

MINUTES
CITY OF CAMARILLO CITY COUNCIL
REGULAR MEETING
WEDNESDAY, APRIL 9, 2014, 2014

CALL TO ORDER/ROLL CALL

Mayor Kildee called the meeting to order at 5:09 p.m.

Councilmembers Present: Kevin Kildee, Mayor
 Bill Little, Vice Mayor
 Charlotte Craven, Councilmember
 Jeanette McDonald, Councilmember
 Michael Morgan, Councilmember

Staff Present: Bruce Feng, City Manager
 Ronnie Campbell, Finance Director
 Eric Dowd, Police Department Captain
 Jeffrie Madland, City Clerk
 Dave Norman, Community Development Director
 Dan Paranick, Assistant City Manager
 Richard Petropulos, General Services Director
 Brian Pierik, City Attorney
 Tali Tucker, Assistant Director of Public Works

I. AMENDMENTS TO THE AGENDA

Items III F and III G were pulled for discussion.

II. PRESENTATIONS – NONE

III. CONSENT CALENDAR

Councilmember Craven moved, seconded by Vice Mayor Little, to approve Consent Calendar Items A through K, with the exception of Items F and G.

A. Minutes

Approved the minutes of the City Council meeting held March 26, 2014, as presented.

B. Resolution – Approval of Disbursements

Adopted Resolution No. 2014-33 approving disbursements dated on or before April 2, 2014.

C. Request to Sell Alcoholic Beverages - A Taste of Camarillo

Indicated the Council does not object to the issuance of a two-day beer and wine permit by the Department of Alcoholic Beverages Control.

D. Ordinance No. 1086, an Ordinance of the City Council of the City of Camarillo, California Amending Section 2.24.030 of the Municipal Code Relating to Positions in

the Competitive Service

Adopted Ordinance No. 1086, which constituted reading of the title as stated in the agenda, and waiver of reading of the Ordinance.

E. Extend Carpet Cleaning Services Contract - Camarillo Public Library

Authorized a three-year extension of Agreement No. 2011-47 with CBM Services, Inc., at the current annual contract price of \$32,004.

F. Policy 3.01 - Budget and Fiscal Policy

Pulled for discussion as Item V A.

G. Resolution Approving FY 2014-2015 Final CDBG Program Allocations

Pulled for discussion as Item VII A.

H. Resolution Approving Improvement Plans and Security - LD-529 Oxnard Union High School District

Adopted Resolution No. 2014-35 approving improvement plans and acknowledging receipt of agreements, a security, and other necessary documents, and authorized the City Manager to execute the agreements on behalf of the city and authorized the City Engineer to sign improvement plans.

I. Authorization to Purchase Transit Vehicles

Authorized the purchase of two 6-passenger minivans and one 16-passenger bus from Creative Bus Sales.

J. Judicial Foreclosure of Delinquent Special Tax on Camarillo Community Facilities District No. 2

Adopted Resolution No. 2014-36 directing staff to record the "Notice of Intent to Remove Delinquent Special Tax Installments from the Tax Roll" and removal of delinquent special tax installments from the Ventura County Tax Roll.

K. Award of Contract – WT-12-01 Pancho Road Reclaimed Pipeline

Rejected the non-responsive bid and authorized the City Manager to execute Agreement No. 2014-16 with Toro Enterprises, Inc., in the amount of \$1,838,745.

Motion carried 5-0.

IV. CITY COUNCIL

A. Citizen Advisory Committee on Land Use (CACLU) – Purpose of Committee

Community Development Director Norman stated the Policy Committee is recommending broadening the range of issues for CACLU review.

David Schlangen felt expanding the range of issues for the CACLU to review would benefit the City. He supported the Policy Committee's recommendations.

The Council discussed the proposed wording and supported modifying Section 5,

Purpose, to read as follows:

The Committee will advise on matters specifically requested by the City Council and will not advise the Commission or City Council on any non-Council initiated projects. The Committee will advise the Commission and the Council on Council initiated land use matters including proposed amendments to the General Plan, Specific Plans and Design Guidelines, beautification projects and programs, City-sponsored development, and projects of the former Redevelopment Agency. In addition, the Committee may review other land use matters as may be requested by the Commission or the Council.

Councilmember Craven moved, seconded by Councilmember McDonald, to adopt Resolution No. 2014-37 expanding the purpose of the Citizen Advisory Committee on Land Use with revised wording for Section 5 as stated above.

Councilmember McDonald clarified the process for referral to the Committee and that any Committee input would go directly back to the Council.

Motion carried 5-0.

V. FINANCE

A. Policy 3.01 - Budget and Fiscal Policy (formerly Item III F)

Councilmember McDonald recommended revising wording to Section - Budget Purpose and Organization - Capital Projects Carryover. The Council concurred to make the following revisions:

Section F Capital Project Carryover – change the word “taken” to “returned”

Section F Capital Project Carryover – delete “for further planning and appropriation.”

Councilmember McDonald recommended revising the wording to Section B - User Fees and Rates. The Council concurred to revise Section B - Annual Review to read as follows:

User fees and utility rates will be reviewed and updated annually to ensure that they keep pace with the cost of providing the service. User fees will be calculated annually via the Master Fee Schedule which would reflect an adjustment for any year over year change in Labor Cost and presented to City Council. For purposes of this adjustment, Labor Costs would include both salary and related benefits.

Councilmember Craven moved, seconded by Councilmember Morgan, to adopt Policy 3.01 with the changes as stated.

Motion carried 5-0.

VI. PUBLIC WORKS – NONE

VII. COMMUNITY DEVELOPMENT

A. Resolution Approving FY 2014-2015 Final CDBG Program Allocations (formerly Item III G)

Vice Mayor Little asked if the increase to the administration allocation was sufficient to run the program. City Manager Feng indicated the administration allocation

represents approximately one third of the actual cost.

Councilmember Craven moved, seconded by Vice Mayor Little, to adopt Resolution No. 2014-34 approving the final FY 2014-2015 CDBG allocation.

Motion carried 5-0.

- VIII. CITY ATTORNEY – NONE
- IX. CITY MANAGER – NONE
- X. CITY CLERK – NONE
- XI. GENERAL SERVICES – NONE
- XIII. NEW BUSINESS – ORAL COMMUNICATIONS
 - A. City Manager – None
 - B. City Attorney – None

RECESS/RECONVENE TO THE ADMINISTRATIVE CONFERENCE ROOM

The Council recessed to a Study Session at 5:56 p.m. The Mayor called the Study Session to order at 6:10 p.m.

XIV. STUDY SESSION

A. Pleasant Valley Recreation and Park District

The City Council met with the members of the Pleasant Valley Recreation and Park District board to discuss items of interest between the two agencies. The agencies asked their respective staff members to work together to gather information on the following items:

1. Development Fees: evaluate development fees throughout the County in comparison to the City's adopted fees.
2. Senior Center: evaluate needs at the Senior Center and how other cities are funding senior needs.
3. Water: evaluate ways to reduce water costs for parks.
4. Springville Dog Park: evaluate ways to lessen impacts on adjacent neighborhood.

RECESS/RECONVENE/CALL TO ORDER/ROLL CALL

The Mayor reconvened the regular meeting of the City Council at 7:33 p.m.

FLAG SALUTE

Councilmember McDonald led the Pledge of Allegiance to the Flag.

AMENDMENTS TO AGENDA – NONE

- XV. PRESENTATIONS – NONE
- XVI. PUBLIC SAFETY/INFORMATION – NONE

XVII. PUBLIC COMMENTS

Bill Locker, CEO, Camarillo Boys & Girls Club, provided an updated on the Club's Bicycle Repair Program.

Matthew Lorimer reiterated his request for a discussion regarding rent control and clarification on the agenda process.

Sandy Lance urged the Council to help the homeowners at the Lamplighter Mobile Home Park by passing a rent control ordinance.

XVIII. PUBLIC HEARINGS – NONE

XIX. DEPARTMENTAL – NONE

XIII. NEW BUSINESS – ORAL COMMUNICATIONS (Continued)

C. Members of City Council

AB 1234 – Reports on Meetings Attended – The Councilmembers reported on attendance at outside agency and Council committee meetings.

Newspaper Article – Councilmember Craven distributed an article on how California could save 30 billion gallons of water per year by installing new low-flow toilets.

Letter – Councilmember Craven received a letter from HUD regarding the FY 2014 CDBG Allocation. She wanted to ensure the City's funding recipients met all of HUD's funding parameters. Community Development Director Norman confirmed they were all approved programs.

VCTC Buses – Councilmember McDonald reported VCTC purchased new VISTA buses.

Water Conservation – Councilmember McDonald requested staff look into low-flush toilet and sprinkler head replacement programs to help residents reduce water usage.

Lantana Island – Councilmember McDonald stated she has received complaints about cars and boats being parked for extended periods on the streets in the Lantana Island area. She requested staff look into the issues to assure it is not occurring within city limits.

XII. CLOSED SESSION

The City Council recessed to Closed Session at 8:00 p.m. to consider the following item:

A. Conference with Labor Negotiators

1. Authority – Government Code Section 54957.6(a)
2. Agency designated representatives – City Manager, City Attorney, and Human Resource Analyst
3. Unrepresented Employees – City Employees

XX. ADJOURN

The meeting adjourned at 8:30 p.m.

ATTEST:

Kevin Keldor
Mayor

Jamadland
City Clerk