



# City of Camarillo

## MEMORANDUM

**DATE:** \_\_\_\_\_  
**TO:** Department of Community Development  
**FROM:** Department of Public Works  
**SUBJECT:** Project Number: \_\_\_\_\_  
Applicant: \_\_\_\_\_

Please provide this department with the status of the above project relative to scheduling it for City Council action on the following:

- Recordation of map
- Approval of grading plan
- Approval of improvement plans
- Other \_\_\_\_\_

Community Development Department has reviewed the plans and conditions for the project and authorizes the Public Works Department to take the project to the City Council.

Authorized by: \_\_\_\_\_

Conditional Authorization. Certain items remain prior to additional permits; however, the Public Works Department may present the above project(s) to the City Council.

Items remaining include:  CC&Rs have not been approved  
 Landscape plans not approved  
 Other \_\_\_\_\_

Authorized by: \_\_\_\_\_

Community Development Department recommends that the map/plan(s) not be scheduled for City Council acceptance at this time because

- CC&Rs have not been approved by City Attorney
- Plan does not conform to approved plan
- Project does not comply with Condition Number(s) \_\_\_\_\_
- Landscape plan (onsite/offsite) not approved
- Plans have not been modified to address plan check comments
- Other \_\_\_\_\_

Any questions or comments should be directed to the project planner: \_\_\_\_\_.

c: Community Development Department case file  
Applicant