Meetings Attended – The Councilmembers reported on attendance at outside agency and Council committee meetings.

California Contract Cities Association Conference – Councilmembers Morgan and Craven reported on their attendance.

Budget Study – Councilmember Craven thanked the Finance staff for distributing the budget book to the Council prior to the Memorial Day weekend.

Watering Requirements – Councilmember Craven stated there are a lot of brown lawns around town. She asked how the City is going to reconcile the requirement for nice landscaping along with encouraging water conservation. City Manager Feng indicated the item would be on an upcoming agenda.

VCOG Annual Dinner – Councilmember McDonald announced the VCOG Annual Dinner is in Camarillo and encouraged attendance.

Concerts in the Park – Councilmember McDonald announced the first Concert in the Park will be June 7. In honor of the City's 50<sup>th</sup> Anniversary, all bands will play music from 1964.

RECESS/RECONVENE TO THE ADMINISTRATIVE CONFERENCE ROOM

The Council recessed to a Study Session at 5:54 p.m. The Mayor called the Study Session to order at 6:10 p.m.

XIII. STUDY SESSION

A. Special Event Permits - Open Space and Agricultural Zones

Community Development Director Norman gave a PowerPoint presentation reviewing special event permits in open space and agricultural zones. He recommended expanding special event permit regulations to include all zones.

B. Studio Channel Islands Art Center Update

Joe Halcomb, Richard Wagner, Maggie Kildee, and Karin Geiger, Studio Channel Islands Art Center, presented gave a PowerPoint on the Studio Channel Islands Art Center's accomplishments and future Strategic Plan.

The Council commended SCIART on how much they have accomplished so far.

## RECESS/RECONVENE/CALL TO ORDER/ROLL CALL

The Study Session recessed at 7:23 p.m. The Mayor reconvened the regular meeting of the City Council at 7:30 p.m.

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### FLAG SALUTE

Councilmember Craven led the Pledge of Allegiance to the Flag.

### AMENDMENTS TO AGENDA – NONE

#### XIV. PRESENTATIONS

##### A. Calleguas Creek Bike Trail Kiosk

Senior Civil Engineer Nack presented a PowerPoint on the Calleguas Creek Bike Path. He stated Eagle Scout Nikolas VanKeersbilck created the design, built and installed the Trail Kiosk. The Mayor presented a certificate to Nikolas VanKeersbilck in recognition of his project.

#### XV. PUBLIC SAFETY/INFORMATION – NONE

#### XVI. PUBLIC COMMENTS

Karen Gatchel, Save Our Kids Music, thanked the Council for their continued support. She brought a cello trio to play for the Council with instruments that were purchased with the funds provided through the City's Community Service Grant program.

Matt Lorimer stated residents have been trying to work with IPG on rent control issues. IPG is not returning phone calls. Residents will not sign a lease which will benefit one side over the other.

Terry Bray felt certain requirements in the Rent Review Ordinance created obstacles to filing a petition and the process did not protect residents against continuous increases. She felt the Ordinance needed amendments.

#### XVII. PUBLIC HEARINGS

##### A. Introduce an Ordinance Amending Chapter 19.38 and Resolution Adopting Updated Landscape and Irrigation Guidelines

Associate Planner Lee recommended the Council consider an amendment to the Camarillo Municipal Code modifying Section 19.38.010 and adding new Section 19.38.060 Landscape and Irrigation Guidelines. Along with the ordinance, the City's Landscape and Irrigation Guidelines were updated. The guidelines assist in the preparation of landscape plans by promoting water efficient landscapes that satisfy City and State water conservation requirements. She provided a PowerPoint reviewing the Landscape and Irrigation Ordinance and Guidelines.

Vice Mayor Little asked if the guidelines allowed for relaxation due to the drought. Associate Planner Lee indicated there is nothing that lessens the guidelines in terms of drought conditions.

Councilmember Craven felt it was unclear when city approval is required and

recommended adding language to Section 2 to clarify when a permit would be required.

Councilmember Craven stated, with respect to enforcement, it would be difficult to determine if an installation was new or grandfathered under the old regulations. Associate Planner Lee stated the main purpose of the guidelines is to provide something in writing which states what is allowed and what is prohibited.

PUBLIC HEARING OPENED

Hearing no requests to speak, either for or against the item, the Mayor declared the PUBLIC HEARING CLOSED.

City Attorney Pierik read the title of Ordinance No. 1090.

Vice Mayor Little moved, seconded by Councilmember Morgan, to introduce Ordinance No. 1090 amending Chapter 19.38 (Walls, Fences, and Landscaping), modifying Section 19.38.010 and adding Section 19.38.060 of Title 19 (Zoning).

Motion carried 5-0.

Councilmember Craven moved, seconded by Vice Mayor Little, to adopt Resolution No. 2014-49 approving the updated Landscape and Irrigation Guidelines with the addition of language stating the circumstances under which City approval and a permit would be required.

Motion carried 5-0.

XVIII. DEPARTMENTAL – NONE

XIX. CLOSED SESSION

The City Council recessed to Closed Session at 8:41 p.m. to consider the following items:

A. Threat to Public Services or Facilities

1. Authority – Government Code Section 54957(a)
2. Consultation with – Representatives of the Camarillo Police Department
3. Representatives – City Attorney, City Manager, Assistant City Manager, General Services Director, and Finance Director

B. Conference with Labor Negotiators

1. Authority – Government Code Section 54957.6(a)
2. Agency designated representatives – City Manager and City Attorney
3. Unrepresented Employees – City Employees

C. Conference with Legal Counsel – Anticipated Litigation

Initiation of litigation pursuant to paragraph (4) of subsection (d) of Government Code Section 54956.9, one case

XX. ADJOURN

The meeting adjourned at 10:55 p.m. to Saturday, June 7, 2014, at 9:00 a.m. for the Budget Study Session, at the Camarillo Police Department, 3701 Las Posas Road, with no reportable action from the Closed Session.

Janadland  
City Clerk

ATTEST:

Kevin Kilday  
Mayor