

Date: \_\_\_\_\_

Project No. \_\_\_\_\_

City of Camarillo  
Public Works Department  
Land Development Division  
601 Carmen Drive  
Camarillo, California 93010

Attention: Naftalia F. Tucker, P. E.

**Subject: Authorized Representative**

We hereby designate \_\_\_\_\_  
as our authorized representative with complete authority to represent and act for  
\_\_\_\_\_.

Said representative shall be present at the site of the work at all times while work is in progress. During periods when work is suspended, arrangements acceptable to the City Engineer shall be made for any emergency work which may be required. The above authorized representative may be reached by telephone at:

Daytime: \_\_\_\_\_

Evening: \_\_\_\_\_

Pager: \_\_\_\_\_

Sincerely,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company Name