

MINUTES
CITY OF CAMARILLO CITY COUNCIL
REGULAR MEETING
WEDNESDAY, NOVEMBER 6, 2013

CALL TO ORDER/ROLL CALL

Mayor Craven called the meeting to order at 5:10 p.m.

Councilmembers Present: Charlotte Craven, Mayor
 Kevin Kildee, Vice Mayor
 Bill Little, Councilmember
 Jeanette McDonald, Councilmember
 Michael Morgan, Councilmember

Staff Present: Bruce Feng, City Manager
 Ronnie Campbell, Finance Director
 Tom Fox, Public Works Director
 Jeffrie Madland, City Clerk
 Dave Norman, Community Development Director
 Dan Paranick, Assistant City Manager
 Richard Petropulos, General Services Director
 Brian Pierik, City Attorney
 Guy Stewart, Police Department Commander

I. AMENDMENTS TO THE AGENDA

Items III G, III I, and III J were pulled for discussion.

II. PRESENTATIONS – NONE

III. CONSENT CALENDAR

Councilmember McDonald moved, seconded by Councilmember Little, to approve Consent Calendar Items A through H, with the exception of Item G.

A. Minutes

Approved the minutes of the City Council meeting held October 23, 2013, as presented.

B. Resolution – Approval of Disbursements

Adopted Resolution No. 2013-114 approving disbursements dated on or before October 30, 2013.

C. Resolution Approving Improvement Plans and Acknowledging Receipt of Securities and Other Necessary Documents - CPD-197M(15), Brand Growth, Inc.

Adopted Resolution No. 2013-115 approving improvement plans and acknowledging receipt of agreements, securities, and other necessary documents, and authorizing the City Engineer to sign improvement plans.

D. Resolution Approving Improvement Plans and Acknowledging Receipt of Securities

and Other Necessary Documents - IPD-399 Camarillo Airport Business Center 3/6, LLC

Adopted Resolution No. 2013-116 approving improvement plans and acknowledging receipt of agreements, securities, and other necessary documents, and authorizing the City Engineer to sign improvement plans.

E. Agreement with Kimley-Horn and Associates Inc. - TS-12-01 Dunnigan Street Traffic Signal

Authorized the City Manager to sign Agreement No. 2013-64 with Kimley-Horn and Associates, Inc., in the amount not-to-exceed \$39,970.

F. Award of Vehicle Bid GS-2013-3

Awarded bid to Johnson Lift Hyster for the total bid amount of \$24,458.40.

G. Amendment to Policy 1.11, Alcoholic Beverage Control License Applications

Pulled for discussion as Item X A.

H. 2014 Residential Development Allotment Cycle Calendar

Adopted Resolution No. 2013-117 approving the 2014 Development Allotment Cycle Calendar.

I. Reject Bids – ST-13-02 Lewis Road Landscaping, Wall, and Monument

Pulled for discussion as Item VI A.

J. Community Development & Public Works Department Staffing

Pulled for discussion as Item V A.

Motion carried 5-0.

IV. CITY COUNCIL

A. Amendment to City Policy 1.14, Employee and Volunteer Recognition

Assistant City Manager Paranick stated the Policy Committee recommended moving the Volunteer Dinner to September to allow the event to take place on the lawn at the Ranch which would allow an increased number of attendees and to include the Camarillo Council on Aging (5 members), Friends of the Library Board (20 members), and Ranch Docents.

The Council discussed the policy and raised the following:

1. Consider inviting all retirees to Employee Picnic regardless of years of service.
2. Consider establishing a number of volunteer hours as a criteria for attending the Volunteer Recognition Dinner.
3. Consider inviting Ranch Master Gardeners. They donate as much time as the Docents.
4. Consider Friends of the Library volunteers. There are approximately 125

volunteers with a core group that donate 10-20 hours per month.

The Policy was referred back to the Policy Committee for further review.

IX. CITY MANAGER

A. Proposed Public Peace and Welfare Regulations

Police Department Commander Stewart and Assistant City Attorney Davis gave a PowerPoint presentation on public conduct issues arising primarily from homeless and transient individuals, an overview of some of the public and community support services available or needed to address the underlying problems, and proposed amendments to Title 10 of the Camarillo Municipal Code to provide additional enforcement tools for conduct that is detrimental to the public peace and welfare.

Councilmember Morgan expressed concern about the movement of shopping carts and the cost to the businesses and if the City could prohibit solicitors from standing near entrances to businesses. Deputy Preciado indicated there is a company in town that picks up and returns shopping carts. Assistant City Attorney Davis indicated staff would review the regulations to address concerns regarding entrances to businesses and also City property, including Constitution Park and the Library.

Councilmember McDonald asked what types of citations would be issued and how you determine "aggressive" behavior. Assistant City Attorney Davis indicated the citation could be either a misdemeanor or infraction. "Aggressive" is described in the regulations and it would be within the discretion of the Deputy.

Councilmember Little commended the City Attorney's Office and the Camarillo Police Department for their work on the proposed regulations.

The Council directed the City Attorney's office to prepare an ordinance to add the regulations to the Camarillo Municipal Code.

VII. COMMUNITY DEVELOPMENT – NONE

VIII. CITY ATTORNEY – NONE

XI. GENERAL SERVICES – NONE

RECESS/RECONVENE TO THE ADMINISTRATIVE CONFERENCE ROOM

The Council recessed to a Study Session at 6:13 p.m. The Mayor called the Study Session to order at 6:24 p.m.

XIV. STUDY SESSION

A. Final Water/Sewer Rates - Review Prop 218 Notices

Finance Director Campbell, Assistant District Manager Fox, and Sanjay Gaur, Raftelis Financial Consultants, Inc., gave a PowerPoint presentation on the Wastewater/Water Rate Study, scheduled capital improvement projects, and reserves. Mr. Gaur stated the methodology behind the rates had changed resulting in a change to the tiers.

Public Works Director Fox reviewed the “drivers” for the proposed rate increase and presented an alternate rate adjustment of 4% for FY 2014 and 7% for FY 2015, pending receipt of potential grant funding for the desalter project.

The Council supported the revised rates proposal.

RECESS/RECONVENE/CALL TO ORDER/ROLL CALL

The Study Session recessed at 7:21 p.m. The Mayor reconvened the regular meeting of the City Council at 7:32 p.m. with no reportable action from the Closed Session.

FLAG SALUTE

Councilmember Little led the Pledge of Allegiance to the Flag.

AMENDMENTS TO AGENDA – NONE

XV. PRESENTATIONS – NONE

XVI. PUBLIC SAFETY/INFORMATION – NONE

XVII. PUBLIC COMMENTS

Mathew Wayne Lorimer felt the City’s user fees are excessive.

Anthony McDemas, Tourism Director, gave an update on his activities.

XVIII. PUBLIC HEARINGS

A. Resolution Setting the Amount of Water Rates and Charges in the City of Camarillo

Finance Director Campbell recommended the Council consider a resolution setting the water rates and charges for the City Water System and the Camarillo Airport Zone effective January 1, 2014, with another adjustment scheduled for January 1, 2015. Sanjay Gaur, Raftelis Financial Consultants, Inc., gave a PowerPoint presentation on the Water Financial Plan. The proposed alternative is 4% for FY 2014 and 7% for FY 2015.

Councilmember Little thanked staff for coming forward with the alternative. He recommended not implementing the 2015 increase until it is reviewed to see if there is a reason for the increase. Councilmember McDonald concurred.

PUBLIC HEARING OPENED

Calvin Ehler, Spanish Hills Homeowners Association, President, felt rates have increased almost 100% over the past four years. He supported a 4% increase over a 7% increase.

Mathew Wayne Lorimer felt the City needs to look for cost savings.

Robert Waterlander urged the Council to keep the percentages as low as possible.

Becky Palazzola opposed the rate increase.

Hearing no further requests to speak, either for or against the item, the Mayor

declared the PUBLIC HEARING CLOSED.

The Council was pleased to see the reduced rate for 2014 and supported the increase because it was simply a pass through of increased purchased water costs.

Councilmember Morgan moved, seconded by Councilmember Little, to adopt Resolution No. 2013-118 setting the amount of Water Rates and Charges in the City with the appropriate revisions to Exhibits A and B to reflect a 4% increase in 2014 and a 7% increase in 2015.

Motion carried 5-0.

Councilmember Little moved, seconded by Councilmember McDonald, to direct staff to bring the item back to the Council before implementing the 7% increase in 2015 and to include a discussion on various bond financing scenarios.

Motion carried 5-0.

XIX. DEPARTMENTAL

A. Introduction of an Ordinance Adopting the 2013 Revised Building Codes

Deputy Building Official Meriaux stated the Health and Safety Code requires jurisdictions to enforce the most recent editions of the various building standards. The proposed ordinance will adopt, by reference: California Building Code, Vols.1 and 2, 2013 Edition with Appendices B, C, I, and J; California Electrical Code, 2013 Edition; California Plumbing Code, 2013 Edition, with Appendix K; California Mechanical Code, 2013 Edition; International Property Maintenance Code, 2012 Edition; California Administrative Code, 2013 Edition; California Energy Code, 2013 Edition; California Reference Standards, 2013 Edition; California Existing Building Code; California Residential Code, 2013 Edition with Appendices G and H; and California Green Building Standards Code; together with amendments thereto. State law mandates the ordinance be adopted following a public hearing.

City Attorney Pierik read the title of Ordinance No. 1082.

Vice Mayor Kildee moved, seconded by Councilmember Morgan, to waive further reading and to introduce Ordinance No. 1082 adopting certain codes by reference and setting a public hearing on adoption of such ordinance for November 20, 2013.

Motion carried 5-0.

V. FINANCE

A. Community Development & Public Works Department Staffing (formerly Item III J)

Councilmember McDonald questioned whether the positions were planned or budgeted. Finance Director Campbell indicated these positions are not presently budgeted. An estimate is presented in the budget impact statement.

Public Works Director Fox explained the need is a result of increased work demand for capital projects and administration of federal grant funding compliance. If filled, the current intern positions would be eliminated. Community Development Director Norman noted the same would be true for his department.

Vice Mayor Kildee moved, seconded by Councilmember Little, to authorize the addition of 2.0 FTE in the FY 13/14 Budget with the budget appropriation in the respective funds to support projected costs for the remaining FY 13/14.

Motion carried 5-0.

VI. PUBLIC WORKS

A. Reject Bids – ST-13-02 Lewis Road Landscaping, Wall, and Monument (formerly Item III I)

Councilmember Little questioned why only one bid was received. Public Works Director Fox indicated contractors are too busy. The item will be rebidded in the hope of receiving additional bids.

Vice Mayor Kildee moved, seconded by Councilmember Morgan, to reject all bids received.

Motion carried 5-0.

X. CITY CLERK

A. Amendment to Policy 1.11, Alcoholic Beverage Control License Applications (formerly Item III G)

Councilmember McDonald expressed concern the proposed amendment (Section B 5) would take the Council out of the process altogether. She recommended the application go to the Council initially and, at that time, the Council could include direction to withdraw the protest upon approval of a conditional use permit.

Councilmember McDonald moved, seconded by Councilmember Little, to adopt amendment to Policy 1.11, Alcoholic Beverage Control License Applications with the revision to Section B 5.

Motion carried 5-0.

XIII. NEW BUSINESS – ORAL COMMUNICATIONS

A. City Manager – None

B. City Attorney – None

C. Members of City Council

AB 1234 – Reports on Meetings Attended – The Councilmembers reported on attendance at outside agency and Council committee meetings.

Holiday Season Traffic – Vice Mayor Kildee hoped the traffic mitigation is ready for the holiday season at the outlet mall.

Santa Rosa Road Widening – Councilmember McDonald inquired about the timing of the Santa Rosa Road widening project between Upland and Woodcreek Roads. Public Works Director Fox indicated staff is still working on right-of-way acquisition. The project will be ready to bid early next year.

RDP-21 – Mayor Craven reported on her trip to San Diego for RDP-21.

California Contract Cities Association – Mayor Craven announced the CCA

Legislative Orientation Tour will be January 5-7, 2014.

Vicious Dogs – Mayor Craven stated there was an article in the October 24 newspaper on vicious dogs. She requested staff find out if this person lives in Camarillo or an adjacent area.

Spay/Neuter Ordinance – Councilmember McDonald requested a presentation on the County's spay/neuter ordinance.

XII. CLOSED SESSION

A. Public Employee Performance Evaluation

1. Authority - Government Code Section 54957
2. Title - City Manager

B. Conference with Labor Negotiators

1. Authority – Government Code Section 54957.6
2. Agency designated representatives - City Attorney and Assistant City Manager
3. Unrepresented employee - City Manager

XX. ADJOURN

The meeting adjourned at 11:50 p.m. to November 20, 2013, at 5:00 p.m. with no reportable action from the Closed Session.

ATTEST:



Mayor



City Clerk