



CITY OF CAMARILLO

FY 2014-2015 CAPER

(Consolidated Annual Performance
and Evaluation Report)

For the following program:
Community Development Block Grant (CDBG)

September 2015

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I. Executive Summary

The Camarillo Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2014-15 provides a general assessment of activities undertaken during the year to address priorities, goals, and objectives identified in the City of Camarillo's (City's) 2010–2014 Consolidated Plan. In addition, actions taken to affirmatively further fair housing, provide affordable housing, address the Continuum of Care, and leverage resources are described in the report. The remaining sections of the CAPER address specific projects and accomplishments in the Community Development Block Grant (CDBG) programs during Program Year 2014-15. Program Year 2014-15 is the City of Camarillo's fifth year implementing the goals and objectives of the 2010–2014 Consolidated Plan.

A. Consolidated Plan

Every five years, the City of Camarillo is required to prepare a Consolidated Plan in order to receive federal funds from the Department of Housing and Urban Development (HUD). The current Camarillo Consolidated Plan covers fiscal years 2010 through 2014. This Plan is the City's blueprint for addressing the community's most critical housing and community development needs.

B. Action Plan

For each succeeding year, the City of Camarillo is required to prepare a one-year Action Plan to notify citizens, stakeholders, and HUD of the City's intended actions during that particular year. The plan provides three opportunities for citizen and stakeholder to participate and provide input and is due to the HUD Field Office in Los Angeles, California, no later than May 17th annually (45 days before the start of a new program year). This plan is developed under the guidelines established by HUD, and it serves as the application for the CDBG program.

C. Consolidated Annual Performance and Evaluation Report

At the end of each program year, the City of Camarillo must prepare a Consolidated Annual Performance and Evaluation Report (CAPER) to provide information to HUD and citizens about that year's accomplishments. This information allows HUD, the City Council, and stakeholders and the public to evaluate the City's performance and determine whether the activities undertaken during the year helped meet the City's five-year goals and to address priority needs identified in the Consolidated Plan and the annual Action Plan. This annual performance report, prepared with public review and comment, must be submitted to HUD annually no later than September 28th (90 days after the close of a program year).

D. FY 2014-2015 CAPER Description

The City of Camarillo's program year for FY 2014-2015 Action Plan covers the time period from July 1, 2014, to June 30, 2015. The FY 2014-2015 CAPER describes the resources expended during the program year from federal, non-federal, and private sources. It includes a description of the accomplishments achieved by the activities that were undertaken to meet the local priorities and objectives in the Action Plan, as well as the five-year Consolidated Plan, including those designed to meet homelessness and other special needs. The CAPER also describes actions that were taken to address obstacles in meeting the needs of the underserved,

removing barriers, and enhancing coordination in the community. The strategies listed in this plan largely address the expenditure of the City's annual CDBG allocation because that funding source is known and available; however, the success of this plan is largely dependent on the efforts and resources of other private and public agencies and organizations; those additional resources are delineated in the project narrative.

The actual level of funding Camarillo receives from HUD is determined annually and is based upon a formula that all entitlement communities are subject to, in relation to HUD's overall annual budget. For FY 2014-2015, the fifth year of the 2010-2014 Five-Year Consolidated Plan, Camarillo received \$299,906 in CDBG funds.

The projects that were funded include the continuum of care that addressed homelessness; at-risk youth; families and the elderly; programs that assisted the preservation of housing; and the fair housing program that offered assistance to Camarillo residents on fair housing issues.

E. Performance Measure System

HUD has established a standardized performance evaluation measurement system by which the CDBG activities are tabulated. The system seeks to standardize the languages used in gauging the success of the CDBG program, as well as to provide standardized measures of how those successes are measured. This system is reflected in the projects, programs or activities that the City has promoted, implemented, and accomplished through FY 2014-2015. The performance measurement system is based upon the following HUD initiatives: "Create a Suitable Living Environment" for its residents, provide "Decent Housing" for its residents, and create "Economic Opportunities" for its residents. These initiatives are carried out by the City's Department of Community Development and various local and non-profit agencies. The activities are consistent with HUD guidelines, along with the regulations governing the utilization of Federal funds. The needs are based upon those that the City has determined to exist through its own assessment and the on-going input of Camarillo residents.

F. Summary of Resources and Distribution of Funds

The Federal CDBG allocation for FY 2014-2015 to further the objectives of the Consolidated Plan was \$299,906. Combined with prior year funding and program income, the City expended \$279,134.08 in CDBG funds, leaving an entitlement balance of \$358,083.65 as of June 30, 2015.

The federal funds allocated to the City of Camarillo funds are available citywide and are not concentrated in any particular neighborhood, census tract, or location. Camarillo's experience is that needs and hardships can occur in any neighborhood and are not concentrated in any particular location. This is especially true with the present foreclosure situation where both low- and moderate-income families, as well as formerly wealthy families, are experiencing financial difficulties and having banks foreclose on their homes.

G. Acronyms

The CAPER, as with other reports prepared for HUD, contains acronyms describing programs and activities as a means of simplifying the federal reporting requirements.

ADA	American Disabilities Act
AHA	Area Housing Authority
AI	Analysis of Impediments to Fair Housing Choice
ARRA	American Recovery and Reinvestment Act
CAPER	Consolidated Annual Performance and Evaluation Report
CDBG	Community Development Block Grant
CDBG-R	Community Development Block Grant - Recovery
CDC	Community Development Commission
HPRP	Homelessness Prevention and Rapid Re-Housing Program
HRC	Housing Rights Center
HUD	Department of Housing and Urban Development
IDIS	Integrated Disbursements and Information Systems
MCC	Mortgage Credit Certificate
RHNA	Regional Housing Needs Allocation

II. Five Year Plan Assessment of Progress

A. Five-Year Assessment of Progress

Every five years, the City of Camarillo is required to prepare a Consolidated Plan in order to receive federal funds from the HUD. The City of Camarillo completed an update to its Consolidated Plan spanning FY 2010 through 2014. This Plan is the City's blueprint for addressing the community's most critical housing and community development needs. This CAPER, reports on the City's accomplishments during the fifth year of the 2010-2014 Consolidated Plan.

For each succeeding year, the City of Camarillo is required to prepare a one-year Action Plan to notify citizens, stakeholders, and HUD of the City's intended actions during that particular year. This Plan provides three opportunities for citizen and stakeholder input and is due to the HUD Field Office in Los Angeles, California, no later than May 17th annually (45 days before beginning of the new program year). This plan is developed under the guidelines established by HUD, and it serves as the application for the CDBG program.

At the end of each program year, the City must also prepare a Consolidated Annual Performance and Evaluation Report (CAPER) to provide information to HUD and citizens and stakeholders about that year's accomplishments. This information allows HUD, the City Council, and the public to evaluate the City's performance and determine whether the activities undertaken during the program year helped to meet the City's 2010-2014 Consolidated Plan goals and addressed priority needs identified in the Consolidated Plan and the annual Action Plan. This annual performance report, prepared with public review and comment, must be submitted to HUD annually no later than September 28th (90 days after the close of a program year).

The FY 2014-2015 CAPER provides an assessment of activities undertaken during the fourth year of implementing the priorities, goals, strategies, and objectives identified in the 2010-2014 Consolidated Plan. Specifically, the general assessment indicates the extent to which the City has met the priorities contained in the FY 2014-2015 Action Plan:

1. Provide affordable housing opportunities;
2. Provide assistance to the homeless;
3. Provide assistance to Camarillo residents, including seniors, youth, and families; and
4. Provide fair housing assistance.

Table 2 (at the end of this section) summarizes program accomplishments in comparison to the objectives established in the FY 2014-2015 Action Plan. In addition, actions taken to address the homeless continuum of care and affirmatively further fair housing are described later in this report. The remaining sections of the CAPER address specific projects and accomplishments in the CDBG program during FY 2014-2015.

1. Provide Assistance to the Homeless

Camarillo uses a continuum of care approach in handling homeless concerns. The continuum of care is based on the understanding that homelessness is not caused merely by a lack of shelter, but involves a variety of underlying, unmet needs--physical, economic, and social. The most effective approach to addressing homeless issues is prevention. Once a person becomes homeless, a range of services are needed to help that person transition from being homeless to living in transitional housing with supportive services, and, eventually, to achieving self-sufficiency and living in permanent housing. Camarillo's approach is to provide a variety of programs that are supported with a coordinated referral system.

Camarillo is a member of the Homeless and Housing Coalition, which is made up of a group of nonprofit organizations, concerned citizens, and local jurisdictions that collectively address the need for a continuum of care for the homeless and work toward providing affordable housing throughout Ventura County. The organization provides an ongoing dialogue regarding homelessness and housing, and shares expertise and ideas toward possible solutions.

Strategy:

- Assist homeless individuals and families to obtain emergency shelter.
- Assist homeless individuals and families to obtain job counseling to secure employment.
- Assist individuals and families who are at risk of becoming homeless.
- Support the development of transitional housing for homeless individuals and families.
- Provide emergency shelter for homeless mentally ill persons.

Five-Year Goals:

- Continue to assist individuals and families to obtain emergency shelter.
- Continue to support programs that assist individuals and families to obtain jobs.
- Continue to support programs that assist individuals and families at risk of becoming homeless.
- Continue to support transitional housing for homeless individuals and families.
- Continue to support emergency shelter programs that serve homeless mentally ill persons.

Outcome/Objective Code: SL-1 (Suitable Living Environment/Availability and Accessibility)

FY 2014-2015 Accomplishments:

The City supported the following homeless service programs and providers in FY 2014-2015 with CDBG funds. These providers helped meet the needs of the homeless and those at risk of homelessness in the Camarillo area.

Turning Point Foundation: Turning Point Foundation provides safe haven and single-room occupancy housing for the homeless mentally ill at their shelter in Ventura. This program provides a 10-bed homeless shelter and support for persons who are mentally ill. Residents and non-residents are encouraged to use the drop-in center to get a hot meal, take a shower, and receive additional support and assistance.

In FY 2014-2015, the Foundation provided a total of eight Camarillo residents who are homeless and mentally ill.

FY 2014-2015 Budget:	\$3,752	Expended:	\$3,752
FY 2014-2015 Objectives:	5 persons	Accomplishments:	8 persons

RAIN Transitional Living Center: Administered by the County of Ventura Human Services Agency, the RAIN project offers transitional housing for homeless individuals and families at their shelter. Their clients receive assistance in finding jobs, are required to save for rental deposits on permanent housing, and are taught life skills so they do not once again become homeless. The facility offers the residents a fresh start and an opportunity to rebuild their lives. In FY 2014-2015, 14 residents from the City of Camarillo were served by the RAIN Project—all of whom were extremely low income.

FY 2014-2015 Budget:	\$4,750	Expended:	\$4,750
FY 2014-2015 Objectives:	15 persons	Accomplishments:	14 persons

Winter Warming Shelter: The Society of Saint Vincent de Paul operates the West County Winter Warming Shelter, which provides emergency housing for residents of Camarillo, Ventura, and Oxnard. The shelter is open from December to the end of March, and provides a warm bed, food, clothing, and showers. During FY 2014-2015, the Winter Warming Shelter assisted 739 persons. All of the clients served were extremely low income and 200 were disabled or special needs households.

FY 2014-2015 Budget:	\$8,219	Expended:	\$8,219
FY 2014-2015 Objectives:	320 persons	Accomplishments:	739 persons

Given the current state of the economy, worst case needs are those households who are at risk of becoming homeless. These include households who are living in poverty and households who are overpaying for housing (cost burdened). Camarillo’s anti-poverty strategy aims to ensure that all residents have the ability to live in safe, decent housing with adequate income to support themselves and their family. The City supports organizations/agencies that assist lower-income individuals and families in achieving self-sufficiency. One of the agencies the City supported through CDBG funds is the County of Ventura RAIN Project, which assists families in transitioning from temporary living arrangements to self-sufficiency and independent housing. In FY 2014-2015, 14 Camarillo residents participated in the RAIN Project.

The City also has several programs in place to assist households that are overpaying for housing. Very low-income households typically require some type of assistance to afford market-rate rental units. To this end, the City continues to participate in the Section 8 Housing Choice Vouchers program offered through the Area Housing Authority. The Section 8 program offers a voucher that pays the difference between the current fair market rent and what a tenant can afford to pay (i.e., 30 percent of household income). Approximately 431 households are currently being assisted by the Section 8 rental program. The City offers two CDBG-funded residential rehabilitation programs, where funds are available to assist in the rehabilitation of units, to address overcrowding, and to meet the unique housing needs of the elderly and disabled. Comprehensive Housing Services (CHS) administers one of the residential rehabilitation programs. In FY 2014-2015, CHS rehabilitated one mobile home and two additional single-family homes are currently under construction. Another six households are also

in various stages of the application process. Habitat for Humanity's Preserve-a-Home Program provides much needed housing rehabilitation and repair assistance to very low and low income homeowners in the City of Camarillo. During FY 2014-15, Habitat completed rehabilitation work on 14 homes.

Cumulative Accomplishments:

Target Population	Activities	Five-Year Objectives	Accomplishments
Homeless – General	Emergency Assistance and Transitional Housing: <ul style="list-style-type: none"> • RAIN Project • Winter Shelter 	Assistance to 1,750 homeless persons	FY 2010-11: 40 persons FY 2011-12: 702 persons FY 2012-13: 336 persons FY 2013-14: 472 persons FY 2014-15: 761 persons
Homeless – Mentally Ill	Emergency Shelter: <ul style="list-style-type: none"> • Turning Point 		

Geographic Distribution: Supportive and homeless services are available to eligible residents Citywide.

2. Provide Assistance to Camarillo Residents Including Seniors, Youth, and Families

The City has continued to implement programs that serve youth, families, and senior citizens. These programs have included: drug counseling and intervention for youth; counseling and assistance for families experiencing domestic disputes; and hot meals and transportation services for the elderly.

Strategy:

- Provide support services for youth and families.
- Provide support for seniors.

Five-Year Goals:

- Continue the public service activities that support youth and families.
- Continue the public service activities that support seniors.

Outcome/Objective Code: SL-1 (Suitable Living Environment/Availability and Accessibility)

FY 2014-2015 Accomplishments:

The City supported the following social and supportive service providers in FY 2014-2015 with CDBG funds. These providers have continued to provide support services for youth, families, and seniors in the Camarillo area.

Food Share: FOOD Share provided food to emergency food pantries in the City of Camarillo. FOOD Share used CDBG funds to improve the offices for the volunteers who garner food donations and made other warehouse improvements. Annually, the facility serves about 100 Camarillo residents.

In FY 2014-2015, FOOD Share provided assistance to 122 households, most of whom (105 households or 86 percent) earned very low incomes. Of the households assisted, 54 were female-headed households (44 percent) and 32 were disabled or special needs households (26 percent). The CDBG-funded portion of the Food Share program is called Camarillo Senior Share. It targets only seniors aged 62 and above. These elderly households were

qualified under the presumed benefit for low income households. However, most of these households earned very low incomes based on agency intake information.

FY 2014-2015 Budget:	\$9,549	Expended:	\$9,549
FY 2014-2015 Objectives:	102 persons	Accomplishments:	122 persons

Long Term Care Ombudsman: The Long Term Care Ombudsman Services is an advocate for the elderly in skilled nursing homes and residential care facilities. Services include pre-admission counseling, family support groups, and monitoring of residential care facilities. This organization assisted 1,223 senior Camarillo residents during FY 2014-2015. Among the seniors assisted, 306 (25 percent) were extremely low income, 551 (45 percent) were low income, and 244 (20 percent) were moderate income. In addition, the Ombudsman program conducted six community education presentations to 237 Camarillo residents.

FY 2014-2015 Budget:	\$7,488	Expended:	\$7,448
FY 2014-2015 Objectives:	1,900 persons	Accomplishments:	1,223 persons

Interface: Interface provides counseling and safe haven shelter for homeless, abused, and runaway children; a battered women shelter; linkage of high-risk children with donated medical care; and referrals to social service agencies. Interface used funds provided to operate their 2-1-1 Help Line that is part of their Child and Family Services program. The service is offered 24 hours per day.

During FY 2014-2015, Interface served 1,160 persons. Among those served, 245 (21 percent) were extremely low income, 377 (33 percent) were very low income and 146 (13 percent) were low income.

FY 2014-2015 Budget:	\$5,181	Expended:	\$5,181
FY 2014-2015 Objectives:	1,200 persons	Accomplishments:	1,160 persons

OASIS (Older Adult Services and Intervention Systems): OASIS provides assistance to the elderly by providing assessment, care planning, and referral to social service agencies. Services include visits, grocery shopping and telephone reassurance. OASIS also provides light housekeeping, yard cleanup and minor home modification.

During FY 2014-2015, OASIS assisted 62 seniors. OASIS operates on an as-needed basis. Among those clients served, 39 (63 percent) were extremely low income and 16 (26 percent) were very low income. Of those served, 42 were female heads of household and 27 were persons with disabilities/special needs.

FY 2014-2015 Budget:	\$4,087	Expended:	\$4,087
FY 2014-2015 Objectives:	90 persons	Accomplishments:	62 persons

Livingston Memorial Visiting Nurse Association (LMVNA): LMVNA provides quality home health, compassionate medical hospice and vital family support to underinsured, low-income Camarillo residents, including seniors, who could not otherwise afford it. During FY 2014-2015, LMVNA assisted 43 seniors.

FY 2014-2015 Budget:	\$2,000	Expended:	\$2,000
FY 2014-2015 Objectives:	50 persons	Accomplishments:	43 persons

Cumulative Accomplishments:

Target Population	Activities	Five-Year Objectives	Accomplishments
Low and Moderate Income Persons	Emergency Assistance: • Food Share Other Services: • Community Action*	Assist 200 persons	FY 2010-11: 122 persons FY 2011-12: 114 persons FY 2012-13: 119 persons FY 2013-14: 108 persons FY 2014-15: 122 persons
Persons with Disabilities	See under homeless services	Assist 30 mentally ill persons	Accounted for under homeless services
Elderly	Advocacy and Intervention: • Long Term Care Services • OASIS • LMVNA	Assist 1,000 elderly persons and 9,000 frail elderly persons	FY 2010-11: 3,553 persons FY 2011-12: 4,770 persons FY 2012-13: 1,987 persons FY 2013-14: 1,422 persons FY 2014-15: 1,328 persons
At-Risk Children	Counseling and Safe Haven: • Interface • Palmer Drug Abuse Program*	Provide drug/alcohol services to 1,000 persons	FY 2010-11: 2,032 persons FY 2011-12: 2,100 persons FY 2012-13: 1,277 persons FY 2013-14: 989 persons FY 2014-15: 1,160 persons

* Community Action and Palmer Drug Abuse Program has not applied for funding since FY 2012.

Geographic Distribution: Public and supportive are available to eligible residents Citywide.

3. Provide Affordable Housing Opportunities

The City has continued its efforts to preserve and improve affordable housing opportunities.

Strategy:

- Retain housing stock by providing rehabilitation loans and grants.
- Expand affordable housing for renters and owners by acquiring land for new residential development.
- Increase the potential for home ownership among first-time and/or low-/moderate-income homebuyers.
- Assist the development of affordable housing by underwriting permits and development expense.

Five-Year Goals:

- Rehabilitate 25 units.
- Acquire land for 25 new affordable housing units.
- Assist 15 first-time home buyers.
- Facilitate the development of 25 new affordable housing units by underwriting permits and development expenses.

Outcome/Objective Code: DH-1 (Decent Housing/Availability and Accessibility)

FY 2014-2015 Accomplishments:

With the dissolution of the Redevelopment Agency in February 2012, the City’s ability to provide affordable housing is seriously compromised. With redevelopment housing set-aside funds being eliminated and CDBG allocation being reduced, the City has limited financial resources to pursue new construction of affordable housing. The Housing Cost Reduction program is primarily used to provide residential rehabilitation assistance.

Housing Cost Reduction: The City offers a CDBG-funded residential rehabilitation program, where funds are available to assist in the rehabilitation of units, to address overcrowding, and to meet the unique housing needs of the elderly and disabled. The City contracts with Comprehensive Housing Services (CHS) for the administration of the residential rehabilitation loan program.

In FY 2014-2015, one mobile home was rehabilitated and two additional single-family homes are currently under construction. Another six households are also in various stages of the application process.

FY 2014-2015 Budget:	\$97,684	Expended:	\$79,748.08
FY 2014-2015 Objectives:	6 housing units	Accomplishments:	1 unit completed 2 units under construction 6 units in application process

Habitat for Humanity: Habitat for Humanity’s Preserve-a-Home Program provides much needed housing rehabilitation and repair assistance to very low and low income homeowners in the City of Camarillo. During FY 2014-15, Habitat completed rehabilitation work on 14 homes.

FY 2014-2015 Budget:	\$97,255	Expended:	\$99,582
FY 2014-2015 Objectives:	5 housing units	Accomplishments:	14 units completed

The City strives to increase the level of homeownership by supporting housing programs that lower interest rates, require lower down payment for homebuyers, and/or provide a down payment subsidy. Camarillo is part of the countywide consortia that offers the Mortgage Credit Certificate program, which allows first-time homebuyers to take an annual credit against federal income taxes up to 20 percent of the annual interest paid on the applicant’s mortgage. This enables homebuyers to have more income available to qualify for a mortgage loan and make the monthly mortgage payments. No Mortgage Credit Certificates (MCC) were issued in Camarillo during FY 2014-2015.

During FY 2014-2015, the City continued to participate in the Section 8 Housing Choice Voucher program offered through the Area Housing Authority. The Section 8 program offers a voucher that pays the difference between the current fair market rent and what a tenant can afford to pay (i.e., 30 percent of household income). Currently, 431 households are being assisted by the Section 8 rental program.

Overall, a total of 446 extremely low, low, and moderate income renter- and owner-households were assisted during FY 2014-2015. Specifically, the City assisted in the rehabilitation of 15 housing units and 431 very low income renter households are currently receiving Section 8 assistance. The five-year Consolidated Plan has a goal to assist 15 households through the MCC program, for an average of three households a year.

During FY 2014-2015, the one household assisted through the Housing Cost Reduction program met the Section 215 definition of affordable housing for home ownership.

Cumulative Accomplishments:

Activities	Five-Year Objectives	Cumulative Accomplishments
Housing Rehabilitation	25 units	FY 2010-2011: 20 units FY 2011-2012: 10 units FY 2012-2013: 2 units FY 2013-2014: 17 units FY 2014-2015: 15 units
Land Acquisition	25 units	FY 2010-2011: 0 units FY 2011-2012: 0 units FY 2012-2013: 0 units FY 2013-2014: 0 units FY 2014-2015: 0 units
Homebuyer Assistance (Mortgage Credit Certificates)	15 units	FY 2010-2011: 5 units FY 2011-2012: 3 units FY 2012-2013: 1 unit FY 2013-2014: 1 unit FY 2014-2015: 0 units
New Construction:	25 units	FY 2010-2011: 0 units FY 2011-2012: 0 units FY 2012-2013: 0 units FY 2013-2014: 0 units FY 2014-2015: 0 units
Total Housing Assistance	90 units	74 units

Geographic Distribution: The City's programs to provide affordable housing opportunities are designed to apply citywide.

4. Provide Fair Housing Assistance

The City has continued to affirmatively further fair housing assistance to local residents and property owners.

Strategy:

- Provide fair housing assistance

Five-Year Goals:

- Continue to provide a fair housing program.

Outcome/Objective Code: DH-1 (Decent Housing/Availability and Accessibility)

FY 2014-2015 Accomplishments:

Fair Housing Program: Camarillo is committed to affirmatively furthering fair housing. The City participates in the Ventura County Fair Housing Consortium, whereby the City receives fair housing services through the Housing Rights Center (HRC). The organization’s mission is to actively support and promote freedom of residence through education, advocacy, and litigation, to the end that all persons have the opportunity to secure the housing they can afford without regard to their race, color, religion, gender, sexual orientation, national origin, familial status, marital status, disability, ancestry, age, source of income, or other characteristics protected by law. The HRC has worked to ensure equal access to housing for residents of Ventura County by providing discrimination investigation, landlord/tenant counseling, outreach and education, impact litigation, and advocacy.

The City continued to promote the fair housing program on the City website as well as at City Hall. In addition, one Housing Rights Workshop was held at the Camarillo Public Library—nine residents attended this workshop. HRC also hosted a booth at the 50 Plus Senior Expo in Camarillo, which was attended by approximately 300 individuals and designed to give social, health, and non-profit organizations, along with local businesses, an opportunity to connect with seniors, caregivers and local community members.

According to HRC, 99 Camarillo residents were provided general housing and discrimination services in FY 2014-2015. Of the 99 Camarillo residents seeking assistance from HRC, 15 inquiries were related to housing discrimination. Of these 15 housing discrimination inquiries, nine were allegations of discrimination based on disability (either physical or mental).

Among the 99 clients served Citywide, 46 percent were extremely low income, 22 percent were very low income, 16 percent were low income, and 15 percent were moderate income. Also, among the 99 clients served, 21 percent were disabled, eight percent were seniors, and 10 percent were female heads of household.

Approximately 84 Camarillo residents contacted HRC for assistance with tenant/landlord issues. Tenant/Landlord issues covered a wide variety of concerns. The most common issue raised by clients involved substandard conditions (18 percent), followed by notices (17 percent), lease terms (15 percent), and repairs (14 percent). HRC’s housing counselors successfully resolved 55 percent of the tenant/landlord inquiries received.

FY 2014-2015 Budget:	\$12,000	Expended:	\$6,837
FY 2014-2015 Objectives:	45 persons	Accomplishments:	99 persons

* Fair housing budget is counted as part of the administration budget.

Additionally, Camarillo was one of the participating jurisdictions in the County of Ventura Analysis of Impediments (AI) to Fair Housing Choice, completed in May 2015. The AI provided a number of recommendations for all participating jurisdictions with respect to public policies and programs affecting housing development (see Chapter IV, Section A for a complete list of the AI’s findings and recommendations).

Cumulative Accomplishments:

Target Population	Five-Year Objectives	Cumulative Accomplishments
Low- and Moderate-Income Persons	Assist 700 persons	FY 2010-2011: 402 residents FY 2011-2012: 95 residents FY 2012-2013: 59 residents FY 2013-2014: 100 residents FY 2014-2015: 99 residents

* Fair housing budget is counted as part of the administration budget.

Geographic Distribution: Fair housing services are available to residents citywide.

5. Administration of the CDBG Program

Administration: The administration funds are used to oversee the day-to-day operation of the CDBG program and maintain compliance with the HUD regulations. The City continued to monitor the CDBG program as well as insure that subrecipients adhere to program guidelines. Staff time was spent evaluating sites for affordable housing, completing the environmental review, program monitoring and other HUD-mandated activities. Administration of the CDBG program also included participating in countywide initiatives and committees such as the Ventura County Housing Round Table, Ventura County Housing and Homeless Coalition, and the Camarillo Workforce Housing Task Force.

In March 2014, HUD conducted an on-site monitoring of the City's CDBG program and identified several findings and concerns. The City has been diligently working with HUD to address the findings and concerns. A new Procedure Manual has been developed to guide the implementation of the CDBG program.

FY 2014-2015 Budget:	\$47,981	Expended:	\$47,981
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Geographic Distribution: The City of Camarillo does not direct its CDBG assistance to any particular geographic area or areas of the City. Projects are administered on a citywide basis, regardless of location.

B. Continuum of Care for the Homeless and Special Needs

During FY 2014-2015, Camarillo continued to use a continuum of care approach in addressing the needs and concerns of homeless persons and persons with special needs who are not homeless, but require supportive housing (including persons with HIV/AIDS). The continuum of care is based on the understanding that homelessness is not caused merely by a lack of shelter, but involves a variety of underlying, unmet needs--physical, economic, and social. The city's role in addressing the needs of the homeless and special-needs population has been to offer a variety of assistance programs, along with a coordinated referral program.

Camarillo's continuum of care includes programs and activities the City has nurtured and supported for many years. Many of the activities were in place when Camarillo was part of the County CDBG program and have been expanded since the City became an entitlement jurisdiction. These include permanent and supportive housing, emergency assistance, safe haven housing, and single-room occupancy housing.

Additionally, the Homeless and Housing Coalition, a group of nonprofit organizations and area jurisdictions, collectively address the need for a continuum of care for the homeless and at-risk homeless, and work toward providing affordable housing throughout Ventura County. The organization provides an ongoing dialogue regarding homelessness and housing and shares expertise and ideas regarding possible solutions. Moreover, it offers a collective effort without duplication of actions and activities by either the jurisdictions or the nonprofit agencies.

In January 2015, the Institute for Urban Initiatives conducted a count of homeless persons in Ventura County. The count found a total of 1,417 homeless persons in Ventura County, 35 of whom identified Camarillo as their place of residence. The count reaffirmed that there were very few homeless persons in Camarillo. However, recognizing that homelessness transcends political and jurisdictional limits, the City supports countywide homeless activities to ensure that those in need of assistance receive it. Camarillo was the first city in Ventura County to support the RAIN homeless shelter that was temporarily located at the Camarillo Airport. While other communities often oppose the development of homeless shelters, Camarillo residents embraced the RAIN program. Camarillo also supported RAIN's efforts to rehabilitate an existing building into a permanent transitional housing facility that is located just outside the city limits. As a result, previously homeless families are now able to transition from living on the streets into permanent housing and employment.

The implementation of Camarillo's continuum of care involves City resources and those of nonprofit agencies, County, State, and federal resources. The City's continuum of care includes:

- Referrals to County and non-profit agencies, such as the County Behavioral Health Department and Interface's 211 Help Line program, which can identify an individual's or family's needs and provide connection to facilities and services.
- Referrals for mentally-ill persons to Turning Point Foundation or County Behavioral Health for immediate emergency shelter as a safe, decent alternative to the streets.
- Providing transitional housing through RAIN that offers supportive services, such as job training/placement, childcare, substance abuse treatment, mental health services, and instruction in independent living skills.
- CDBG-funded programs, including Interface and Food Share, provide continuum of care services.
- Participating in the preparation of the Ventura County Behavioral Health Five-Year Strategic Housing Plan for the Mentally-Ill Population.
- Ensuring that permanent affordable housing is preserved through the housing rehabilitation program.

Specifically, Camarillo provides a variety of programs for the homeless that address the following service needs:

- **Emergency Assistance:** Preventing homelessness or meeting the emergency needs of homeless individuals and families, including prevention strategies, outreach and assessment, and emergency shelter.
- **Safe Haven Housing:** Providing housing, services and referrals for homeless individuals with serious mental illnesses who have been unwilling or unable to participate in mental health or substance abuse treatment programs or receive supportive services.
- **Transitional Housing:** Providing housing and appropriate supportive services that are designed to enable homeless individuals to move to permanent housing, generally, within 24 hours.

- **Permanent Housing and Permanent Supportive Housing:** Providing housing and supportive services for homeless persons with disabilities, either as part of larger projects or in facilities designed solely for persons with disabilities, as well as appropriate permanent housing options for all homeless families and individuals.
- **Single-Room Occupancy Housing:** Providing a single unit for occupancy by one person, which may include services, such as mental health services, substance abuse treatment, job training, and employment programs.

Camarillo's continuum of care recognizes that families have the potential to become homeless. According to HUD data, 52 percent of renter-households in Camarillo experienced housing problems. Specifically, 22 percent of the renter-households spent more than 50 percent of their income on housing.

In general, the homeless are more likely to suffer from substance or drug abuse than the general population (i.e., 30 percent versus 10 percent). This estimate is consistent with the national statistics of 21 percent of the sheltered homeless and 34 percent of the unsheltered homeless. The Ventura County Homeless and Housing Coalition identified a need for a treatment facility with housing and clinical staff in the county. Currently, the Palmer Drug Abuse Program is based in Camarillo and offers counseling and prevention services in the City. However, the Palmer Drug Abuse Program has not applied for CDBG funding in recent years.

Battered women and runaway youth comprise another group in urgent need of shelters and supportive services. Victims of domestic violence, nearly all of whom are women, sometimes become homeless in their attempt to escape abusive living environments. They suffer physical and psychological trauma as a result of the abuse they experienced, and many of them are ill equipped to fend for themselves and their children. Based in Camarillo, Interface Children Family Services provides the 211 Help Line referral program, as well as counseling and services to victims of domestic violence. Interface operates a cool-house shelter for victims of domestic violence in the county and provides counseling services, including crisis intervention and prevention. Although not located within the City, the Interface cool-house shelter is open to Camarillo residents in need of shelter and/or supportive services.

Persons with special needs include those in residential care facilities, persons with disabilities, farmworkers, persons needing emergency shelter or transitional living arrangements, and single-room occupancy units. Many of these groups also fall under the category of extremely-low-income households. The City's provisions for these housing types are discussed below.

Extremely-low-income households

Many of the persons and households discussed in this section under the topic of special needs fall within the extremely low income category, which is defined as 30 percent or less of area median income. According to SCAG, between 2005 and 2009, approximately 2,370 extremely low income households resided in Camarillo, representing 10 percent of the City's total households.

A variety of City policies and programs address the needs of extremely low income households, including those in need of residential care facilities, persons with disabilities, and farmworkers. However, it must be recognized that the development of new housing for the lowest income groups typically requires large public subsidies, and the level of need is greater than can be met due to funding limitations, especially during these times of declining public revenues.

Residential Care Facilities

Residential care facilities refer to any family home, group home, or rehabilitation facility that provides non-medical care to persons in need of personal services, protection, supervision, assistance, guidance, or training essential for daily living. According to Community Care Licensing Division records, 33 licensed residential care facilities, including facilities for the elderly, are located in Camarillo. They range in size from six beds to 140 beds and have a total capacity of 739 beds. Residential care facilities that serve six or fewer persons are classified as a residential use and are permitted by right in all residential zones. Facilities serving more than six persons are conditionally permitted in the R-1 (Single Family Residential), RE (Rural Exclusive), RPD (Residential Planned Development) and the CPD (Commercial Planned Development) Zones. There is no spacing or separation requirement on the location of residential care facilities. These requirements do not pose a significant constraint on the establishment of such facilities.

Housing for Persons with Disabilities

In some circumstances, persons with disabilities may require modifications to zoning or building standards in order to accommodate special needs such as wheelchair access. The City's building codes require that new residential construction comply with the Federal American with Disabilities Act (ADA). ADA provisions include requirements for a minimum percentage of units in new developments to be fully accessible to the physically disabled. Provisions of fully accessible units may also increase the overall project development costs. However, unlike the Uniform Building Code, enforcement of ADA requirements is not at the discretion of the City, but is mandated under federal law.

Compliance with building codes and the ADA may increase the cost of housing production and can also impact the viability of rehabilitation of older properties required to be brought up to current code standards. However, these regulations provide minimum standards that must be complied with in order to ensure the development of safe and accessible housing.

In Camarillo, building modifications to accommodate persons with disabilities are typically approved over the counter. Examples include widening doorways, making shower/bath areas wheelchair accessible, and lowering the cabinets in kitchens and bathrooms.

In the past, CDBG funds have been used to make homes accessible to property owners. Improvements included adding a wheelchair ramp to the front yard, widening of bedroom and bathroom doors, and making showers wheelchair accessible.

Requests to retrofit buildings to provide reasonable accommodation are routinely approved. For example, a wheelchair ramp in the front yard may be built without a building permit. Widening doorways to permit wheelchair access does require a building permit, as it affects the structural integrity of the building. However, in order to further facilitate simplified processing of requests to reduce architectural obstacles for persons with disabilities, a program to adopt a Reasonable Accommodation Ordinance has been added to the Housing Plan in conformance with Senate Bill 520.

Farmworker Housing

Housing for agricultural employees occurs in two types of settings: housing accommodations located on farmland that is exclusively for farmworkers; or traditional housing that is not restricted to farmworkers.

The state Employee Housing Act regulates farmworker housing and generally requires that facilities with no more than 36 beds or 12 units be treated as an agricultural land use that is not subject to any conditional use permit that is not required of other agricultural uses in the same zone.

Under California Health and Safety Code 17021.5, farmworker housing up to 12 units or 36 beds must be considered an agricultural use and permitted in any zone that permits agricultural uses. In 2012, the City amended its Zoning Code to identify farmworker housing as a permitted use in the A-E zone. In addition, the City prepared a procedural guide that explains how to build farmworker housing.

Although no housing exclusively for farmworkers has been built, the City has facilitated the construction of traditional permanent housing for very-low income families. This includes ownership units in the Tesoro Walk townhome development as well as the Meadowbrook and Courtyard apartments. These developments are examples of workforce housing developments for lower-income persons such as farmworkers, factory workers, and retail clerks.

Emergency Shelters

An emergency shelter (defined in Sec. 19.04.306 of the Municipal Code) is a residential facility, other than a community care facility and other than temporary shelters provided by not-for-profit entities following a disaster, operated by a provider that provides temporary accommodations to persons or families with lower incomes. The term “temporary accommodations” mean that a person or family will be allowed to reside at the shelter for a time period not to exceed six months. For the purpose of this definition, a “provider” means a government agency or private nonprofit organization that provides or contracts with recognized community organizations to provide emergency or temporary shelter, and may also provide meals, counseling and other services, as well as common areas for residents of the facility. Such facility may have individual rooms, but is not developed with individual dwelling units, with the exception of a manager’s unit.

Pursuant to Senate Bill 2, Camarillo conducted a staff level review of its zoning districts and determined the M-1 (Light Manufacturing) zone is most conducive to provision of an emergency homeless shelter by right. In 2010, the City amended Title 19 to permit emergency shelters in the M-1 district. Industrial uses in Camarillo are not heavy in nature, and pursuant to the General Plan, consist of the following types of uses: light manufacturing, research and development, warehousing, business parks and offices, supporting retail, restaurants, and similar types of uses. Emergency shelters are also conditionally permitted in the Camarillo Old Town (COT), Commercial Planned Development (CPD), and General Manufacturing (M-2) districts. Development standards for emergency shelters are no more restrictive than for other uses allowed in these districts. Though permitted, none have been built.

Transitional Housing

The City amended the Zoning Code in May 2013 to define “transitional housing” (as defined in Sec. 19.04.796 of the Municipal Code) as having “the meaning set forth in California Health &

Safety Code section 50675.2. Transitional housing will be permitted, conditionally permitted or prohibited in the same manner as other residential dwellings of the same type in the same zone under this code and applicable state law.”

Though permitted, no new transitional housing facilities have been built. However, as noted in Chapter 7.2, there are currently 72 transitional shelter beds in the RAIN transitional housing facility that is located on the outskirts of Camarillo, representing nearly one third of all transitional beds in Ventura County. The RAIN facility operated for five years in the City of Camarillo until the new facility was completed at the present location. The City assisted this organization by donating a commercial kitchen facility acquired from an IHOP restaurant.

Supportive Housing

The City amended the Zoning Code in May 2013 to define “supportive housing” (as defined in Section 19.04.781 of the Municipal Code) as having the “meaning set forth in California Health & Safety Code section 50675.14. Supportive housing will be permitted, conditionally permitted or prohibited in the same manner as other residential dwellings of the same type in the same zone under this code and applicable state law.” The amendment recognizes the need of people with disabilities or experience of homelessness to live in primarily residential neighborhoods while receiving assistance.

Single Room Occupancy

Single-room occupancy (SRO) facilities are small studio-type units that help to address the needs of extremely low income individuals. The Camarillo Zoning Code does not currently define SROs or include specific provisions for their development. However, the City is currently in the process of amending the Zoning Code to facilitate the development of this housing type.

Persons who are temporarily homeless and the mentally ill also have tremendous needs. In Camarillo, those who are homeless temporarily may receive assistance through the Human Services Agency. Transitional housing for residents who are homeless due to a mental illness is available through the Turning Point Foundation. The Turning Point Foundation is one of the agencies that the City supports to assist the homeless in finding and moving to permanent housing.

The homeless mentally ill are also assisted by Villa Calleguas, an independent living facility that was built by the Area Housing Authority, in partnership with the Ventura County Behavioral Health Department just outside of Camarillo. This facility offers 24 one-bedroom apartments and a community building to support the special needs mentally-ill population. Camarillo supported the development of Villa Calleguas by assisting with the water and sewer infrastructure improvements.

One of the major goals of Camarillo’s continuum of care is to assist the homeless in moving from reliance on public assistance to self-sufficiency. The Turning Point Foundation provides a self-sufficiency plan that contains an individualized plan for residents that is geared toward helping find permanent housing. Specifically, the plan identifies the type of housing desired, income needed, and activities to obtain permanent housing. The RAIN project provides a transitional housing facility for individuals and families, including emancipated youth from the county foster care program. In FY 2014-2015, the City contributed CDBG funds to the Turning Point Foundation and the RAIN project.

The City of Camarillo is a member of a five-city consortium that in August 2009 applied for American Recovery and Reinvestment Act (ARRA) – Homelessness Prevention and Rapid Re-Housing Program (HPRP) funds. The application was not approved by the State.

C. Foster and Maintain Affordable Housing

Camarillo's Consolidated Plan strategy is to: 1) retain housing stock by providing rehabilitation loans and grants, 2) expand affordable housing for renters and owners by acquiring land for new residential developments, 3) increase the potential for home ownership among first-time and/or low-/moderate-income homebuyers, and 4) assist the development of affordable housing by underwriting permits and development expenses.

Camarillo has implemented the Housing Cost Reduction program in which the City acquires land, rehabilitates homes, and supports the development of affordable housing. The City has facilitated the development of various affordable housing projects, including the 13-unit Meadowbrook Apartments that were completed in 2008. Other projects resulting from the CDBG Housing Cost Reduction program include the 34-unit Cedarbrook Walk home ownership project, 13-unit Casa Velasquez apartments, two Habitat for Humanity homes, the 10-unit Casa de Sueño Apartments, and the 18-unit Park Glen Senior Apartments.

With the dissolution of the Redevelopment Agency, the downturn of the housing market, and the recession, the City has focused its efforts on rehabilitating existing housing for lower income households. The City, with the Housing Cost Reduction funds, provided a residential rehabilitation program, and had funds available to assist in the rehabilitation of units, to address overcrowding, and to meet the unique housing needs of the elderly and disabled. Camarillo contracted with Comprehensive Housing Services (CHS) for the administration of the residential rehabilitation program. The program was marketed with ads in the local newspaper and community outreach. In FY 2014-2015, one mobile home was rehabilitated and two additional single-family homes are currently under construction. Another six households are also in various stages of the application process.

In addition, the City provided funding for Habitat for Humanity to provide rehabilitation assistance to very low income households. Habitat completed work on 14 units in FY 2014-2015.

The Ventura County AHA continued to provide affordable housing through Section 8 rental assistance. The Section 8 program provides a voucher that pays the difference between the current fair market rent and what a tenant can afford to pay (i.e., 30 percent of household income). The AHA currently assists 431 Camarillo households with Section 8 rental assistance.

Overall, a total of 446 extremely low, low, and moderate income renter- and owner-households were assisted during FY 2014-2015. The City assisted in the rehabilitation of 15 housing units and 431 very low-income renter-households are currently receiving Section 8 assistance.

1. Addressing Obstacles to Meeting Underserved Needs

The major obstacle to meeting underserved housing and community development needs in the downturn in the economy is the diminished supply of new housing. Camarillo has a policy that requires new residential developments to include affordable housing units. An example would be the Tesoro Walk townhouse development where 10 of the 120 units were set aside for very

low-income families to become homeowners. The housing market in Camarillo is also showing signs of bouncing back with 303 residential building permits issued in FY 2014-2015—a 14 percent increase from the previous fiscal year. In contrast, only one unit was permitted in FY 2012-2013.

Another obstacle that Camarillo faces is a lack of sufficient financial resources to address all the needs that exist and having sites available for building new affordable housing. The City has continued to explore new funding sources and programs for housing and community development activities. For instance, the City Council has approved tax credit financing in the form of mortgage revenue bonds to support affordable housing activities. Tax credits were used to finance the purchase of Mira Vista Village apartments (305 units affordable to seniors), as well as to assist the construction of Village at the Park Courtyard Apartments (34 units affordable to very low-income households), and Meadowbrook Apartments (13 units affordable to very low-income households).

The City has also partnered with the non-profit and for-profit development community to increase the supply of affordable housing. Over the years, the City has supported affordable projects by Habitat for Humanity, Cabrillo Economic Development Corporation, and the AHA through land acquisition using CDBG funds. The City has also had private developers include affordable housing within new residential developments. For example, 10 units in the Tesoro Walk development were sold to very low-income families and 37 rental units were set aside for low-income families in the Avalon Bay apartments.

As the economy continues to improve, the City is beginning to receive development applications. The Village Gateway project (underway) is expected to include 24 units affordable to very low income households.

Camarillo continues to explore future opportunities and when an opportunity becomes available, will support the expansion of affordable housing if funding is available. If a project or program is consistent with Camarillo's Housing Element and Consolidated Plan, the City is willing to support applications for HOME funds and other funding programs such as the Low Income Housing Tax Credits.

During the preparation of the five-year Consolidated Plan it became evident that Camarillo has a wide range of public and non-profit agencies supporting the continuum of care as well as being ready to assist with housing programs. What also became evident is the willingness of the local citizens to jump in when additional care and services are required without falling back on the statement that the government, local state or federal, should solve the problem. This willingness is best exemplified by the "Serving Our Brothers and Sisters In Need" hot meal program that was recently started by the local churches.

2. Removing Barriers to Affordable Housing

The greatest barriers to affordable housing are:

- The present economy that has brought the housing market to a standstill. Until the economy recovers, it is not anticipated that much additional housing will be built. During FY 2013-2014, only one residential unit was built. However, the City is beginning to receive development applications, with several proposed projects currently under review by the City.

- The dissolution of the Redevelopment Agency and diminished funding from the federal level have seriously compromised the City's ability to expand the supply of affordable housing.

Camarillo addresses the worst-case needs (defined as low income households in substandard housing or involuntarily displaced) through the Housing Cost Reduction program and the Habitat for Humanity Preserve-a-Home Program. Camarillo has a large senior population and addresses the accessibility needs of persons with disabilities through housing rehabilitation assistance. The housing rehabilitation program can reconfigure doorways for wheelchair access, as well as construct ramps into the house.

Camarillo also included programs in the Housing Element (adopted in January 2014) that address or remove potential barriers to the provision of affordable housing, including regulatory and financial incentives for affordable housing development. Recognizing the continued need to increase the supply of affordable housing, the City will continue to make efforts to facilitate the development of housing affordable to lower and moderate income households and those with special needs, such as the elderly.

3. Overcoming Gaps in Institutional Structure

The demand for affordable housing and supportive programs continues to grow in Camarillo. The challenge is that CDBG funds are only one tool in achieving the City's Consolidated Plan goals. As a result, City efforts continue to expand to include both public sector and private developers to achieve the goal of offering affordable housing. Actions also have to be taken to ensure that existing affordable housing remains affordable. All of this places additional demands on staff. The City uses a consultant to administer the housing rehabilitation program. This makes staff available to create new programs, as well as to monitor existing programs. In FY 2013-14, the City added Habitat for Humanity's Neighborhood Revitalization Program to the City's CDBG program.

In addition, the City has also retained a consultant to provide technical assistance on a limited basis to address the staff shortage due to the elimination of redevelopment and reduced City budget.

Camarillo has a strong network of support agencies to carry out the continuum of care, provide needed public services to assist the low-income population including seniors and families, and to carry out the affordable housing strategies. The support from the local residents exemplifies the City's motto "las personas son la ciudad" or "the people are the city." Such organizations as the Homeless and Housing Coalition that performs the annual homeless census as well as networks with all the citizens, governmental agencies, religious organizations, and non-profits is but one example of how the community pulls together to tackle important issues. The structure of support for social assistance, and the dedication of people working for the benefit of persons in need, is a tremendous strength of Camarillo. There is a need for existing agencies working on social and housing issues to attain a greater capacity as federal, state and local resources become more limited and for the local volunteer community to attain a greater role to accomplish miracles on their own. A recent example is the local churches taking on the role of feeding the homeless and those on the edge of poverty in the "Serving Our Brothers and Sisters in Need" programs. Camarillo families bring casseroles to the potluck style dinner to the church hall to feed those in need of food. This is only one example of how Camarillo residents help strengthen the City's continuum of care and social programs.

4. Enhancing Coordination

Camarillo is an entitlement community and receives CDBG funding directly from HUD. The City provides technical assistance to individuals, businesses, non-profits, and agencies on the CDBG program. The City also assists the organizations in the development and coordination of new programs and services to meet the local housing and service needs.

The City is a member of the Work Force Housing Task Force that is part of the countywide House Farm Workers that has an ongoing discussion on how the number of dwellings that serve the local work force can be expanded. The organization is made up of citizens, farmers, government agencies, housing authorities, and elected officials.

Camarillo is a member of the Homeless and Housing Coalition that is made up of governmental agencies, non-profits and citizens who examine and implement programs to reduce the number of homeless individuals and families.

The City is part of a consortium that applied for HUD Neighborhood Stabilization Program (NSP) funds from the State of California. The cities of Camarillo, Ventura, Thousand Oaks, Simi Valley and the County of Ventura submitted a joint application to the State of California Department of Housing and Community Development for NSP funding. The City transferred its NSP allocation to the County Area Housing Authority for the conversion of an assisted living facility into a senior housing development.

The City of Camarillo participated in the regional effort to prepare the Ventura County Regional Consolidated Plan for FY 2015 – FY 2019 and the 2015 Regional Analysis of Impediments to Fair Housing Choice. As part of this process, the City sponsored one of the two Focus Group Meetings at the Camarillo Library on August 11, 2014. The Camarillo meeting was attended by more than 20 nonprofit service providers, stakeholders, and housing professionals.

5. Improving Public Housing and Resident Initiatives

Camarillo, along with five other cities and the unincorporated Ventura County area, is a member of the Area Housing Authority of the County of Ventura. The Camarillo City Council appoints two members to the Area Housing Authority (AHA) board which manages the organization. The AHA owns and manages 374 units in Camarillo, including the 27-unit Ellis Terrace Apartments, the 13-unit Meadowbrook Apartments, the 27-unit Bradford Apartments, and the Raemere Street duplex that provide family housing, as well as the 305-unit Mira Vista Village Senior Apartments. The City of Camarillo purchased the Raemere Street duplex with CDBG funds and donated it to the AHA. The Ellis Terrace and Meadowbrook Apartments were developed on land acquired using CDBG funds. The City assisted with the purchase of the 305-unit Mar Vista Village Apartments with CDBG and tax credit funds.

The Area Housing Authority, in partnership with the Ventura County Behavioral Health Department, built Villa Calleguas, an independent living facility for the mentally ill outside of Camarillo. This facility offers 24, one-bedroom apartments and a community building to support the special needs, mentally-ill population.

The Area Housing Authority's Office of Resident Services is responsible for coordinating public housing developments and serves as a liaison between residents and the AHA. Ellis Terrace

and Mira Vista Village have resident councils that meet regularly and make decisions about the daily management of the apartment buildings.

6. Evaluating and Reducing Lead-Based Paint Hazards

Over 50 percent of the housing stock in Camarillo was built before 1978, indicating that a significant portion of the housing stock may contain lead-based paint. The City requires that all rehabilitation projects funded with CDBG funds be tested for lead-based paint and abated if necessary. The City's residential rehabilitation program is designed in such a way that if lead-based paint is found in a housing unit and poses a threat to its occupants, it will be removed per HUD lead-based paint regulations (updated September 1999). Factors, such as housing conditions and age, are taken into consideration when determining lead-based paint hazard. In FY 2014-2015, one of the units rehabilitated by CHS had been built prior to 1978 and was tested for lead-based paint hazards.

7. Ensuring Compliance with Program and Comprehensive Planning Requirements

To be effective, Consolidated Plan policies and programs must be consistently monitored and modified when necessary. The City conducted monitoring reviews of selected activities to determine whether the programs were being carried out in accordance with its Consolidated Plan, and in a timely fashion. The monitoring was carried out on a regular basis to ensure that statutory and regulatory requirements were being met.

The City uses various tools to evaluate the success of its programs in meeting local housing and community development needs. HUD requires that the City submit annual reports on its performance in carrying out the program goals in the CAPER for the CDBG program. The CAPER must report annual and cumulative accomplishments in achieving the goals and objectives established in the Consolidated Plan. As part of this process, if the City detects underperforming programs and agencies, the City will take action(s) to identify the issues and explore options for remedies.

The City receives quarterly reports from organizations that receive CDBG funds through Camarillo. These reports indicate the number and type of clients served, including summary information regarding the income, race/ethnicity, household type, and disability status of those assisted. Organizations receiving CDBG funds are also required to report on the amount of funds spent during the reporting period and describe their efforts to raise non-city funds.

During FY 2014-2015, City staff provided training to its CDBG subrecipients to ensure that these agencies and organizations are complying with HUD regulations regarding the expenditure of CDBG funds and the record-keeping requirements.

In March 2014, HUD conducted an on-site monitoring of the City's CDBG program and identified several concerns and findings. The City has since been working diligently with HUD staff to correct the issues. Specifically, the City developed a Procedure Manual to help guide the implementation of the CDBG program.

8. Reducing the Number of Persons Living Below the Poverty Level

Camarillo's "anti-poverty" strategy is to support the City's continuum of care that ensures that local residents are housed and fed, and have the ability to obtain gainful employment. This is achieved by support from local churches that make sure that local families are fed as well as the City's continuum of care that provides food and support services to bring families and individuals out of poverty. These actions were continued during FY 2014-2015, and they assisted many families in crisis.

9. Leveraging Housing and Community Development Resources

Camarillo leverages federal CDBG funds with other public and private resources whenever possible. The City does not receive any other federal/HUD funds for housing and community development activities.

In the past, redevelopment funds were the major source of leveraging for housing and community development activities. With the dissolution of the Community Development Commission (Redevelopment Agency) in February 2012, the City is unlikely to have adequate funding to support the development of affordable housing.

During FY 2014-2015, no affordable housing developments were constructed or purchased. In the past, the City Council has approved tax credit financing in the form of mortgage revenue bonds to support affordable housing activities. Tax credits were used in financing the purchase of the 305-unit Mira Vista Village Senior Apartments and the Casa Velasquez Apartments.

While the City would consider using HOME funds on future housing developments, without access to redevelopment funds, the City may have difficulty providing the HOME program required local match. Camarillo, however, is willing to support other agencies in their application for HOME funds--provided the proposed projects are consistent with the goals and priorities of the City's Consolidated Plan and Housing Element.

The City currently participates in the Mortgage Credit Certificate (MCC) program administered by the County of Ventura. The MCC program assists lower and moderate income households in achieving their dream of homeownership by offering extra dollar-for-dollar federal income tax credits to first-time homebuyers.

In addition, City General Funds (municipal) have been used to support public service agencies that cannot be funded due to the 15 percent public service cap on the use of CDBG funds.

The City does not receive other federal funds for housing and community development activities.

D. Citizen Participation and Comments

1. Citizen Participation Process for Community Development Programs

The City of Camarillo encouraged citizen input on the FY 2014-2015 CAPER. The document includes a summary of citizen and stakeholder comments received regarding the programs covered by its Consolidated Plan and the disposition of those comments as required by Section 91.105(d)(2) of the Consolidated Plan regulations. Camarillo considered any comments or views of citizens, received in writing or orally at public hearings, in preparing the CAPER.

Prior to submitting the FY 2014-2015 CAPER to the Los Angeles HUD Field Office for review, the City of Camarillo made the report available to the public for examination and comment from September 8 through September 23, 2015, a period of 15 days. No comments were received during this period. The FY 2014-2015 CAPER includes performance information on the CDBG-funded activities and was made available to citizens, stakeholders, and local political leaders. The FY 2014-2015 CAPER includes the program needs, strategies, and objectives that were discussed in the Consolidated Plan and the FY 2014-2015 Action Plan. The final CAPER includes a summary of public comments received as a result of the public participation process and will be available for examination by the public upon request.

The FY 2014-2015 CAPER includes a summary of community accomplishments for each priority need that was designated in the strategic plan. The public service activities include the number of persons served during the reporting period. For public facilities, housing, and improvements, this included the number of projects assisted and the number of projects completed during the reporting period.

The FY 2014-2015 CAPER includes the standard reports generated from the Integrated Disbursements and Information System (IDIS). The IDIS information retrieval and reporting capability currently provides the basic accomplishment and program information needed to identify the eligibility and funding status of CDBG activities. The effectiveness of citizen participation is enhanced when citizens, stakeholders, and elected officials are aware of the benefits. One benefit is, of course, the variety of points of view which citizens and stakeholders can bring to local government planning in areas such as affordable housing, neighborhood revitalization, human services, and neighborhood organization.

Enabling the citizens, particularly the low to moderate income program beneficiaries, to voice their concerns, preferences, and needs allows the elected officials to better understand public sentiments. At the same time, through the process, citizens may gain the understanding that the officials elected to represent them are indeed concerned and will make choices that will best serve the community.

Citizen participation allows for identifying problems, proposing solutions to problems, goal setting, balancing needs, determining priorities, and recommending which projects should become a part of the City's Consolidated Plan Program. These goals are met through a collaborative process. At a minimum, three public meetings are held to obtain citizen input on the Action Plan.

Three public meetings were held in the preparation of the FY 2014-2015 Action Plan. The first was held on December 4, 2013. The City held a workshop to seek guidance on Action Plan issues including housing, public facilities, improvements and services, economic development

and unmet needs of low income persons that are not being met by the City or local agencies and organizations. The meeting was noticed in the Ventura County Star and the City used email lists from the Homeless and Housing Coalition, Ventura County Civic Alliance, House Farm Workers, and HOME, to invite as many citizens as possible to comment on community needs.

The City's Department of Community Development advertised the availability of funds and invited interested and qualified non-profit organizations to submit proposals for funding. The deadline for funding applications was January 24, 2014. These applications were then reviewed by the City Council, which is responsible for determining the allocation of funds.

The City Council conducted a public hearing on March 12, 2014 for the allocation of funds. Representatives from the Winter Warming Shelter, OASIS, Livingston Memorial Visiting Nurses Association, Habitat for Humanity, Interface, Long Term Care Ombudsman, Food Share, RAIN Project, and Turning Point Foundation spoke in support of their funding requests and thanked the Council for their ongoing support. A Draft Action Plan was made available for a 30-day public review from April 14, 2014 through May 14, 2014.

On May 14, 2014, the City conducted a public hearing to adopt the Draft Action Plan. The City received no comments about the Draft Action Plan at this hearing.

2. CAPER FY 2014-2015 Process

A 15-day review period was provided for the CAPER. The CAPER was available for public review and comment from September 8, 2015, through September 23, 2015. No comments were received during this period. The report was available at City Hall, Area Housing Authority (AHA) of the County of Ventura, the public library, and on the City's website at www.ci.camarillo.ca.us. Notice of its availability was published in the *Camarillo Star* newspaper. The City also posted notices at the public library and City Hall. The City Council will review the CAPER at its September 23, 2015 meeting.

E. Self-Evaluation

The activities and strategies identified in the Five-Year Consolidated Plan have had a significant impact on the identified needs, including the continuum of care and affordable housing programs.

Camarillo has been successful in meeting the continuum of care objectives. However, due to the recession in recent years and the dissolution of the Redevelopment Agency in February 2012, the City had difficulty in expanding the supply of affordable housing. Instead, the City focused on the rehabilitation of existing affordable housing units.

Perhaps the greatest challenge of the CDBG program is the uncertainty of the future of the CDBG program and the diminishing allocation of CDBG funds. Further reductions in funding may render the program ineffective.

With limited funding, the City has focused the use of funds to support the Housing Cost Reduction Residential Rehabilitation Program. The City aggressively marketed the rehabilitation program in FY 2014-2015. The City continued to use the *Cityscene* newsletter that is sent to each resident encouraging homeowners to take advantage of the rehabilitation program. This strategy is important, as homeowners have experienced challenges with the present economy

and are unable to afford the necessary household improvements. The City also placed signs on properties being rehabilitated to generate interest in the program. The City also marketed the program to seniors and mobile home owners. The City rehabilitated seven homes in FY 2014-2015. In addition, Habitat for Humanity completed work on 14 units under its Preserve-a-Home Program.

F. Monitoring

To be effective, Consolidated Plan policies and programs must be consistently monitored and modified when necessary. The City conducted monitoring reviews of selected activities to determine whether the programs were being carried out in accordance with its Consolidated Plan and in a timely fashion. The monitoring was carried out on a regular basis to ensure that statutory and regulatory requirements were being met.

The City uses various tools to evaluate the success of its programs in meeting local housing and community development needs. HUD requires that the City submit annual reports on its performance in carrying out the program goals in the CAPER for the CDBG program. The CAPER must report annual and cumulative accomplishments in achieving the goals and objectives established in the Consolidated Plan. As part of this process, if the City detects underperforming programs and agencies, the City will take action(s) to identify the issues and explore options for remedies.

Camarillo's expenditure of CDBG funds matches the CDBG letter of credit disbursements. The City disburses CDBG funds after the subrecipients provide a quarterly report. The quarterly report indicates the number and type of clients served, including summary information regarding the income, race/ethnicity, household type, and disability status of those assisted. The report also identifies how the CDBG funds were spent during the reporting period and describes efforts to raise non-city funds. The final CDBG quarterly report is submitted in July, and the City closes out the program year funds in August, when the funds are drawn down from the City's letter of credit using the IDIS program.

Perhaps a challenge with Camarillo's CDBG program is that the City reimburses public service agencies for their work. As a result, the timeline set by HUD, which states that CDBG funds should be expended prior to April 30, cannot be met. The City reimburses subrecipients after the work is complete and is reviewing the final quarter statements from the subrecipients in July, and the final IDIS drawdown does not occur until August.

III. Community Development Block Grant (CDBG) Requirements

A. Assessment of Relationship of CDBG Funds to the Consolidated Plan Priorities, Needs, Goals, and Objectives

The highest priority need categories identified in the 2010–2014 Consolidated Plan are:

1. Provide assistance to the homeless;
2. Provide assistance to Camarillo residents including senior citizens, youth, and families;
3. Provide affordable housing opportunities;

4. Provide fair housing assistance; and
5. Provide administration of the CBDG program.

CDBG funds were provided to support activities in each category. Refer to previous sections of this CAPER for specific activities undertaken and accomplishments achieved.

B. Changes in Program Objectives

The City did not change any of the Consolidated Plan program objectives during FY 2014-2015. However, due to the dissolution of redevelopment in California and reduced CDBG funds, the City does not anticipate meeting the affordable housing objectives established in the Consolidated Plan.

C. Assessment of Efforts in Carrying Out Planned Actions

As seen in the accomplishments identified in previous sections of this CAPER, the City of Camarillo has actively pursued the activities and programs outlined in the FY 2014-15 Action Plan. The City did not hinder the plan's implementation by action or inaction.

D. Use of CDBG Funds for National Objectives

Local community development activities must be designed to address one or more of the three national objectives:

- Eliminate slums and blight and blighting influences.
- Benefit low- to moderate-income persons and neighborhoods.
- Meet other urgent community needs imposing an immediate threat to safety and health.

All activities pursued in FY 2014-2015 were focused on benefiting low and moderate income persons through:

- Direct provision of assistance (rehabilitation loans) to income-qualified households;
- Direct provision of public services (fair housing services, homeless services, and food distribution to low income households);
- Direct provision of service to persons qualified under the Limited Clientele benefit (senior and youth services). Seniors assisted are qualified under presumed benefits. Youth services are provided to income qualified households.

Section II.A.1 and Section II.A.2 (pages 5 through 9 of this CAPER) provide detailed narratives of the households assisted, including the income distribution of those assisted. As shown, most activities demonstrate 100 percent of those assisted with CDBG funds were low and moderate income. At the minimum, all activities assisted at least 51 percent of low/moderate income persons. Refer to the individual activities for specific percentages of low/moderate income persons assisted.

E. Anti-Displacement and Relocation

During FY 2014-2015, Camarillo did not use CDBG funds to acquire properties or demolish buildings. The City did use CDBG funds to rehabilitate homes in FY 2014-2015; however, no families or persons were displaced or relocated as a result of the rehabilitation of the homes.

F. Low/Moderate Job Activities

Economic development is not included in the 2010-2014 Consolidated Plan as a priority for expending CDBG funds.

G. Program Income Received

Program income is revenue generated as the result of using CDBG funds, such as the loan repayments from CDBG residential rehabilitation program or the down payment assistance program at Cedarbrook Walk.

In FY 2014-2015, \$25,000 in program income was generated from a principal reduction payment from a rehabilitation loan.

H. Prior-Period Adjustments

During the HUD on-site monitoring in March 2014, HUD recommended the City made adjustments to drawdowns and accomplishments under its Housing Cost Reduction program in IDIS (HUD financial system for administering the CDBG program) in order to avoid double counting accomplishments across two fiscal years if a rehabilitation activity “straddle” two fiscal years from start to finish. Technical adjustments to IDIS were made accordingly to records in FY 2012-2013.

I. Loans and Other Receivables

The City has provided 24 housing rehabilitation loans and 30 housing assistance loans through its Housing Cost Reduction Program. As of June 30, 2015, a total of 42 loans are outstanding, with a total balance of \$728,442.91 in principal.

Camarillo does not have any float-funded activities. As a result, there is not any principal balance to report for any float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received. Camarillo has not had any loans funded with funds that went into default and for which the balance was forgiven or written off during the reporting period. None of the properties that Camarillo has acquired or improved using CDBG funds are available for sale as of the end of the reporting period.

J. Lump-Sum Agreements

Camarillo does not have a lump-sum agreement with any financial institution. If a lump-sum agreement is made, the City of Camarillo would record the name of the financial institution, provide the date the funds were deposited, and the date the use of the funds were commenced. Camarillo would also note the percentage of funds dispersed within 180 days of deposit.

K. Neighborhood Revitalization Strategy

Camarillo does not have a HUD-approved neighborhood revitalization strategy.

IV. Actions to Overcome or Eliminate Impediments to Fair Housing Choice

• Impediments Identified in the 2015 Analysis of Impediments to Fair Housing Choice (AI)

The City of Camarillo was one of the participating jurisdictions in the County of Ventura Analysis of Impediments (AI) to Fair Housing Choice completed in May 2010. The AI made the following findings:

- Housing discrimination persists throughout the County. Specifically, discriminatory practices based on disability (physical and mental), race, and familial status were the most common.
- Four jurisdictions in Ventura County, including Camarillo, indicated that no sensitivity training is provided to their staff.
- A substantial income disparity exists between owner- and renter-households. Lower-income households in the County are also more likely to be renter-households than owner households. In general, housing discrimination issues are more prevalent in the rental housing market since renters are more likely to be subject to conditions in the housing market that are beyond their control.
- In a tight housing market, seniors and large households are very vulnerable to housing discrimination.
- Concentrations of licensed residential care facilities exist in Camarillo and other communities in Ventura County. However, other areas, including Moorpark and unincorporated Ventura County, have limited community care options for persons with special needs.
- Disability is the greatest cited basis for discrimination. Currently, only Simi Valley and San Buenaventura actively promote universal design principles in new housing developments.
- Most jurisdictions in Ventura County have some form of pyramid zoning and permitting single-family residential uses in multi-family zones is the most prevalent example. Camarillo, Fillmore, Moorpark, and Ojai have land use designations that include some form of pyramid zoning.
- The Camarillo Zoning Code does not currently define SROs or include specific provisions for their development. However, the City is currently in the process of amending the Zoning Code to specifically provide for SROs.

- Loan approval rates varied somewhat, by jurisdiction. Applications from the cities of Thousand Oaks, San Buenaventura, Camarillo, and Moorpark generally exhibited higher approval rates (over 70 percent). By contrast, applications from the cities of Fillmore, Santa Paula, Oxnard, and Port Hueneme had slightly lower approval rates (around 65 percent).
- Jurisdictions with the lowest approval rates (Fillmore, Oxnard, Port Hueneme, and Santa Paula) were the most likely to have the highest rate of withdrawn/closed applications. Withdrawn or closed applications can be indicative of a lack of knowledge about the home buying and lending process.
- White applicants were noticeably overrepresented in the loan applicant pool, while Hispanics were severely underrepresented. Approval rates for Black and Hispanic applicants were also well below the approval rates for White and Asian applicants. In addition, Black and Hispanic applicants were significantly more likely to receive higher-priced (subprime) loans.
- The Oxnard-Thousand Oaks-San Buenaventura metro area ranked number 21st (54.5 percent) among the top fifty metro areas with largest Hispanic Population. In 2010 segregation was highest between Whites with Hispanics and Hispanics with Asians.
- In Ventura County, 17 percent of residents indicated that they spoke English “less than very well,” and eight percent of all residents can be considered linguistically isolated.
- Over 44 percent of County households experienced a housing cost burden.
- Nearly 61 percent of Ventura County housing stock was built prior to 1979. Home rehabilitation can be an obstacle for senior homeowners with fixed incomes and mobility issues.

2015 AI Recommendations

The following recommendations represent regional impediments that are relevant to the City of Camarillo, as well as local impediments that are specific to the City:

- Pursue random testing on a regular basis to identify issues, trends, and problem properties and expand testing to cover other protected classes, especially those with emerging trends of suspected discriminatory practices.
- Support enforcement activity by fair housing service providers and publicize outcomes of fair housing litigation as a means to deter discriminatory practices and to encourage reporting.
- Expand education and outreach efforts, with specific efforts outreaching to small rental properties where the owners/managers may not be members of the Apartments Association.
- Continue to encourage the development of affordable housing through: (1) development fee waivers/reductions, (2) streamlined permit processing, (3) flexibility in applying

design and development standards, (4) achievable density bonuses, (5) other general plan, administrative, and zoning efforts, and/or (6) public-private partnerships with developers of affordable housing.

- The City of Camarillo should begin providing sensitivity training to staff that interfaces with the public to ensure that staff understand fair housing laws and are sensitive to proper language and behavior when dealing with groups with special needs.
- In cooperation with lending institutions, local associations of realtors and fair housing providers, jurisdictions should provide outreach to inform lower income households of special local, state, and federal homebuyer assistance programs.
- Continue efforts to expand the variety of available housing types and sizes.
- Review the zoning ordinances and permit processing to ensure that they are not inhibiting the development of housing for persons with disabilities.
- Camarillo should consider promoting universal design principles in new housing developments.
- Pursue zoning amendments to expand housing options within two years of AI adoption.
- Review the lending patterns of all financial institutions that provide financial services to the jurisdictions and participate in jurisdiction-sponsored loan programs. Special attention should be directed to home purchase lending in lower income and minority concentration areas.
- In selecting financial institutions to participate in housing programs, consider the lender's performance history with regard to home loans in low/moderate income areas and minority concentration areas, as well as the lender's activity in other Community Reinvestment Act (CRA) activities such as participation in affordable rental housing projects under programs such as bond financing, tax credit, or the Federal Home Loan Bank Affordable Housing Program.
- The fair housing service contractor(s) should monitor lending activities in the County and identify potential issues regarding redlining, credit steering, predatory lending, and fraudulent activities.
- Continue bi-lingual efforts and consider expanding the number of languages offered.
- Continue operating housing rehabilitation programs. Consider modifying their housing rehabilitation programs to make financial assistance for accessibility improvements available for renters, as well as homeowners.

Actions Undertaken in FY 2014-2015

During FY 2014-2015, the Housing Rights Center (HRC) expended \$6,837 in CDBG funds to provide fair housing services to residents and property owners in Camarillo. Services provided

were discussed earlier under Section II.A, Five-Year Plan Assessment of Progress, Goals and Objectives. Described below are the specific actions undertaken by the HRC in FY 2014-2015.

The HRC assisted 99 Camarillo residents during the last fiscal year. Of the 99 Camarillo residents assisted during the fiscal year, 15 inquiries were related to housing discrimination. Of the 15 housing discrimination inquiries received by HRC, nine were allegations of discrimination based on disability (either physical or mental).

Furthermore, the HRC conducted the following outreach and education activities:

- **Annual Housing Rights Summit:** HRC held its 15th Annual Housing Rights Summit on April 16, 2015. The all-day conference featured expert speakers from across the nation who discussed key issues impacting low income communities and communities of color. This year's summit focused on a diverse group of topics including veterans' issues as they related to homelessness, income expansion, and improved access to mental health services. Over two hundred nonprofit agencies, housing industry professionals and government officials attended the conference.
- **50 Plus Senior Expo:** HRC staffed an informational booth at the 50 Plus Senior Expo in the City of Camarillo. The fair provides an opportunity for social, health, non-profit organizations, and local businesses to connect with Ventura County seniors and share information about their goods and services. Approximately 300 people attended the fair.

Housing Rights Workshop: HRC conducts workshops in Camarillo every other year. The last workshop was held on September 25, 2013 at the Camarillo Public Library. The workshop presented an introduction to the Housing Rights Center's programs and services, as well as an overview of the federal and state fair housing laws. Approximately nine community members attended the workshop. HRC's next workshop is scheduled for November 2015.

- **Project Place:** Project Place is a monthly property rental listing gathered from various classified and rental property sources, made available upon request and free of charge to the public. Each month, HRC's Outreach Coordinator distributes Project Place to over 220 social services representatives throughout Los Angeles and Ventura counties.
- **Media:** Use of English- and Spanish-language media sources to promote the Camarillo Housing Rights Workshop. Media sources included: La Opinion, Ventura County Star, Los Angeles Times, Ventura County Reporter, Periodico Vida, and the Camarillo Acorn Newspaper.

Appendix A: Proof of Publication

Sales Rep: Maria Rodriguez (V9104)

Phone: (805) 437-0352

Email: maria.rodriguez@vcstar.com

> Account Information

Date: 09/01/15

Account Number: 281257 (V16243)

Company Name: CITY OF CAM/PLANNING DEPT

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Email:

Address: 601 CARMEN DR, CAMARILLO, CA, 93011

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> Insertion Information

This is a proof of your ad scheduled to run on the dates indicated below.

Please confirm placement prior to deadline by contacting your account rep at (805) 437-0352 .

Ad Id: 676220 P.O. Number: CAPER 2014-2015 Total Cost: \$131.82

Tag Line: CAPER 2014-2015

Start Date: 09/03/15 Stop Date: 09/03/15

Number of Times: 1 Class: 16250 - Public Notices

Publications: VC-Ventura County Star, VC-Internet-vcstar.com

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CITY OF CAMARILLO

PUBLIC NOTICE OF DOCUMENT REVIEW PERIOD

**DRAFT CONSOLIDATED ANNUAL PERFORMANCE
AND EVALUATION REPORT (CAPER) FOR 2014-2015**

The City of Camarillo Department of Community Development is soliciting public review and comment on:

Draft Consolidated Annual Performance and Evaluation Report (CAPER) for the 2014-2015 Annual Plan for the City of Camarillo Consolidated Plan

The CAPER, which has been prepared for submittal to the U.S. Department of Housing and Urban Development (HUD), reports on Community Development Block Grant Programs administered by the City of Camarillo for the period July 1, 2014 through June 30, 2015. The CAPER is available for public review at the City of Camarillo Department of Community Development located at 601 Carmen Drive in Camarillo and the Camarillo Library located at 4101 Las Posas Road in Camarillo. Copies are also available upon request. The City Council will be considering this item on September 23, 2015.

The public review period for the CAPER, which begins Thursday, September 3, 2015, is limited to 15 days. The City must receive all comments on the CAPER by Friday, September 18 2015. Written comments may be mailed to:

City of Camarillo
Department of Community Development
PO Box 248
Camarillo, CA 93011-0248

If you have any questions or prefer to provide comments by telephone, please contact Associate Planner, Michael Smith, at 805.388.5367.

Publish: Sept. 3, 2015 Ad No.676220

Appendix B: IDIS Reports



U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Activity Summary Report (GPR) for Program Year 2014
 CAMARILLO

Date: 04-Sep-2015
 Time: 11:41
 Page: 1

PGM Year: 2012
Project: 0012 - HOUSING COST REDUCTION (RESIDENTIAL REHABILITATION)
IDIS Activity: 278 - Housing Cost Reduction

Status: Completed 7/29/2014 12:00:00 AM **Objective:** Provide decent affordable housing
Location: Address Suppressed **Outcome:** Availability/accessibility
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Initial Funding Date: 10/15/2012

Description:
 Provide affordable housing by rehabilitating existing residences.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	PI	Pre-2015		\$36,034.22	\$0.00	\$0.00
		2012	B12MC060587		\$0.00	\$36,034.22
Total	Total			\$36,034.22	\$0.00	\$36,034.22

Proposed Accomplishments

Housing Units : 6

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	2	0	0	0	2	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	2	0	0	0	2	0	0	0
Female-headed Households:	0		0		0			



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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	2	0	2	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	2	0	2	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2012		



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PGM Year: 2013
Project: 0010 - RESIDENTIAL REHABILITATION
IDIS Activity: 281 - RESIDENTIAL REHABILITATION

Status: Completed 10/2/2014 5:06:34 PM
Location: Address Suppressed

Objective: Provide decent affordable housing
Outcome: Affordability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Initial Funding Date: 10/23/2013

Description:
 PROVIDE AFFORDABLE HOUSING BY REHABILITATING EXISTING RESIDENCES.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$218,683.59	\$0.00	\$0.00
		2011	B11MC060587		\$0.00	\$115,776.25
		2012	B12MC060587		\$0.00	\$102,907.34
	PI	Pre-2015		\$6,703.25	\$0.00	\$0.00
		2012	B12MC060587		\$0.00	\$6,703.25
Total	Total			\$225,386.84	\$0.00	\$225,386.84

Proposed Accomplishments

Housing Units : 4

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	7	2	0	0	7	2	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic:	0	0	0	0	0	0	0	0
Total:	7	2	0	0	7	2	0	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	7	0	7	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	7	0	7	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013		



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Date: 04-Sep-2015
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PGM Year: 2013
Project: 0009 - FOOD SHARE
IDIS Activity: 289 - Food Share

Status: Completed 8/4/2014 12:00:00 AM
Location: Address Suppressed

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Public Services (General) (05) **National Objective:** LMC

Initial Funding Date: 11/08/2013

Description:

FOOD Share operates a food bank that gleans fresh vegetables from the agricultural fields as well as receives donations of food and commodities. The CDBG funds will assist FOOD Share in continuing to serve Camarillo residents with their food distribution program.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$8,561.00	\$0.00	\$0.00
		2012	B12MC060587		\$0.00	\$8,561.00
Total	Total			\$8,561.00	\$0.00	\$8,561.00

Proposed Accomplishments

People (General) : 107

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	52	2
Black/African American:	0	0	0	0	0	0	2	0
Asian:	0	0	0	0	0	0	27	0
American Indian/Alaskan Native:	0	0	0	0	0	0	4	2
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	2	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	32	21
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	119	25



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Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	119
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	119
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2013		



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 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Activity Summary Report (GPR) for Program Year 2014
 CAMARILLO

Date: 04-Sep-2015
 Time: 11:41
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PGM Year: 2013
Project: 0011 - HABITAT FOR HUMANITY
IDIS Activity: 290 - Habitat for Humanity of Ventura County

Status: Completed 10/2/2014 5:06:14 PM
Location: Address Suppressed

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Initial Funding Date: 11/08/2013

Description:
 Habitat for Humanity's Neighborhood Revitalization Program provides much needed housing rehabilitation and repair assistance to very low- and low-income homeowners in the City of Camarillo

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$72,672.90	\$0.00	\$0.00
		2012	B12MC060587		\$0.00	\$72,672.90
Total	Total			\$72,672.90	\$0.00	\$72,672.90

Proposed Accomplishments

Housing Units : 5

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	10	0	0	0	10	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	10	0	0	0	10	0	0	0



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Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	8	0	8	0
Low Mod	2	0	2	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	10	0	10	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2013		



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Total: 1 0 0 0 1 0 0 0

Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	1	0	1	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2014		



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PGM Year: 2014
Project: 0011 - HABITAT FOR HUMANITY
IDIS Activity: 292 - Habitat for Humanity

Status: Completed 9/2/2015 12:00:00 AM
Location: Address Suppressed

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Initial Funding Date: 10/01/2014

Description:
 Habitat for Humanity's Neighborhood Revitalization Program provides much needed housing rehabilitation and repair assistance to very low- and low-income homeowners in the City of Camarillo

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$76,229.00	\$0.00	\$0.00
		2013	B13MC060587		\$76,229.00	\$76,229.00
	PI	Pre-2015		\$23,353.00	\$0.00	\$0.00
		2013	B13MC060587		\$23,353.00	\$23,353.00
Total	Total			\$99,582.00	\$99,582.00	\$99,582.00

Proposed Accomplishments

Housing Units : 5

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	14	1	0	0	14	1	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 14 1 0 0 14 1 0 0

Female-headed Households: 0 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	12	0	12	0
Low Mod	2	0	2	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	14	0	14	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2014		



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PGM Year: 2014
Project: 0001 - FAIR HOUSING
IDIS Activity: 293 - Fair Housing Program

Status: Completed 9/2/2015 12:00:00 AM
Location: ,

Objective:
Outcome:
Matrix Code: Fair Housing Activities (subject to 20% Admin Cap) (21D) **National Objective:**

Initial Funding Date: 10/01/2014

Description:

The Housing Rights Center is a non-profit organization that provides fair housing services including free landlordtenant counseling, housing discrimination complaint investigation, enforcement and litigation, and outreach and education services.

The Housing Rights Center seeks to actively support and promote freedom of residence through education, advocacy, and litigation so that all persons may have the opportunity to secure housing without regard to personal characteristics protected by federal and state law.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$6,837.00	\$0.00	\$0.00
		2012	B12MC060587		\$6,837.00	\$6,837.00
Total	Total			\$6,837.00	\$6,837.00	\$6,837.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0							



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Female-headed Households:

0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2014
Project: 0004 - TURNING POINT FOUNDATION
IDIS Activity: 294 - Turning Point Foundation

Status: Completed 9/2/2015 12:00:00 AM
Location: Address Suppressed

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Public Services (General) (05) **National Objective:** LMC

Initial Funding Date: 10/01/2014

Description:

Turning Point is the only year round Homeless Shelter for mentally ill homeless persons requiring a high level of supervision and support. This program has 10 beds and a drop in center. The shelter also provides counseling, job search and case management services, referrals, and housing services on an as-needed basis.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$3,752.00	\$0.00	\$0.00
		2012	B12MC060587		\$938.00	\$938.00
		2013	B13MC060587		\$2,814.00	\$2,814.00
Total	Total			\$3,752.00	\$3,752.00	\$3,752.00

Proposed Accomplishments

People (General) : 8

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	158	33
Black/African American:	0	0	0	0	0	0	9	0
Asian:	0	0	0	0	0	0	3	0
American Indian/Alaskan Native:	0	0	0	0	0	0	6	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	8	6
Asian White:	0	0	0	0	0	0	1	0
Black/African American & White:	0	0	0	0	0	0	1	1
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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PGM Year: 2014
Project: 0003 - RAIN
IDIS Activity: 295 - RAIN Project

Status: Completed 9/2/2015 12:00:00 AM
Location: Address Suppressed

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Public Services (General) (05) **National Objective:** LMC

Initial Funding Date: 10/01/2014

Description:
 The RAIN project offers transitional housing for homeless individuals and families at their shelter. Their clients receive assistance in finding jobs, are required to save for rental deposits on permanent housing, and are taught life skills so they do not once again become homeless. The facility offers the residents a fresh start and an opportunity to rebuild their life.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$4,750.00	\$0.00	\$0.00
		2012	B12MC060587		\$2,375.00	\$2,375.00
		2013	B13MC060587		\$2,375.00	\$2,375.00
Total	Total			\$4,750.00	\$4,750.00	\$4,750.00

Proposed Accomplishments

People (General) : 12

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	14	7
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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PGM Year: 2014
Project: 0005 - ST. VINCENT DE PAUL WINTER WARMING SHELTER
IDIS Activity: 296 - Winter Warming Shelter

Status: Completed 9/2/2015 12:00:00 AM
Location: Address Suppressed

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Public Services (General) (05) **National Objective:** LMC

Initial Funding Date: 10/01/2014

Description:

This shelter provides emergency overnight shelter during cold weather months (December through the end of March) for the homeless men, women, and children of Ventura County. The shelter also offers transportation to and from the shelter site, intake, case management and referral service, food, showers, television entertainment, cots or air mattresses for sleeping, and blankets.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$8,219.00	\$0.00	\$0.00
		2013	B13MC060587		\$8,219.00	\$8,219.00
Total	Total			\$8,219.00	\$8,219.00	\$8,219.00

Proposed Accomplishments

People (General) : 12

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	488	386
Black/African American:	0	0	0	0	0	0	83	0
Asian:	0	0	0	0	0	0	5	0
American Indian/Alaskan Native:	0	0	0	0	0	0	35	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	6	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	11	0
Asian White:	0	0	0	0	0	0	2	0
Black/African American & White:	0	0	0	0	0	0	5	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	5	0
Other multi-racial:	0	0	0	0	0	0	99	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	739	386



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Female-headed Households:

0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	739
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	739
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2014		



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PGM Year: 2014
Project: 0009 - FOOD SHARE
IDIS Activity: 297 - FOOD Share

Status: Completed 9/2/2015 12:00:00 AM
Location: Address Suppressed

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Public Services (General) (05) **National Objective:** LMC

Initial Funding Date: 10/01/2014

Description:

FOOD Share operates a food bank that gleans fresh vegetables from the agricultural fields as well as receives donations of food and commodities. The CDBG funds will assist FOOD Share in continuing to serve Camarillo residents with their food distribution program.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$9,549.00	\$0.00	\$0.00
		2013	B13MC060587		\$9,549.00	\$9,549.00
Total	Total			\$9,549.00	\$9,549.00	\$9,549.00

Proposed Accomplishments

People (General) : 107

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	73	29
Black/African American:	0	0	0	0	0	0	4	0
Asian:	0	0	0	0	0	0	28	0
American Indian/Alaskan Native:	0	0	0	0	0	0	3	1
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	2	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	12	3
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	122	33



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Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	122
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	122
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2014		



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PGM Year: 2014
Project: 0006 - LONG TERM CARE OMBUDSMAN
IDIS Activity: 298 - Long Term Care Services

Status: Completed 9/2/2015 12:00:00 AM **Objective:** Create suitable living environments
Location: Address Suppressed **Outcome:** Availability/accessibility
 Matrix Code: Senior Services (05A) **National Objective:** LMC

Initial Funding Date: 10/01/2014

Description:
 Long Term Care Services is an advocate for the elderly in skilled nursing homes and residential care facilities.
 Services include pre-admission counseling, family support groups, and monitoring of residential care facilities.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$7,448.00	\$0.00	\$0.00
		2012	B12MC060587		\$1,862.00	\$1,862.00
		2013	B13MC060587		\$5,586.00	\$5,586.00
Total	Total			\$7,448.00	\$7,448.00	\$7,448.00

Proposed Accomplishments

People (General) : 2,100

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1,101	183
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	61	0
American Indian/Alaskan Native:	0	0	0	0	0	0	2	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	59	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	1,223	183



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Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	306
Low Mod	0	0	0	551
Moderate	0	0	0	244
Non Low Moderate	0	0	0	122
Total	0	0	0	1,223
Percent Low/Mod				90.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2014		



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PGM Year: 2014
Project: 0007 - INTERFACE
IDIS Activity: 299 - Interface Children/Family Services

Status: Completed 9/2/2015 12:00:00 AM
Location: Address Suppressed

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Public Services (General) (05) **National Objective:** LMC

Initial Funding Date: 10/01/2014

Description:
 Interface provides the "211 Help Line" that is a key resource and referral point during personal crisis and emergencies. The organization also offers counseling and safe haven shelter for homeless, abused, and runaway children; a battered women's shelter; linkage of high-risk children with donated medical care, and referrals to social service agencies.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$5,181.00	\$0.00	\$0.00
		2012	B12MC060587		\$5,181.00	\$5,181.00
Total	Total			\$5,181.00	\$5,181.00	\$5,181.00

Proposed Accomplishments

People (General) : 2,000

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	556	0
Black/African American:	0	0	0	0	0	0	84	0
Asian:	0	0	0	0	0	0	40	0
American Indian/Alaskan Native:	0	0	0	0	0	0	355	352
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	4	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	121	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	1,160	352



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Female-headed Households:

0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	622
Low Mod	0	0	0	538
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	1,160
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2014		



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PGM Year: 2014
Project: 0008 - OASIS
IDIS Activity: 300 - OASIS (Older Adult Svcs & Intervention Svcs)

Status: Completed 9/2/2015 12:00:00 AM
Location: Address Suppressed

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Senior Services (05A) **National Objective:** LMC

Initial Funding Date: 10/01/2014

Description:

This program provides assistance to the elderly by providing assessment, care planning, and referral to social service agencies for seniors.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$4,087.00	\$0.00	\$0.00
		2012	B12MC060587		\$1,021.75	\$1,021.75
		2013	B13MC060587		\$3,065.25	\$3,065.25
Total	Total			\$4,087.00	\$4,087.00	\$4,087.00

Proposed Accomplishments

People (General) : 80

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	66	23
Black/African American:	0	0	0	0	0	0	3	0
Asian:	0	0	0	0	0	0	2	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	1	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	2	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	74	23



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Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	74
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	74
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2014		



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PGM Year: 2014
Project: 0002 - CDBG PROGRAM
IDIS Activity: 301 - CDBG Program Administration

Status: Completed 9/2/2015 12:00:00 AM
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Initial Funding Date: 10/01/2014

Description:

The administration funds are used to oversee the day-to-day operation of the CDBG program and maintain compliance with the HUD regulations. This includes the preparation of the annual Action Plan as well as monitoring of program sub-recipients. Staff time is also spent evaluating sites for affordable housing, completing the environmental review, program monitoring and other HUD mandated activities.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$47,981.00	\$0.00	\$0.00
		2012	B12MC060587		\$10,705.19	\$10,705.19
		2013	B13MC060587		\$37,275.81	\$37,275.81
Total	Total			\$47,981.00	\$47,981.00	\$47,981.00

Proposed Accomplishments

Actual Accomplishments

<i>Number assisted:</i>	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0



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Female-headed Households:

0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2014
Project: 0012 - LIVINGSTON MEMORIAL VISITING NURSE ASSOC.
IDIS Activity: 302 - Livingston Memorial Visiting Nurse Assoc.
Status: Completed 9/2/2015 12:00:00 AM
Location: Address Suppressed
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Senior Services (05A) **National Objective:** LMC

Initial Funding Date: 10/01/2014

Description:
 Provide quality home health, hospice, and personal assistance to underinsured or indigent residents of Camarillo

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$2,000.00	\$0.00	\$0.00
		2012	B12MC060587		\$500.00	\$500.00
		2013	B13MC060587		\$1,500.00	\$1,500.00
Total	Total			\$2,000.00	\$2,000.00	\$2,000.00

Proposed Accomplishments

People (General) : 50

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	29	9
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	14	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	43	9



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Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	9
Low Mod	0	0	0	34
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	43
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2014		



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PGM Year: 2014
Project: 0010 - RESIDENTIAL REHABILITATION
IDIS Activity: 303 - Housing Rehabilitation Administration

Status: Completed 9/2/2015 12:00:00 AM
Location: Address Suppressed

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Rehabilitation Administration (14H) **National Objective:** LMH

Initial Funding Date: 11/05/2014

Description:
 Assist the administration of housing rehabilitation loansgrants processing.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$30,619.73	\$0.00	\$0.00
		2012	B12MC060587		\$2,961.79	\$2,961.79
		2013	B13MC060587		\$27,657.94	\$27,657.94
Total	Total			\$30,619.73	\$30,619.73	\$30,619.73

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0							
Female-headed Households:	0		0		0			



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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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Total Funded Amount:	\$621,789.04
Total Drawn Thru Program Year:	\$621,789.04
Total Drawn In Program Year:	\$279,134.08

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OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR06 - Summary of Consolidated Plan Projects for Report
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IDIS

Plan IDIS Year Project	Project Title and Description	Program	Project Committed		
			Estimate	Amount	
2014 1	FAIR HOUSING	GENERAL SERVICES, OUTREACH, EDUCATION, AND COUNSELING.	CDBG	\$0.00	\$6,837.00
2	CDBG PROGRAM	CDBG PROGRAM ADMINISTRATION OVERSIGHT AND MANAGEMENT.	CDBG	\$0.00	\$47,981.00
3	RAIN	ASSISTS IN THE OPERATION OF THE RAIN TRANSITIONAL HOUSING FACILITY OFFERING HOMELESS INDIVIDUALS AND FAMILIES THE OPPORTUNITY TO MOVE FROM THE STREETS INTO PERMANENT HOUSING.	CDBG	\$0.00	\$4,750.00
4	TURNING POINT FOUNDATION	PROVIDES A HOMELESS SHELTER FOR PERSONS WHO ARE MENTALLY ILL AND WERE PREVIOUSLY HOMELESS.	CDBG	\$0.00	\$3,752.00
5	ST. VINCENT DE PAUL WINTER WARMING SHELTER	OPERATES THE WEST COUNTY WINTER WARMING SHELTER THAT PROVIDES HOUSING FOR RESIDENTS OF CAMARILLO, VENTURA AND OXNARD.	CDBG	\$0.00	\$8,219.00
6	LONG TERM CARE OMBUDSMAN	ADVOCATE SERVICES FOR ELDERLY IN NURSING HOMES AND RESIDENTIAL CARE FACILITIES. OFFERS PRE-ADMISSION COUNSELING, FAMILY SUPPORT GROUPS, AND MONITORING OF RESIDENTIAL CARE FACILITIES.	CDBG	\$0.00	\$7,448.00
7	INTERFACE	PROVIDES THE 211 HELP LINE THAT IS AVAILABLE 24 HOURS A DAY AND PROVIDES REFERRAL FOR SAFE HAVEN HOUSING FOR ABUSED AND RUNAWAY CHILDREN, BATTERED WOMANS SHELTERS AND OTHER SOCIAL SERVICE AGENCIES.	CDBG	\$0.00	\$5,181.00
8	OASIS	ASSISTS SENIORS WITH IN-HOME SERVICES SUCH AS CLEANING, SHOPPING, AND YARD MAINTENANCE.	CDBG	\$0.00	\$4,087.00
9	FOOD SHARE	PROVIDES A FOOD BANK FOR LOW-INCOME FAMILIES THROUGHOUT THE COUNTY.	CDBG	\$0.00	\$9,549.00
10	RESIDENTIAL REHABILITATION	PROVIDES AFFORDABLE HOUSING BY REHABILITATING EXISTING RESIDENCES	CDBG	\$0.00	\$79,748.08
11	HABITAT FOR HUMANITY	HABITAT FOR HUMANITY'S NEIGHBORHOOD REVITALIZATION PROGRAM PROVIDES MUCH NEEDED HOUSING REHABILITATION AND REPAIR ASSISTANCE TO VERY LOW AND LOW INCOME HOMEOWNERS IN THE CITY OF CAMARILLO	CDBG	\$0.00	\$99,582.00
12	LIVINGSTON MEMORIAL VISITING NURSE ASSOC.	Provide quality home health, compassionate medical hospice and vital family support to underinsured, low-income Camarillo residents, including seniors, who could not otherwise afford it.	CDBG	\$2,000.00	\$2,000.00

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IDIS

Plan IDIS Year Project	Project Title and Description	Program	Amount Drawn Thru Report Year
2014 1	FAIR HOUSING	GENERAL SERVICES, OUTREACH, EDUCATION, AND COUNSELING.	CDBG \$6,837.00
2	CDBG PROGRAM	CDBG PROGRAM ADMINISTRATION OVERSIGHT AND MANAGEMENT.	CDBG \$47,981.00
3	RAIN	ASSISTS IN THE OPERATION OF THE RAIN TRANSITIONAL HOUSING FACILITY OFFERING HOMELESS INDIVIDUALS AND FAMILIES THE OPPORTUNITY TO MOVE FROM THE STREETS INTO PERMANENT HOUSING.	CDBG \$4,750.00
4	TURNING POINT FOUNDATION	PROVIDES A HOMELESS SHELTER FOR PERSONS WHO ARE MENTALLY ILL AND WERE PREVIOUSLY HOMELESS.	CDBG \$3,752.00
5	ST. VINCENT DE PAUL WINTER WARMING SHELTER	OPERATES THE WEST COUNTY WINTER WARMING SHELTER THAT PROVIDES HOUSING FOR RESIDENTS OF CAMARILLO, VENTURA AND OXNARD.	CDBG \$8,219.00
6	LONG TERM CARE OMBUDSMAN	ADVOCATE SERVICES FOR ELDERLY IN NURSING HOMES AND RESIDENTIAL CARE FACILITIES. OFFERS PRE-ADMISSION COUNSELING, FAMILY SUPPORT GROUPS, AND MONITORING OF RESIDENTIAL CARE FACILITIES.	CDBG \$7,448.00
7	INTERFACE	PROVIDES THE 211 HELP LINE THAT IS AVAILABLE 24 HOURS A DAY AND PROVIDES REFERRAL FOR SAFE HAVEN HOUSING FOR ABUSED AND RUNAWAY CHILDREN, BATTERED WOMANS SHELTERS AND OTHER SOCIAL SERVICE AGENCIES.	CDBG \$5,181.00
8	OASIS	ASSISTS SENIORS WITH IN-HOME SERVICES SUCH AS CLEANING, SHOPPING, AND YARD MAINTENANCE.	CDBG \$4,087.00
9	FOOD SHARE	PROVIDES A FOOD BANK FOR LOW-INCOME FAMILIES THROUGHOUT THE COUNTY.	CDBG \$9,549.00
10	RESIDENTIAL REHABILITATION	PROVIDES AFFORDABLE HOUSING BY REHABILITATING EXISTING RESIDENCES	CDBG \$79,748.08
11	HABITAT FOR HUMANITY	HABITAT FOR HUMANITY'S NEIGHBORHOOD REVITALIZATION PROGRAM PROVIDES MUCH NEEDED HOUSING REHABILITATION AND REPAIR ASSISTANCE TO VERY LOW AND LOW INCOME HOMEOWNERS IN THE CITY OF CAMARILLO	CDBG \$99,582.00
12	LIVINGSTON MEMORIAL VISITING NURSE ASSOC.	Provide quality home health, compassionate medical hospice and vital family support to underinsured, low-income Camarillo residents, including seniors, who could not otherwise afford it.	CDBG \$2,000.00

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IDIS

Plan IDIS Year Project	Project Title and Description	Program	Amount Available to Draw	Amount Drawn in Report Year	
2014 1	FAIR HOUSING	GENERAL SERVICES, OUTREACH, EDUCATION, AND COUNSELING.	CDBG	\$0.00	\$6,837.00
2	CDBG PROGRAM	CDBG PROGRAM ADMINISTRATION OVERSIGHT AND MANAGEMENT.	CDBG	\$0.00	\$47,981.00
3	RAIN	ASSISTS IN THE OPERATION OF THE RAIN TRANSITIONAL HOUSING FACILITY OFFERING HOMELESS INDIVIDUALS AND FAMILIES THE OPPORTUNITY TO MOVE FROM THE STREETS INTO PERMANENT HOUSING.	CDBG	\$0.00	\$4,750.00
4	TURNING POINT FOUNDATION	PROVIDES A HOMELESS SHELTER FOR PERSONS WHO ARE MENTALLY ILL AND WERE PREVIOUSLY HOMELESS.	CDBG	\$0.00	\$3,752.00
5	ST. VINCENT DE PAUL WINTER WARMING SHELTER	OPERATES THE WEST COUNTY WINTER WARMING SHELTER THAT PROVIDES HOUSING FOR RESIDENTS OF CAMARILLO, VENTURA AND OXNARD.	CDBG	\$0.00	\$8,219.00
6	LONG TERM CARE OMBUDSMAN	ADVOCATE SERVICES FOR ELDERLY IN NURSING HOMES AND RESIDENTIAL CARE FACILITIES. OFFERS PRE-ADMISSION COUNSELING, FAMILY SUPPORT GROUPS, AND MONITORING OF RESIDENTIAL CARE FACILITIES.	CDBG	\$0.00	\$7,448.00
7	INTERFACE	PROVIDES THE 211 HELP LINE THAT IS AVAILABLE 24 HOURS A DAY AND PROVIDES REFERRAL FOR SAFE HAVEN HOUSING FOR ABUSED AND RUNAWAY CHILDREN, BATTERED WOMANS SHELTERS AND OTHER SOCIAL SERVICE AGENCIES.	CDBG	\$0.00	\$5,181.00
8	OASIS	ASSISTS SENIORS WITH IN-HOME SERVICES SUCH AS CLEANING, SHOPPING, AND YARD MAINTENANCE.	CDBG	\$0.00	\$4,087.00
9	FOOD SHARE	PROVIDES A FOOD BANK FOR LOW-INCOME FAMILIES THROUGHOUT THE COUNTY.	CDBG	\$0.00	\$9,549.00
10	RESIDENTIAL REHABILITATION	PROVIDES AFFORDABLE HOUSING BY REHABILITATING EXISTING RESIDENCES	CDBG	\$0.00	\$79,748.08
11	HABITAT FOR HUMANITY	HABITAT FOR HUMANITY'S NEIGHBORHOOD REVITALIZATION PROGRAM PROVIDES MUCH NEEDED HOUSING REHABILITATION AND REPAIR ASSISTANCE TO VERY LOW AND LOW INCOME HOMEOWNERS IN THE CITY OF CAMARILLO	CDBG	\$0.00	\$99,582.00
12	LIVINGSTON MEMORIAL VISITING NURSE ASSOC.	Provide quality home health, compassionate medical hospice and vital family support to underinsured, low-income Camarillo residents, including seniors, who could not otherwise afford it.	CDBG	\$0.00	\$2,000.00



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Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Housing	Rehab; Single-Unit Residential (14A)	1	\$49,128.35	4	\$99,582.00	5	\$148,710.35
	Rehabilitation Administration (14H)	0	\$0.00	1	\$30,619.73	1	\$30,619.73
	Total Housing	1	\$49,128.35	5	\$130,201.73	6	\$179,330.08
Public Services	Public Services (General) (05)	0	\$0.00	6	\$31,451.00	6	\$31,451.00
	Senior Services (05A)	0	\$0.00	3	\$13,535.00	3	\$13,535.00
	Total Public Services	0	\$0.00	9	\$44,986.00	9	\$44,986.00
General Administration and Planning	General Program Administration (21A)	0	\$0.00	1	\$47,981.00	1	\$47,981.00
	Fair Housing Activities (subject to 20% Admin Cap) (21D)	0	\$0.00	1	\$6,837.00	1	\$6,837.00
	Total General Administration and Planning	0	\$0.00	2	\$54,818.00	2	\$54,818.00
Grand Total		1	\$49,128.35	16	\$230,005.73	17	\$279,134.08



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CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Housing	Rehab; Single-Unit Residential (14A)	Housing Units	1	33	34
	Rehabilitation Administration (14H)	Housing Units	0	0	0
	Total Housing		1	33	34
Public Services	Public Services (General) (05)	Persons	0	2,340	2,340
	Senior Services (05A)	Persons	0	1,340	1,340
	Total Public Services		0	3,680	3,680
Grand Total			1	3,713	3,714



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CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Hispanic		Total Hispanic Households
		Total Persons	Persons	
Housing	White	0	0	34
	Total Housing	0	0	34
Non Housing	White	2,537	672	0
	Black/African American	185	0	0
	Asian	166	0	0
	American Indian/Alaskan Native	405	355	0
	Native Hawaiian/Other Pacific Islander	14	0	0
	American Indian/Alaskan Native & White	20	6	0
	Asian & White	3	0	0
	Black/African American & White	6	1	0
	Amer. Indian/Alaskan Native & Black/African Amer.	5	0	0
	Other multi-racial	339	24	0
	Total Non Housing	3,680	1,058	0
Grand Total	White	2,537	672	34
	Black/African American	185	0	0
	Asian	166	0	0
	American Indian/Alaskan Native	405	355	0
	Native Hawaiian/Other Pacific Islander	14	0	0
	American Indian/Alaskan Native & White	20	6	0
	Asian & White	3	0	0
	Black/African American & White	6	1	0
	Amer. Indian/Alaskan Native & Black/African Amer.	5	0	0
	Other multi-racial	339	24	0
	Total Grand Total	3,680	1,058	34



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CDBG Beneficiaries by Income Category

	Income Levels	Owner Occupied	Renter Occupied	Persons
Housing	Extremely Low (<=30%)	13	0	0
	Low (>30% and <=50%)	2	0	0
	Mod (>50% and <=80%)	0	0	0
	Total Low-Mod	15	0	0
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	15	0	0
Non Housing	Extremely Low (<=30%)	0	0	2,072
	Low (>30% and <=50%)	0	0	1,123
	Mod (>50% and <=80%)	0	0	244
	Total Low-Mod	0	0	3,439
	Non Low-Mod (>80%)	0	0	122
	Total Beneficiaries	0	0	3,561



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	312,311.73
02 ENTITLEMENT GRANT	299,906.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	612,217.73

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	224,316.08
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	224,316.08
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	54,818.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	279,134.08
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	333,083.65

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	224,316.08
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	224,316.08
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2012 PY: 2013 PY: 2014
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	701,620.45
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	701,620.45
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	44,986.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	44,986.00
32 ENTITLEMENT GRANT	299,906.00
33 PRIOR YEAR PROGRAM INCOME	25,000.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	324,906.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	13.85%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	54,818.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	54,818.00
42 ENTITLEMENT GRANT	299,906.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	299,906.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	18.28%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	3	295	5748819	RAIN Project	05	LMC	\$2,375.00
2014	3	295	5775571	RAIN Project	05	LMC	\$2,375.00
2014	4	294	5748819	Turning Point Foundation	05	LMC	\$938.00
2014	4	294	5775571	Turning Point Foundation	05	LMC	\$938.00
2014	4	294	5805735	Turning Point Foundation	05	LMC	\$1,876.00
2014	5	296	5784912	Winter Warming Shelter	05	LMC	\$8,219.00
2014	7	299	5748819	Interface Children/Family Services	05	LMC	\$5,181.00
2014	9	297	5794660	FOOD Share	05	LMC	\$9,549.00
					05	Matrix Code	\$31,451.00
2014	6	298	5748819	Long Term Care Services	05A	LMC	\$1,862.00
2014	6	298	5775571	Long Term Care Services	05A	LMC	\$1,862.00
2014	6	298	5794660	Long Term Care Services	05A	LMC	\$1,862.00
2014	6	298	5840035	Long Term Care Services	05A	LMC	\$1,862.00
2014	8	300	5748819	OASIS (Older Adult Svcs & Intervention Svcs)	05A	LMC	\$1,021.75
2014	8	300	5775571	OASIS (Older Adult Svcs & Intervention Svcs)	05A	LMC	\$1,021.75
2014	8	300	5840035	OASIS (Older Adult Svcs & Intervention Svcs)	05A	LMC	\$2,043.50
2014	12	302	5748819	Livingston Memorial Visiting Nurse Assoc.	05A	LMC	\$500.00
2014	12	302	5775571	Livingston Memorial Visiting Nurse Assoc.	05A	LMC	\$500.00
2014	12	302	5805735	Livingston Memorial Visiting Nurse Assoc.	05A	LMC	\$1,000.00
					05A	Matrix Code	\$13,535.00
2014	10	291	5784912	Housing Rehabilitation	14A	LMH	\$1,647.00
2014	10	291	5840035	Housing Rehabilitation	14A	LMH	\$47,481.35
2014	11	292	5775571	Habitat for Humanity	14A	LMH	\$31,891.96
2014	11	292	5794660	Habitat for Humanity	14A	LMH	\$14,998.77
2014	11	292	5805735	Habitat for Humanity	14A	LMH	\$25,907.76
2014	11	292	5840035	Habitat for Humanity	14A	LMH	\$26,783.51
					14A	Matrix Code	\$148,710.35
2014	10	303	5748819	Housing Rehabilitation Administration	14H	LMH	\$2,961.79
2014	10	303	5784912	Housing Rehabilitation Administration	14H	LMH	\$8,502.45
2014	10	303	5794660	Housing Rehabilitation Administration	14H	LMH	\$6,903.75
2014	10	303	5805735	Housing Rehabilitation Administration	14H	LMH	\$2,316.12
2014	10	303	5840035	Housing Rehabilitation Administration	14H	LMH	\$9,935.62
					14H	Matrix Code	\$30,619.73
Total							\$224,316.08

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	3	295	5748819	RAIN Project	05	LMC	\$2,375.00
2014	3	295	5775571	RAIN Project	05	LMC	\$2,375.00
2014	4	294	5748819	Turning Point Foundation	05	LMC	\$938.00
2014	4	294	5775571	Turning Point Foundation	05	LMC	\$938.00
2014	4	294	5805735	Turning Point Foundation	05	LMC	\$1,876.00
2014	5	296	5784912	Winter Warming Shelter	05	LMC	\$8,219.00
2014	7	299	5748819	Interface Children/Family Services	05	LMC	\$5,181.00
2014	9	297	5794660	FOOD Share	05	LMC	\$9,549.00



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
					05	Matrix Code	\$31,451.00
2014	6	298	5748819	Long Term Care Services	05A	LMC	\$1,862.00
2014	6	298	5775571	Long Term Care Services	05A	LMC	\$1,862.00
2014	6	298	5794660	Long Term Care Services	05A	LMC	\$1,862.00
2014	6	298	5840035	Long Term Care Services	05A	LMC	\$1,862.00
2014	8	300	5748819	OASIS (Older Adult Svcs & Intervention Svcs)	05A	LMC	\$1,021.75
2014	8	300	5775571	OASIS (Older Adult Svcs & Intervention Svcs)	05A	LMC	\$1,021.75
2014	8	300	5840035	OASIS (Older Adult Svcs & Intervention Svcs)	05A	LMC	\$2,043.50
2014	12	302	5748819	Livingston Memorial Visiting Nurse Assoc.	05A	LMC	\$500.00
2014	12	302	5775571	Livingston Memorial Visiting Nurse Assoc.	05A	LMC	\$500.00
2014	12	302	5805735	Livingston Memorial Visiting Nurse Assoc.	05A	LMC	\$1,000.00
					05A	Matrix Code	\$13,535.00
Total							\$44,986.00

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	2	301	5748819	CDBG Program Administration	21A		\$25,671.28
2014	2	301	5775571	CDBG Program Administration	21A		\$20,537.71
2014	2	301	5805735	CDBG Program Administration	21A		\$145.44
2014	2	301	5840035	CDBG Program Administration	21A		\$1,626.57
					21A	Matrix Code	\$47,981.00
2014	1	293	5748819	Fair Housing Program	21D		\$6,837.00
					21D	Matrix Code	\$6,837.00
Total							\$54,818.00

Appendix C: CPMP Worksheets

Table 1C
Summary of Specific Housing/Community Development Objectives

Objective	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number (FY 14-15)	Actual Number (FY 14-15)	Outcome/Objective
	<i>Homeless Objectives</i>					
1	Provide Assistance to the Homeless	CDBG	Persons	340	761	SL-1
	<i>Special Needs Objectives</i>					
2	Provide Assistance to Camarillo Residents Including Seniors, Youth, and Families	CDBG	Persons	3,342	2,610	SL-1
	<i>Other Objectives</i>					
3	Provide Affordable Housing Opportunities	CDBG	Housing Units	8	15	DH-1
4	Provide Fair Housing Assistance	CDBG	Persons	45	99	DH-1
5	Administration of the CDBG program	CDBG	n/a	n/a	n/a	n/a

Table 2A
Priority Housing Needs/Investment Plan Goals

Priority Need	5-Yr. Goal Plan/Act	Yr. 1 Goal Plan/Act	Yr. 2 Goal Plan/Act	Yr. 3 Goal Plan/Act	Yr. 4 Goal Plan/Act	Yr. 5 Goal Plan/Act
Renters						
0 - 30 of MFI						
31 - 50% of MFI	25					
51 - 80% of MFI						
Owners						
0 - 30 of MFI	5					
31 - 50 of MFI	10					
51 - 80% of MFI	10					
Homeless						
Individuals	500	120/40	54/702	336/32	472/340	340/761
Families	150	30/0	30/0	0/0	0/0	0/0
Non-Homeless Special Needs						
Elderly	1,000	110/1,776	110/177	4,278/2,100	1,422/2,180	3,342/1,328
Frail Elderly	9,000	1,875/1,777	1,875/4,593	0/0	0/0	0/0
Severe Mental Illness	30	6/10	6/10	11/5	0/0	0/0
Physical Disability	0					
Developmental Disability	0					
Alcohol/Drug Abuse	1,000	280/283	280/257	54/290	0/0	0/0
HIV/AIDS	0					
Victims of Domestic Violence	0					
Total	11,730	2,421/3,886	2,349/5,729	4,679/2,427	1,422/2,180	3,682/2,267
Total Section 215						
215 Renter	25					
215 Owner	0					

**Table 2A
Priority Housing Activities**

Priority Need	5-Yr. Goal Plan/Act	Yr. 1 Goal Plan/Act	Yr. 2 Goal Plan/Act	Yr. 3 Goal Plan/Act	Yr. 4 Goal Plan/Act	Yr. 5 Goal Plan/Act
CDBG						
Acquisition of existing rental units	0					
Production of new rental units	25					
Rehabilitation of existing rental units	0					
Rental assistance	0					
Acquisition of existing owner units	0					
Production of new owner units	25					
Rehabilitation of existing owner units	25	10/20	8/10	2/6	17/11	8/15
Homeownership assistance	15					
HOME						
Acquisition of existing rental units	N/A					
Production of new rental units	N/A					
Rehabilitation of existing rental units	N/A					
Rental assistance	N/A					
Acquisition of existing owner units	N/A					
Production of new owner units	N/A					
Rehabilitation of existing owner units	N/A					
Homeownership assistance	N/A					
HOPWA						
Rental assistance	NA					
Short term rent/mortgage utility payments	N/A					
Facility based housing development	N/A					
Facility based housing operations	N/A					
Supportive services	N/A					
Other						

**Table 2B
Priority Community Development Needs**

Priority Need	Priority Need Level	Unmet Priority Need	Dollars to Address Need	5 Yr Goal Plan	5 Yr Goal Act	Percent Goal Completed
Acquisition of Real Property	Medium			Work with developers to acquire a site for affordable housing		
Disposition	Low					
Clearance and Demolition	Low					
Clearance of Contaminated Sites	Low					
Code Enforcement	Low					
Public Facility (General)						
Senior Centers	Medium					
Handicapped Centers	Medium					
Homeless Facilities	Medium					
Youth Centers	Medium					
Neighborhood Facilities	Medium					
Child Care Centers	Medium					
Health Facilities	Medium					
Mental Health Facilities	Medium					
Parks and/or Recreation Facilities	Medium					
Parking Facilities	Low					
Tree Planting	Low					
Fire Stations/Equipment	Low					
Abused/Neglected Children Facilities	Medium					
Asbestos Removal	Low					
Non-Residential Historic Preservation	Low					
Other Public Facility Needs	Medium					
Infrastructure (General)	Low					
Water/Sewer Improvements	Low					
Street Improvements	Low					
Sidewalks	Low					
Solid Waste Disposal Improvements	Low					
Flood Drainage Improvements	Low					
Other Infrastructure	Low					
Public Services (General)						
Senior Services	High			19,000	15,351	81%
Handicapped Services	High					
Legal Services	Medium			200	48	8%
Youth Services	High					
Child Care Services	High			6,000	2,243	37%
Transportation Services	Low					
Substance Abuse Services	High			1,250	614	49%

Priority Need	Priority Need Level	Unmet Priority Need	Dollars to Address Need	5 Yr Goal Plan	5 Yr Goal Act	Percent Goal Completed
Employment/Training Services	Low					
Health Services	Medium					
Lead Hazard Screening	Low					
Crime Awareness	Low					
Fair Housing Activities	High			200	348	174%
Tenant Landlord Counseling	High					
Other Services	Medium					
Economic Development (General)	Low					
C/I Land Acquisition/Disposition	Low					
C/I Infrastructure Development	Low					
C/I Building Acq/Const/Rehab	Low					
Other C/I	Low					
ED Assistance to For-Profit	Low					
ED Technical Assistance	Low					
Micro-enterprise Assistance	Low					
Other	Low					

Table 2C
Summary of Specific Housing/Community Development Objectives

Objective	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number (FY 14-15)	Actual Number (FY 14-15)	Outcome/Objective*
	Rental Housing					
3	Expand affordable housing for renters and owners by acquiring land for new residential developments.	CDBG	Housing Units	0	0	DH-1
3	Assist the development of affordable housing by underwriting permits and development expenses.	CDBG	Housing Units	0	0	DH-1
	Owner Housing					
3	Retain housing stock by providing rehabilitation loans and grants.	CDBG	Housing Units	8	15	DH-1
3	Expand affordable housing for renters and owners by acquiring land for new residential developments.	CDBG	Housing Units	0	0	DH-1
3	Increase the potential for home ownership among first-time and/or low-/moderate-income homebuyers	CDBG	Households	0	0	DH-1
3	Assist the development of affordable housing by underwriting permits and development expenses.	CDBG	Housing Units	0	0	DH-1
	Community Development					
	Infrastructure					
	Public Facilities					
	Public Services					
1	Provide Assistance to the Homeless	CDBG	Persons	340	761	SL-1
2	Provide Assistance to Camarillo Residents Including Seniors, Youth, and Families	CDBG	Persons	3,342	2,610	SL-1
4	Provide Fair Housing Assistance	CDBG	Persons	45	99	DH-1
	Economic Development					
	Neighborhood Revitalization/Other					

Table 3A
Summary of Specific Annual Objectives

Objective	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number (FY 14-15)	Actual Number (FY 14-15)	Outcome/ Objective*
	Rental Housing Objectives					
DH-1	Acquire land for 25 affordable units	CDBG	Dwellings	0	0	
DH-1	Facilitate the development of 25 new affordable housing units.	CDBG	Dwellings	0	0	
	Owner Housing Objectives					
DH-1	Assist first time homebuyers	CDBG	Dwellings	0	0	
DH-1	Rehabilitate 25 homes	CDBG	Dwellings	8	15	
	Homeless Objectives					
SL-1	Provide Assistance to the Homeless	CDBG	Persons	340	761	
	Special Needs Objectives					
	None					
	Community Development Objectives					
	None					
	Infrastructure Objectives					
	None					
	Public Facilities Objectives					
	None					
	Public Services Objectives					
SL-1	Provide support services for youth and families	CDBG	Persons	1,302	1,282	
	Provide support for seniors	CDBG	Persons	2,040	1,328	
	Economic Development Objectives					
	None					
	Other Objectives					
	None					

Appendix D: Section 3 Summary Report

Part II: Contracts Awarded

1. Construction Contracts:

A. Total dollar amount of all contracts awarded on the project	\$	0
B. Total dollar amount of contracts awarded to Section 3 businesses	\$	0
C. Percentage of the total dollar amount that was awarded to Section 3 businesses		0 %
D. Total number of Section 3 businesses receiving contracts		0

2. Non-Construction Contracts:

A. Total dollar amount of all non-construction contracts awarded on the project/activity	\$	0
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$	0
C. Percentage of the total dollar amount that was awarded to Section 3 businesses		0 %
D. Total number of Section 3 businesses receiving non-construction contracts		0

Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

- Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
- Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
- Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
- Other; describe below.

The City of Camarillo did not have any Section 3 projects in FY 2014-15.

Public reporting burden for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u., mandates that the Department ensure that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as a self-monitoring tool. The data is entered into a data base and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

Instructions: This form is to be used to report annual accomplishments regarding employment and other economic opportunities provided to low- and very low-income persons under Section 3 of the Housing and Urban Development Act of 1968. The Section 3 regulations apply to any **public and Indian Housing programs** that receive: (1) development assistance pursuant to Section 5 of the U.S. Housing Act of 1937; (2) operating assistance pursuant to Section 9 of the U.S. Housing Act of 1937; or (3) modernization grants pursuant to Section 14 of the U.S. Housing Act of 1937 and to **recipients of housing and community development assistance in excess of \$200,000** expended for: (1) housing rehabilitation (including reduction and abatement of lead-based paint hazards); (2) housing construction; or (3) other public construction projects; and to **contracts and subcontracts in excess of \$100,000** awarded in connection with the Section-3-covered activity.

Form HUD-60002 has three parts which are to be completed for all programs covered by Section 3. Part I relates to **employment and training**. The recipient has the option to determine numerical employment/training goals either on the basis of the number of hours worked by new hires (columns B, D, E and F) or the number of new hires utilized on the Section 3 covered project (columns B, C and F). Part II of the form relates to **contracting**, and Part III summarizes recipients' **efforts** to comply with Section 3.

Recipients or contractors subject to Section 3 requirements must maintain appropriate documentation to establish that HUD financial assistance for housing and community development programs were directed toward low- and very low-income persons.* A recipient of Section 3 covered assistance shall submit two copies of this report to the local HUD Field Office. Where the program providing assistance requires an annual performance report, this Section 3 report is to be submitted at the same time the program performance report is submitted. Where an annual performance report is not required, this Section 3 report is to be submitted by January 10 and, if the project ends before December 31, within 10 days of project completion. **Only Prime Recipients are required to report to HUD. The report must include accomplishments of all recipients and their Section 3 covered contractors and subcontractors.**

HUD Field Office: Enter the Field Office name forwarding the Section 3 report.

1. Recipient: Enter the name and address of the recipient submitting this report.
2. Federal Identification: Enter the number that appears on the award form (with dashes). The award may be a grant, cooperative agreement or contract.
3. Dollar Amount of Award: Enter the dollar amount, rounded to the nearest dollar, received by the recipient.
- 4 & 5. Contact Person/Phone: Enter the name and telephone number of the person with knowledge of the award and the recipient's implementation of Section 3.
6. Reporting Period: Indicate the time period (months and year) this report covers.
7. Date Report Submitted: Enter the appropriate date.

Submit two (2) copies of this report to the HUD Field Office of Fair Housing and Equal Opportunity, Program Operations and Compliance Center Director, at the same time the performance report is submitted to the program office. For those programs where such a report is not required, the Section 3 report is submitted by January 10. Include only contracts executed during the reporting period specified in item 8. PHAs/HAs are to report all contracts/subcontracts.

* The terms "low-income persons" and "very low-income persons" have the same meanings given the terms in section 3(b)(2) of the United States Housing Act of 1937. **Low-income persons** mean families (including single persons) whose incomes do not exceed 80 per centum of the median income for the area, as determined by the Secretary, with adjustments for

8. Program Code: Enter the appropriate program code as listed at the bottom of the page.

9. Program Name: Enter the name of the HUD Program corresponding with the "Program Code" in number 8.

Part I: Employment and Training Opportunities

Column A: Contains various job categories. Professionals are defined as people who have special knowledge of an occupation (i.e., supervisors, architects, surveyors, planners, and computer programmers). For construction positions, list each trade and provide data in columns B through F for each trade where persons were employed. The category of "Other" includes occupations such as service workers.

Column B: Enter the number of new hires for each category of workers identified in **Column A** in connection with this award. New Hire refers to a person who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

Column C: Enter the number of Section 3 new hires for each category of workers identified in **Column A** in connection with this award. Section 3 new hire refers to a Section 3 resident who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

Column D: Enter the percentage of all the staff hours of new hires (Section 3 residents) in connection with this award.

Column E: Enter the percentage of the total staff hours worked for Section 3 employees and trainees (including new hires) connected with this award. Include staff hours for part-time and full-time positions.

Column F: Enter the number of Section 3 residents that were employed and trained in connection with this award.

Part II: Contract Opportunities

Block 1: Construction Contracts

Item A: Enter the total dollar amount of all contacts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with this project/program that were awarded to Section 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item D: Enter the number of Section 3 businesses receiving awards.

Block 2: Non-Construction Contracts

Item A: Enter the total dollar amount of all contacts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with this project awarded to Section 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item D: Enter the number of Section 3 businesses receiving awards.

Part III: Summary of Efforts - Self-explanatory

smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 80 per centum of the median for the area on the basis of the Secretary's findings such that variations are necessary because of prevailing levels of construction costs or unusually high- or low-income families. **Very low-income persons** mean low-income families (including single persons) whose incomes do not exceed 50 per centum of the median family income for the area, as determined by the Secretary with adjustments for smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 50 per centum of the median for the area on the basis of the Secretary's findings that such variations are necessary because of unusually high or low family incomes.