

CITY OF CAMARILLO
DEPARTMENT OF PUBLIC WORKS
HOW TO COMPUTE FEES

Date Revised: April 1, 2016

PUBLIC WORKS/STREETS AND DRAINAGE FEES

(Resolution 2015-50, except as noted)

Encroachment Permit	\$839 issuance fee for tracts and other projects which pay construction inspection fees; projects which do not pay construction inspection fees are charged according to attached Encroachment Permit Fee Schedule per Exhibit B
Improvement Plan Check both public and private	1.6% of Estimate of Cost \$1,125 surcharge 4 th plan check plus consultants costs to be invoiced \$2,251 surcharge for each plan check in excess of four, plus consultant costs to be invoiced
Map Check (includes parcel maps and lot line adjustment maps)	\$2,321+ county fee of \$1,850 + \$30/lot for first 3 reviews Re-check: \$852 + county fee of \$575 + \$13/lot for each additional check
Lot Line Adjustment (administrative)	\$712 plus county fee of \$500
Certificate of Compliance	\$712 plus county fee of \$500
Grading Permit/Plan Check	Depends on amount of cubic yardage; see attached Grading Schedule per Exhibit B , plus consultant costs to be invoiced
Soils-Geology Report Review	Administrative fee; depends on cubic yardage per Exhibit B , plus consultant costs to be invoiced
Construction Inspection Offsite	Based on Estimate of Cost of streets and storm drain costs: 3.8% of Estimate of Cost
Construction Inspection Onsite (commercial, industrial and clustered residential development)	1.3% of Estimate of Cost
Flood Plain Determination Letter	\$559
Flood Plain Permit	\$280
Change Orders	See Exhibit "B"
Additional Fee Meeting	\$1,259

Police Facility Fee
 (Resolution 2003-113,
 effective 09/22/2003;
 Ordinance 796)

<u>Residential</u>	\$44/dwelling unit
<u>Commercial and Industrial</u>	\$331/acre
<u>New Public Parkland</u>	\$28/acre

Fees To Be Held In Trust

Bridge Policy \$3,818/per acre
 new fees effective 04/01/2011

Traffic Mitigation Fees
 (Resolution 2012-23)
 new fees effective 04/01/2013

Land Use Category	FEE DISTRICTS		
	District 1 Fee/D.U.	District 2 Fee/D.U.	District 3 Fee/D.U.
Single Family	\$5,633	\$6,817	\$4,683
Single Family Exempt	\$5,336	\$5,336	\$5,336
Condominium	\$4,463	\$5,402	\$3,710
Apartment	\$3,366	\$4,072	\$2,799
Mobile Home	\$2,999	\$3,630	\$2,494

Land Use Category	Units	FEE DISTRICTS		
		District 1 Fee/D.U.	District 2 Fee/D.U.	District 3 Fee/D.U.
Commercial	1,000 S.F.	\$5,196	\$6,286	\$4,320
Hotel/Motel	Room	\$1,756	\$2,125	\$1,461
Office	1,000 S.F.	\$5,854	\$7,083	\$4,868
Light Industrial/R&D	1,000 S.F.	\$2,926	\$3,541	\$2,432
Warehouse/Manufacturing	1,000 S.F.	\$1,682	\$2,037	\$1,400
Low Generators	Acre	\$877	\$1,063	\$731
Hospital	Bed	\$3,366	\$4,072	\$2,798
Convalescent Home	Bed	\$512	\$620	\$425

STORMWATER FEES
 (Resolution 2014-79, except as noted)

Stormwater Mgmt. Plan Review Fee (Resolution 2014-79)	\$2,000 deposit , additional charges, if any, to be invoiced		
Stormwater Mgmt. Construction Site Inspections (Resolution 2014-79)	\$210 , minimum once, wet season		
Stormwater Mgmt. Review of Proof of Maint. of privately maintained devices	\$11		
Stormwater Mgmt. Inspection of privately maintained post-construction treatment devices	\$210		
Stormwater Permit – Annual Business Monitoring & Inspections	Commercial: \$238 Industrial: \$322	<u>1st</u>	<u>2nd</u>
Stormwater Re-Inspections	\$140		

WATER DIVISION FEES

Water Capital Facility Fees
(Resolution 2012-6)
new fees effective 03/26/2012

Residential

- \$4,302** per single-family residence
- \$3,442** per mobile home, condo, townhouse
- \$2,793** duplex, apartment, granny flat (per unit)
- \$2,151** each room/suite of motel, hotel, or congregate care facility
- \$1,482/10** fixture units or less; and for 10 hundred cubic feet (H.C.F)/month or less, as determined by city staff

All Others: by meter size
(includes single-family residence
with greater than 3/4" meter)

- 5/8" x 3/4" or 3/4" **\$4,302**
- 1" **8,604**
- 1-1/2" **17,206**
- 2" **27,533**
- 3" **55,925**
- 4" **94,644**
- 6" **193,589**
- 8" and larger as determined by City Council

Fire Flow Surcharge Fee

Required Fire Flow	Residential	Non-Residential*
0 – 1,250 gpm	-0-	-0-
1,251 – 1,750 gpm	10% of WCF	\$6,828 or 10% of WCF
1,751 – 2,250 gpm	20% of WCF	13,658 or 20% of WCF
over 2,250 gpm	30% of WCF	20,486 or 30% of WCF

*whichever is greater

Meter Installation Charges

(Resolution 95-110; effective 06/28/95)

- 3/4" **\$200/meter**
- 1" **250/meter**

All other meters: time and material plus 30% overhead; service lateral will be installed by either city or contractor at city's option; laterals and meters will be sized by the Water Division.

Inspection

\$24/100 linear feet; **\$25/service connection**
(minimum charge **\$100**)

Plan Check – public & private

(Resolution 2012-41)

1.6% of Estimate of Cost for water improvements on latest cost estimate forms, plus consultant costs to be invoiced

Construction Water

Contact Customer Service at 805-388-5325 for fees and deposits.

CAMARILLO SANITARY DISTRICT FEES

<p>Capacity Fee formerly Capital Improvement Fee (CSD Ordinance 83, new fees effective 03/26/2012)</p>	<p>5/8" and 3/4" meter \$4,302 1" meter..... 10,624 1-1/2" meter 21,249 2" meter..... 33,997 3" meter..... 63,746 4" meter..... 106,242 6" meter..... 212,486 8" meter..... 339,971 2nd residential unit using a service lateral common to main residence..... 2,108</p>
<p>Connection Permit Fee per connection (CSD Ordinance 66; effective 02/10/2002)</p>	<p>\$110 residential \$170 with septic tank abandonment \$110 additional inspection fee for sewer line from main sewer to property line \$110 for first 30 feet + \$.50 per linear foot thereafter commercial/industrial for sewer installation inspection \$50/100 linear feet of sewer mains</p>
<p>Inspection (Resolution 2012-41)</p>	<p>\$50/100 linear feet of sewer mains</p>
<p>Plan Check, public & private (Resolution 2012-41)</p>	<p>1.6% of Estimate of Cost for sanitary improvements using cost estimate forms, plus consultant costs to be invoiced</p>
<p>District Annexation Processing</p>	<p>\$75</p>
<p>LAFCO Processing</p>	<p>Please refer to "Other Agencies Fee Schedules."</p>
<p>State Processing</p>	<p>Please refer to "Other Agencies Fee Schedules."</p>

City of Camarillo
PUBLIC WORKS
Fee Schedule

EXHIBIT B

California cities are granted the authority to impose user fees and regulatory fees for services and activities they provide through provisions of the State Constitution. A fee may not exceed the estimated reasonable cost of providing the service or performing the activity. It is the intent of the City to collect user fees for services provided to the public, where applicable. User fees will be reviewed and updated annually to ensure that they keep pace with the cost of providing the service. User fees will be calculated annually, via the Master Fee Schedule, which would reflect an adjustment for any year over year change in Labor Cost. The City established the majority of User Fees at 100% cost recovery. Select User Fees are set below full cost recovery where the total cost may have proven a barrier to compliance or similar situations. There are many factors that affect how and why other communities have set fees at certain levels; therefore, fee and rate surveys must never be the sole or primary criteria in setting the City of Camarillo fees and rates. Comparative agencies may or may not base their fee amounts on the estimated and reasonable cost of providing services.

Fee No.	Fee Description	Fee
1	Encroachment Permit W/O Construction Inspection - Permit Issuance	\$ 839
2a	Encroachment Permit W/Construction Inspection - Permit Issuance - New Development	1,552
2b	Encroachment Permit W/Construction Inspection - Permit Issuance - Existing Business	65
2b.2	Encroachment Permit W/Construction Inspection - Permit Issuance - Utility Companies	65
2c	Encroachment Permit W/Construction Inspection - Permit Issuance - Residential	65
2d	Encroachment Permit W/Construction Inspection - Permit Issuance - Small Projects (includes curb gutter, sidewalk, curb drains and residential drive)	65
	* Plus the following additional fees for inspection:	
2.1	Curb, Gutter, Sidewalk, and Curb Drains	280
2.2	Residential Drive - each opening	280
2.3	Commercial Driveway	280
2.4	Install Signs, Banners, etc.	433
2.5	Non-Excavation/Traffic Control	140
2.6	Survey Excavations or Traffic Counts	280
2.7	Annual Blanket/Non-Excavation/Traffic control (includes unlimited in one calendar year)	2,797
2.8	Moving Permits - Truck or Tractor and Oversize Load - per vehicle trip	16

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Fee No.	Fee Description	Fee
2.9	Moving Permit - Annual Permit per Vehicle	90
3.1	Excavation - All Utilities (Example: Edison, Gas, Telephone, Sewer & Water) - 100 sq. ft. or less	280
3.2	Excavation - All Utilities (Example: Edison, Gas, Telephone, Sewer & Water) - 101 to 1,000 sq. ft.	559
3.3	Excavation - All Utilities (Example: Edison, Gas, Telephone, Sewer & Water) - 1,001 to 3,000 sq. ft.	839
3.4	Excavation - All Utilities (Example: Edison, Gas, Telephone, Sewer & Water) - 3,001 to 5,000 sq. ft.	1,119
3.5	Excavation - All Utilities (Example: Edison, Gas, Telephone, Sewer & Water) - Over 5,000 sq. ft. - Each 5,000 sq. ft.	1,119
5	Excavations Limited to Utility Trenches at Right Angle to Centerline of Road - Annual Blanket (includes a maximum of 15 inspections or one calendar year whichever occurs first)	3,356
6	Improvement Plan Check, includes initial administrative fee meeting	1.6% of Construction Value
6.1a	Plan Check Surcharge - 4th plan re-check	1,125
6.1b	Plan Check Surcharge - 5th or more plan re-checks - each plan re-check	2,251
6.2a	Change Order - Simple (includes Land Division review only)	839

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Fee No.	Fee Description	Fee
6.2b	Change Order - Moderate (includes some PW Divisions review based on project)	1,678
6.2c	Change Order - Major (includes all PW Divisions review)	2,797
7.1	Administrative Fee - Additional Fee Meeting	1,259
8	Map Check - City Administrative Fee	2,321
9	Map Re-Check - City Administrative Fee	852
10	Lot Line Adjustment / Merger of Parcels - City	712
11	Certificate of Compliance - City Administrative Fee	712
12a	Grading Permit Inspection - Up to 1,000 cubic yards - New Development	3,103
12b	Grading Permit Inspection - Up to 1,000 cubic yards - Existing Business	405
12c	Grading Permit Inspection - Up to 1,000 cubic yards - Residential	405
12.1	Grading Permit Inspection - 1,001 to 10,000 cubic yards	5,900
12.2	Grading Permit Inspection - Each Additional 10,000 cubic yards - over 10,000 cubic yards	1,831
13a	Grading Plan Check - Up to 1,000 cubic yards - New Development	1,552
13b	Grading Plan Check - Up to 1,000 cubic yards - Existing Business	1,035
13c	Grading Plan Check - Up to 1,000 cubic yards - Residential	1,035

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13.1	Grading Plan Check - 1,001 to 10,000 cubic yards	2,251
13.2	Grading Plan Check - Each Additional 10,000 cubic yards - over 10,000 cubic yards	852
13.3a	Surcharge - Plan Check Re-Check - in addition of 3 checks (20% of original fee) New Development	699
13.3b	Surcharge - Plan Check Re-Check - in addition of 3 checks (20% of original fee) Existing Business	100
13.3c	Surcharge - Plan Check Re-Check - in addition of 3 checks - (20% of original fee) - Residential	100
14a	Administrative Costs - Soils - Geology Report Review - Single Family/Single Lot/Residential Fine Grading - Up To 1,000 cubic yards - New Development	573
14b	Administrative Costs - Soils - Geology Report Review - Single Family/Single Lot/Residential Fine Grading - Up To 1,000 cubic yards - Existing Business	95
14c	Administrative Costs - Soils - Geology Report Review - Single Family/Single Lot/Residential Fine Grading - Up To 1,000 cubic yards - Residential Administrative Costs - Soils - Geology Report Review - All Other (Admin Fee + actual cost of consultant as required by Camarillo Muni Code 16.04.150)	95
14.1a	Up to 50 cubic yards - New Development	1,272
14.1b	Up to 50 cubic yards - Existing Business	95
14.1c	Up to 50 cubic yards - Residential	95

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Fee No.	Fee Description	Fee
14.2a	51 to 1,000 cubic yards - New Development	1,705
14.2b	51 to 1,000 cubic yards - Existing Business	300
14.2c	51 to 1,000 cubic yards - Residential	300
14.3	1,001 to 10,000 cubic yards	1,984
14.4	10,001 to 100,000 cubic yards	1,984
14.5	Over 100,000 cubic yards	1,984
15	Construction Inspection - On-Site	1.3% of Construction Value
16	Construction Inspection - Off-Site - Based on estimate of cost of streets, removals, and storm drains.	3.8% of Construction Value
17	Flood Plain Determination Letter	559
18	Flood Plain Permit	280
20	Water Division - Plan Check - based on estimate of cost for water improvements on latest cost estimate forms	1.6% of Construction Value
21	Water Division - Inspection - \$25 per service connection, minimum charge \$100	\$24 per 100 l.f.
22	Sanitary - Plan Check - based on estimate of cost for sanitary improvements on latest cost estimate forms	1.6% of Construction Value

City of Camarillo
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Fee Schedule

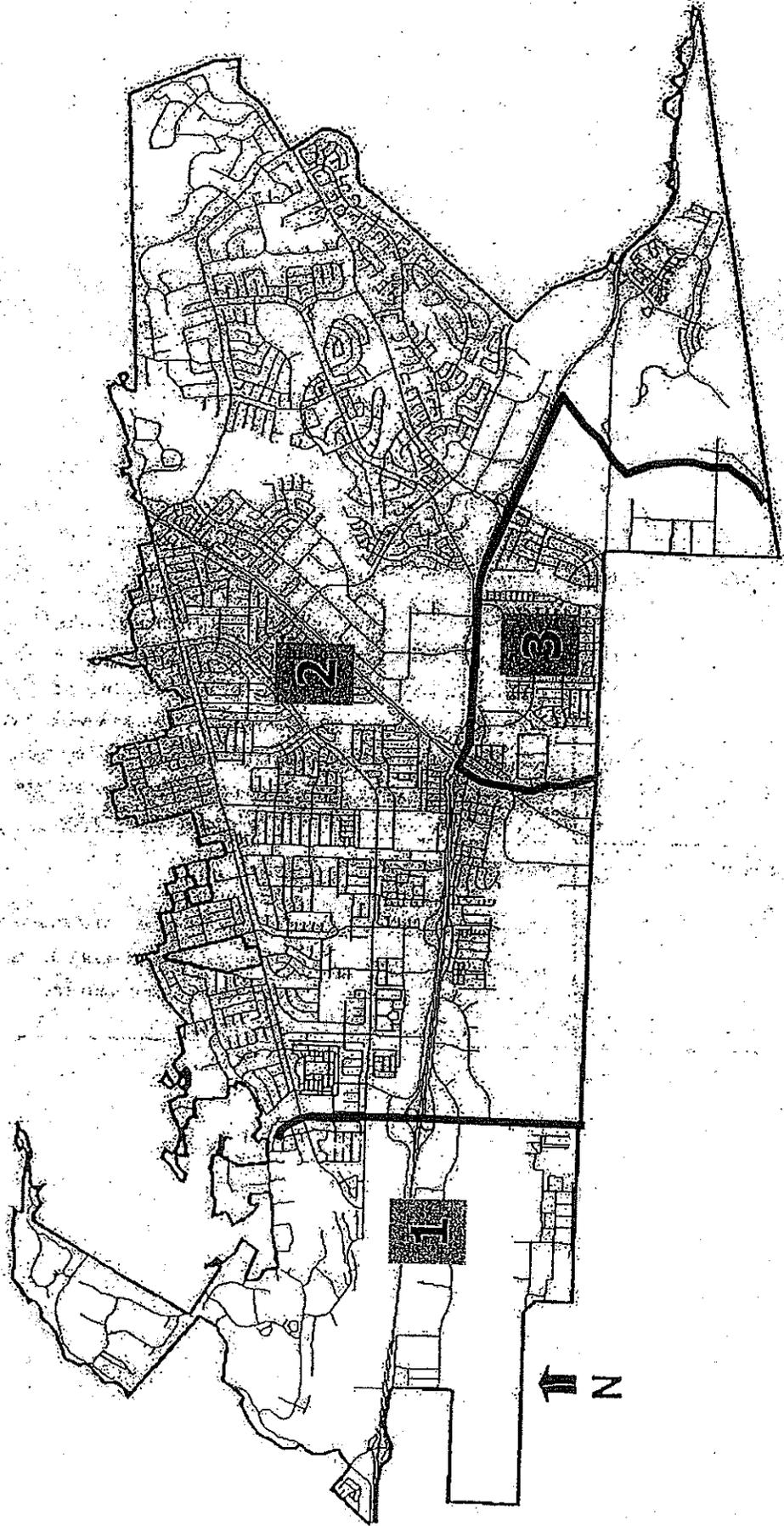
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Fee No.	Fee Description	Fee
23	Sanitary - Inspection	\$50 per 100 l.f.
24	Stormwater Management Plan Review - Post construction	Deposit of \$2,000
25	Stormwater Mgmt. Construction Site Inspections (min. once - wet season)	210
26	Stormwater Mgmt. Review of Proof of Maintenance of privately maintained post-construction treatment devices	11
27	Stormwater Mgmt. Inspection of privately maintained post-construction treatment devices	210
28	Stormwater Permit - Annual Business Monitoring & Inspections	
28.1a	Stormwater Permit - Commercial-1st Inspection	238
28.1b	Stormwater Permit - Commercial-2nd Inspection	238
28.2a	Stormwater Permit - Industrial-1st Inspection	322
28.2b	Stormwater Permit - Industrial-2nd Inspection	322
29	Stormwater Re-Inspections	140
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.	Actual Cost

**CITY OF CAMARILLO
ENGINEERING DEPARTMENT
MAP PROCESSING FEES**

FEE DESCRIPTION	FEE
<p style="text-align: center;">MAP CHECKS</p>	<p>CITY ADMINISTRATION FEE PLUS ACTUAL COST, WHICH INCLUDES COUNTY FEE OF \$1850.00 PER MAP PLUS \$30.00 PER LOT TO COVER THE FIRST THREE MAP CHECKS ONLY. FOR THE FOURTH AND EACH SUBSEQUENT MAP CHECK, AN ADDITIONAL FEE OF \$575.00 PER MAP PLUS \$13.00 PER LOT WILL BE REQUIRED. ANY ALTERATION TO THE EXTERIOR BOUNDARY OR MAJOR REDESIGN OF INTERIOR LOTS AFTER THE INITIAL MAP CHECK WILL BE CONSIDERED AS A NEW SUBMITTAL SUCH FEES SHALL BE PAID AT THE TIME THE MAP IS SUBMITTED. IF THE ACTUAL COST OF MAP CHECKING EXCEEDS THE TOTAL FEES COLLECTED, THE DEVELOPER SHALL PAY THE ADDITIONAL FEES TO THE CITY.</p>
<p style="text-align: center;">CERTIFICATE OF COMPLIANCE</p>	<p>PHASED IN CITY ADMINISTRATIVE FEE: PLUS ACTUAL COST, INCLUDING COUNTY FEES. A FEE IN THE AMOUNT OF \$500.00 IS TO BE SUBMITTED. IF THE ACTUAL COST OF PROCESSING THE APPLICATION AND REVIEW EXCEEDS THE TOTAL SUBMITTED, THE APPLICANT SHALL PAY THE ACTUAL COST, INCLUDING ADDITIONAL COUNTY FEES, TO THE CITY.</p>



TMF DISTRICT BOUNDARIES

EXHIBIT D

**SPECIFIC USES BY TRAFFIC MITIGATION FEE ("TMF")
LAND USE CATEGORY**

<i>TMF LAND USE CATEGORIES</i>	<i>EXAMPLES OF SPECIFIC LAND USE</i>
SINGLE FAMILY	All detached residential units
CONDOMINIUM	Duplex Condominium Townhouse
APARTMENT	Apartment
MOBILE HOME	Mobile Home Retirement Home RV Park / Campground
COMMERICAL	Amusement Parks Apparel Shops Auto Dealers Banks Bars, Lounges Bowling Alleys Car Washes Convenience Markets Discount Markets Fast Food Restaurants Sit Down Restaurants Furniture Stores General Merchandise Hardware, Paint Stores Health Clubs Hotel Convention Areas Indoor Sports Centers Lending Agencies Live Theatres Movie Theatres Racquet Clubs Retail Outlets Service Stations Shopping Centers Specialty Stores Supermarkets Truck Stops Vehicle Repair Shops Video Arcade Wholesale Stores

EXHIBIT D
SPECIFIC USES BY TRAFFIC MITIGATION FEE ("TMF")
LAND USE CATEGORY

<i>TMF LAND USE CATEGORIES</i>	<i>EXAMPLES OF SPECIFIC LAND USE</i>
OFFICE	General Office Office Park Medical Office Post Office State Motor Vehicle Department Insurance Office Real Estate Office Financial Office
HOTEL / MOTEL	Hotels (without convention facilities) Resort Hotel Motel Bed and Breakfast
BUSINESS PARK	Business Park * Corporate Park R & D Industrial Park Light Industrial Child Care
WAREHOUSE / MANUFACTURING / INDUSTRIAL	Warehouse Manufacturing Heavy Industrial Storage Facility
LOW TRAFFIC GENERATORS	Golf Course Outdoor Tennis Court Outdoor Sports Complex Park School Church Boys and Girls Club YMCA Philanthropic Organizations
HOSPITAL	Hospital
CONVALESCENT HOME	Convalescent Home