

**MINUTES**  
**CITY OF CAMARILLO CITY COUNCIL**  
**REGULAR MEETING**  
**WEDNESDAY, AUGUST 28, 2013**

CALL TO ORDER/ROLL CALL

Mayor Craven called the meeting to order at 5:12 p.m.

Councilmembers Present: Charlotte Craven, Mayor  
Kevin Kildee, Vice Mayor  
Bill Little, Councilmember  
Jeanette McDonald, Councilmember  
Michael Morgan, Councilmember

Staff Present: Bruce Feng, City Manager  
Ronnie Campbell, Finance Director  
Tom Fox, Public Works Director  
Jeffrie Madland, City Clerk  
Dave Norman, Community Development Director  
Dan Paranick, Assistant City Manager  
Richard Petropulos, General Services Director  
Brian Pierik, City Attorney  
Guy Stewart, Police Department Commander

I. AMENDMENTS TO THE AGENDA

Items III E, III G, and III I were pulled for discussion.

II. PRESENTATIONS – NONE

III. CONSENT CALENDAR

Vice Mayor Kildee moved, seconded by Councilmember Morgan, to approve Consent Calendar Items A through L, with the exception of Items E, G, and I.

A. Minutes

Approved the minutes of the City Council meeting held July 24, 2013, as presented.

B. Resolution – Approval of Disbursements

Adopted Resolution No. 2013-89 approving disbursements dated on or before August 21, 2013.

C. Financial Reports – July 2013

Received and filed the following financial reports pursuant to the City's Investment Policy and State law:

1. Investment Report dated July 31, 2013
2. Chronological Investment Activity Report for the Month Ended July 31, 2013
3. General Fund Comparative Balance Sheet, May 31 and June 30, 2013, and

June 30, 2012

4. Minutes of July 24, 2013 Investment Committee Meeting

D. Extension of Agreement for Banking Services with Bank of America

Authorized Agreement No. 2008-59B, for the duration of September 1, 2013, through no later than January 31, 2014.

E. Confirm Policy Committee Recommendation Not to Establish an Honorary Poet Laureate Appointment Position

Pulled for discussion as Item IX A.

F. Resolution Accepting 2013 Emergency Management Performance Grant (EMPG) Program Funding

Adopted Resolution No. 2013-94 authorizing the City Manager or designee to accept 2013 Emergency Management Performance Grant Program funding and to execute any actions necessary for the purpose of obtaining federal financial assistance.

G. Support for the Deckers Outdoors Corporation's Application to the U.S. Department of Commerce for a Proposed Foreign Trade Subzone within Ventura County

Pulled for discussion as Item IX B.

H. Extension of Maintenance Contract – MC-2008 – 23 Street Sweeping Services

Authorized extending Agreement 2008-51D to Venco Power Sweeping, Inc.

I. Amendment to Professional Services Agreement No. 2010-84A with Kimley-Horn and Associates, Inc. – ST-05-01 Santa Rosa Road Widening Project

Pulled for discussion as Item VI A.

J. Professional Services Agreement with Filippin Engineering, Inc. – General Construction Inspection Services

Authorized the City Manager to sign Agreement No. 2013-47 with Filippin Engineering, Inc. in an amount not-to-exceed \$60,800 and appropriations of \$27,360 in General Fund Account No. 101-3101-431-32-01, \$6,080 in Storm Water Fund Account No. 270-3410-434.32-01, \$12,160 in Water Utility Fund Account No. 860-3640-436.32-01, and \$15,200 in Sanitary Operating Fund Account No. 871-3730-437.32-01.

K. Solicit Bids – Traffic Signal Rewire TM-2013-5

Directed staff to invite bids.

L. Solicit Bids – Install Traffic Signal LED Modules TM-2013-4

Directed staff to invite bids.

Motion carried 5-0.

IV. CITY COUNCIL

A. League of California Cities 2013 Annual Conference Resolutions

Assistant City Manager Paranick stated the 2013 League of California Cities Annual Business Meeting will be held as part of the Annual Conference in Sacramento. It is necessary for the City Council to provide voting direction on the resolutions.

Resolution No. 1 – Water Bonds to Assist Local Government in Water Conservation (Los Angeles County Division)

Councilmember Little stated he needed to know the source of funding to pay back the bonds before he could support the resolution.

Resolution No. 2 – Public Safety Realignment (City of Glendora)

Councilmember McDonald asked staff to see what the Police Department's position is on the Resolution.

Mayor Craven questioned the reference to the Hoover recommendations and whether the Resolution applied to the City of Camarillo.

The Council gave direction to bring the item back at the September 11 meeting.

B. Formation of 50th Anniversary Celebration Ad Hoc Committee

Assistant City Manager Paranick recommended the Council discuss appointing a City Council ad hoc committee to plan and implement activities related to the City's 50th anniversary of incorporation.

Mayor Craven clarified the events will be determined by the City Council.

Councilmember McDonald felt the funds set aside for the celebration were excessive.

Vice Mayor Kildee moved, seconded by Councilmember Little, to authorize the Mayor to establish a 50th Anniversary Celebration Ad Hoc Committee and appoint Charlotte Craven and Mike Morgan to serve on the Ad Hoc Committee.

Motion carried 5-0.

C. Appointment to the Ventura County Housing Trust Fund (VCHTF) Board of Directors

Assistant City Manager Paranick stated the VCHTF recently amended its bylaws to preclude elected officials from serving on the Board. As a result, it is recommended that the City Council appoint the Director of Community Development to serve on the VCHTF Board to represent the City. He recommended adding "or his designee" to the motion.

Linda Braunschweiger ensured the VCHTF meetings would remain open to the public.

Councilmember McDonald stated she would not have voted to change the bylaws. She felt it was important to have representation on the Board.

Vice Mayor Kildee moved, seconded by Councilmember Morgan, to appoint the Director of Community Development or his designee to serve as the City's representative on the Ventura County Housing Trust Fund Board.

Motion carried 5-0.

V. FINANCE – NONE

VI. PUBLIC WORKS

A. Amendment to Professional Services Agreement No. 2010-84A with Kimley-Horn and Associates, Inc. – ST-05-01 Santa Rosa Road Widening Project (formerly Item III I)

Councilmember McDonald questioned what the changes in the project were that required the additional funds. Public Works Director Fox indicated additional costs include studies needed due to Caltrans requirements and changes to the design during the environmental review.

Vice Mayor Kildee moved, seconded by Councilmember Morgan, to authorize the City Manager to sign Agreement No. 2010-84A with Kimley-Horn and Associates, Inc. in an amount not-to-exceed \$119,149.

Motion carried 5-0.

VII. COMMUNITY DEVELOPMENT – NONE

VIII. CITY ATTORNEY – NONE

IX. CITY MANAGER

A. Confirm Policy Committee Recommendation Not to Establish an Honorary Poet Laureate Appointment Position (formerly Item III E)

Councilmember McDonald questioned why the Policy Committee made the recommendation not to appoint a poet laureate.

Councilmember Morgan indicated that after reviewing the information regarding a poet laureate, he felt it was not appropriate for the City to appoint a poet laureate.

Vice Mayor Kildee moved, seconded by Councilmember Morgan, to confirm the Policy Committee's recommendation not to establish an honorary Poet Laureate appointment position and authorized the Mayor to execute a response letter.

Motion carried 5-0.

B. Support for the Deckers Outdoors Corporation's Application to the U.S. Department of Commerce for a Proposed Foreign Trade Subzone within Ventura County (formerly Item III G)

Councilmember Little recommended promoting the program as an economic development tool. Assistant City Manager Paranick confirmed EDC-VC already does. The subzone concept is relatively new. Staff will look into promotional efforts.

Councilmember Morgan moved, seconded by Councilmember Little, to execute a

letter of support for Deckers Outdoor Corporation's application to the U.S. Department of Commerce.

Motion carried 5-0.

- X. CITY CLERK – NONE
- XI. GENERAL SERVICES – NONE
- XIII. NEW BUSINESS – ORAL COMMUNICATIONS
- A. City Manager

Today in America – Assistant City Manager Paranick announced there would be a prescreening of the Today in America television segment featuring Camarillo on the government channel during the Study Session break.

#### RECESS/RECONVENE TO THE ADMINISTRATIVE CONFERENCE ROOM

The Council recessed to a Study Session at 6:00 p.m. The Mayor called the Study Session to order at 6:10 p.m.

#### XIV. STUDY SESSION

- A. Review of Housing Element Update

Veronica Tam, Veronica Tam and Associates, gave a PowerPoint presentation on the 2013-2021 Housing Element.

#### XII. CLOSED SESSION

The Council recessed to Closed Session at 7:10 p.m. to discuss the following items:

- A. Conference with Legal Counsel – Existing Litigation

Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9; Name of case: *United States Mission v. City of Camarillo; et al.*, USDC Case No. CV13-05439-SVW

- B. Conference with Legal Counsel – Anticipated Litigation

Initiation of Litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9; Number of cases: one

- C. Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9; Number of cases: one

#### RECESS/RECONVENE/CALL TO ORDER/ROLL CALL

The Mayor reconvened the regular meeting of the City Council at 7:30 p.m. with no action to report from the Closed Session.

#### FLAG SALUTE

Councilmember Morgan led the Pledge of Allegiance to the Flag.

AMENDMENTS TO AGENDA – NONE

XV. PRESENTATIONS

A. Southern California Gas Update on Advanced Meter Project

Michelle Pettes, Public Affairs Manager, and Representatives from Southern California Gas Company gave a PowerPoint presentation on the Advanced Meter installation project.

XVI. PUBLIC COMMENTS

Mathew Lorimer stated the condition of the Lamplighter Mobile Home Park has deteriorated. He requested an item on an agenda regarding rent control.

Doug Rees Lamplighter Mobile Home Park felt the on-site management, not the owner, are responsible for the deterioration of the park. He felt the residents needed to stop stirring up issues with the City.

Terry Bray Lamplighter Mobile Home Park stated there have been rent increases at the mobile home park.

Anthony McDemas, Tourism Marketing Director, gave an update on his activities. The first Old Town Camarillo Culinary Crawl was a success.

XVII. PUBLIC INFORMATION ITEMS – NONE

XVIII. PUBLIC HEARINGS

A. Resolution Approving GPA 2012-02 Oxnard Union High School District

B. Resolution Initiating Proceedings for Annexation 110 and Introduction of an Ordinance Pre-zoning for Change of Zone 316, Oxnard Union High School District (OUHSD). (Items XVIII A and XVIII B were heard concurrently)

Bob Burrow, Consultant, presented the General Plan Amendment (GPA) request to change the Land Use Element designation from "Agriculture" to "Public Uses – High School" to allow a proposed Camarillo Academy High School and Performing Arts Center (CAHS + PAC) on a 28-acre site located northerly of Las Posas Road between Fieldgate Drive and Lewis Road. The GPA request is a companion application to a change of zone request (CZ-316), as well as a request for the reorganization (Annexation No. A-110) of the site.

Community Development Director Norman presented a request from the Oxnard Union High School District (OUHSD) for the annexation and pre-zoning of a 28-acre site for the proposed Camarillo Academy High School and Performing Arts Center (CAHS + PAC). The proposed annexation area is uninhabited and outside the City's sphere of influence, but within its area of interest; therefore, the request also involves an amendment to the sphere line. The proposed pre-zoning of the area would be for the RE-10 Acre (Rural Exclusive, 10 acre minimum lot size) Zone.

Councilmember McDonald wanted to be sure that if the school created traffic issues, the City would have the ability to require the school to solve those traffic issues.

Public Works Director Fox indicated there is a condition on the project that was approved by the Planning Commission which addresses issues such as safety, traffic congestion, and access. Additionally, there will be an agreement with the school outlining how those issues will be addressed if they arise.

#### PUBLIC HEARING OPENED

Hollee King, Penfield & Smith, OUHSD, was available for questions by the Council.

Katherine Diamond, HMC Architects, OUHSD, reported on the progress of the design of the school and offsite improvements.

Terry Zinger, Program Manager, OUHSD, stated the District has been working closely with Dole Fresh Vegetables and the Ventura County Agricultural Commissioner. They have reached a cooperative agreement which will be in place before they proceed to LAFCO.

Steve Dickinson, Assistant Superintendent OUHSD, stated the District is pleased to be at the construction phase. He indicated it has been a pleasure working with the City and staff on this project.

John Alamillo, OUHSD Board Member, thanked the City and staff for their work on the project. He felt the school was going to be great for the City.

Hearing no further requests to speak, either for or against the item, the Mayor declared the PUBLIC HEARING CLOSED.

Councilmember Little felt the school is going to be amazing and will provide more educational choices for students. It has been a long time coming.

Vice Mayor Kildee thanked City staff and OUHSD staff for their patience and professionalism.

Mayor Craven was sorry that it took so long to get to this point.

Councilmember McDonald stated there is a very detailed legal process that had to be followed and now that is complete, the project can move forward.

Councilmember Little moved, seconded by Vice Mayor Kildee, to adopt Resolution No. 2013-90 approving General Plan Amendment, GPA 2012-2, to change the Land Use Element designation from "Agriculture" to "Public Uses - High School" for a 28-acre site located northerly of Las Posas Road, between Fieldgate Drive and Lewis Road/Somis Road, and to find that a public high school is exempt under the CURB ordinance and, therefore, the CURB line would be modified to include the site.

Motion carried 5-0.

Councilmember Morgan moved, seconded by Vice Mayor Kildee, to adopt Resolution No. 2013-91 initiating proceedings for Annexation 110.

Motion carried 5-0.

City Attorney Pierik read the title of Ordinance No. 1078.

Vice Mayor Kildee moved, seconded by Councilmember Little, to waive further reading and introduce Ordinance No. 1078 pre-zoning the 28-acre parcel to RE-10AC Zone.

Motion carried 5-0.

C. Resolution Approving Land Use Element Tables Update

Community Development Director Norman stated the Land Use Element is a mandated element of the City's General Plan. Since the adoption of the Element, amendments to the Land Use Map designations have occurred; however, formal action to update the tables within the Element has not taken place.

Vice Mayor Kildee moved, seconded by Councilmember Little, to adopt Resolution No. 2013-92 approving the updated Tables 1 through 4 for the Land Use Element of the General Plan reflecting the current land use, zoning, and general plan land uses.

Motion carried 5-0.

XIX. DEPARTMENTAL

A. Resolution of Initiation – Church of Jesus Christ of Latter-Day Saints Annexation

Community Development Director Norman stated during the review of the annexation (A-110) of the proposed Camarillo Academy High School and Performing Arts Center, the Ventura County Local Agency Formation Commission made the recommendation that the City initiate the annexation of the existing Church of Jesus Christ of Latter-Day Saints (LDS Church) on the adjoining property in order to provide similar municipal services consistent with their policy for reorganizations. The LDS Church property consists of a 3.09-acre parcel located at 4345 Las Posas Road, on the northeast corner of Las Posas Road and Camino Alvarez. The City has talked to the church about the annexation and they do not object, it is just not a priority for them at this point.

Councilmember McDonald questioned why the City cannot wait until the property owner's approval is received. Public Works Director Fox indicated if the annexation does not occur, the right turn lane which will be created by the school project will encroach on the church property creating a road that will be located partly in the county and partly in the City. Additionally, the LDS Church will benefit from a cost savings by submitting the annexations to LAFCO together.

Vice Mayor Kildee moved, seconded by Councilmember Morgan, to adopt Resolution No. 2013-93 initiating the process for consideration of the annexation and pre-zoning of the 3.09-acre parcel containing the LDS Church.

Motion carried 4-1 (McDonald dissenting).

XII. WRITTEN COMMUNICATIONS – NONE

XIII. NEW BUSINESS – ORAL COMMUNICATIONS

A. City Manager

Certificate of Achievement – City Manager Feng announced the Finance Department received the twenty-fifth Certificate of Achievement for Excellence in Financial

Reporting.

B. City Attorney – None

C. Members of City Council

AB 1234 – Reports on Meetings Attended – The Councilmembers reported on attendance at outside agency and Council committee meetings.

Community Events – Councilmember Morgan reported on his attendance at several events.

Time Warner Channels – Vice Mayor Kildee questioned whether there have been calls related to the Time Warner and CBS matter. City Manager Feng stated staff had received a few inquiries.

Ponderosa Channel Project – Vice Mayor Kildee inquired about the status of the project. Public Works Director Fox stated the contractor is wrapping up the project.

Studio Channel Islands Art Center – Mayor Craven attended the pre-ribbon cutting for the Blackboard Gallery at the Studio Channel Islands Art Center. She stated the Gallery is a wonderful addition to Old Town.

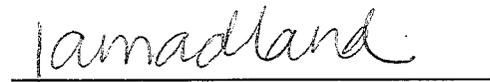
Banners – Mayor Craven questioned whether there was a temporary sign or banner permit for two banners at the VIP Massage business on Las Posas Road. Community Development Director Norman indicated staff would look into it.

XX. ADJOURN

The meeting adjourned at 9:45 p.m.

ATTEST:

  
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Mayor

  
\_\_\_\_\_  
City Clerk